

## EDUCATION REVIEW COMMITTEE

### REAL ESTATE COMMISSION

[www.hawaii.gov/hirec](http://www.hawaii.gov/hirec)

#### AGENDA

Date: Wednesday, September 10, 2008

Time: Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:30 a.m.

Place: King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813

The Board may move into Executive Session to consider and evaluate personal information relating to individuals applying for licensure in accordance with Section 92-5(a)(1), HRS, and to consult with the Board's attorney on questions and issues pertaining to the Board's powers, duties, privileges, immunities, and liabilities in accordance with Section 92-5(a)(4), HRS.

1. Call to Order, Public Notice, Quorum
2. Chair's Report
3. Senior Real Estate Specialist's Report
  - a. Announcements, Introduction, Correspondence, and Additional Distribution
  - b. Minutes of Meeting – Minutes of August 13, 2008
4. Continuing Education Administration, Curriculum, Courses, Providers, and Instructors
  - a. Administrative Issues
    - 1) New Salesperson Licensees – 2008
    - 2) Online Continuing Education System – press release
  - b. Applications
  - c. Continuing Education Core Course
  - d. Elective Courses
  - e. Evaluation and Education Program
  - f. ARELLO Certification Program
  - g. Continuing Education Review Panel
5. Prelicensing Education Administration, Curriculum, Schools, Instructors, and Equivalency
  - a. Administrative Issues
  - b. Applications
  - c. Broker Curriculum and Resources
  - d. Salesperson's Curriculum and Resources
  - e. Evaluation and Education Program - Abe Lee Seminars, Independent Study On-Line (3)
  - f. Education Equivalency
  - g. Other
6. Administration of Examinations
  - a. PearsonVue
    - 1) Licensing Examination Statistics – July 2008
    - 2) School Pass/Fail Rates – July 2008
    - 3) School Summary Reports – July 2008
  - b. Uniform Section Equivalency
  - c. ARELLO Examination Certification Program
  - d. Test Development –September 29-30, 2008/Industry Day – October 1, 2008, Hilton Hawaiian Village
  - e. Exam Monitoring
  - f. Instructor Workshop
7. Educator's Forum

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- a. Hawaii Association of REALTORS®
  - b. Hawaii Association of Real Estate Schools (HARES)
  - c. Public and Private Institutions of Higher Education
8. Program of Work, FY08
- a. Advice, Education, and Referral
  - b. Meetings and Symposium
  - c. Annual Report, Quarterly Bulletin, and School Files – Bulletin Printing Proposals
  - d. Neighbor Island Outreach – November 12, 2008, Hilo
  - e. Interactive Participation with Organizations
  - f. Real Estate Seminars – Hawaii Association of REALTORS® proposal
  - g. Legislative Participation, Research and Report
  - h. Instructor's Development – Instructors Development Workshop – "Making Magic with Microsoft PowerPoint 2007", Instructor – Doug Devitre, 8/21/08 – Report
  - i. Real Estate Specialists' Office for the Day – November 12, 2008, Hilo
  - j. Real Estate Speakership Program
  - k. New Technology Program and REC Web Site
  - l. Records Management
  - m. Information Distribution System
  - n. New Salesperson and New Broker Startup Kits
  - o. Cooperative Education, Research, and Administration Program
  - p. Division and Department Programs
  - q. Staff and Commissioner Development
  - r. Real Estate Reference Library
  - s. Education Evaluation Task Force
9. Special Issues
10. ARELLO, REEA and Other Organizations
11. Open Forum
- 12.** Budget and Finance Report
13. Next Meeting: Wednesday, October 8, 2008  
Upon adjournment of the Condominium Review Committee Meeting, which is upon adjournment of the Laws and Rules Review Committee meeting, which convenes at 9:00 a.m.  
King Kalakaua Building  
Queen Liliuokalani Conference Room  
335 Merchant Street, 1<sup>st</sup> Floor  
Honolulu, HI 96813
14. Adjournment

Individuals who require special needs accommodations are invited to call the Senior Real Estate Specialist at 586-2643, at least **4 working days** in advance of the meeting.