

Minimum Qualification Specifications
for the Classes:

PUBLIC UTILITIES RATE ANALYST V
PUBLIC UTILITIES RATE ANALYST VII

Basic Education/Experience Requirements:

Graduation from an accredited four (4) year college or university with a bachelor's degree.

Excess work experience as described under the Specialized Experience, below, or any other responsible administrative, professional or analytical work experience that provided knowledge, skills and abilities comparable to those acquired in four (4) years of successful study while completing a college or university curriculum leading to a baccalaureate degree may be substituted on a year-for-year basis. To be acceptable, the experience must have been of such scope, level and quality as to assure the possession of comparable knowledge, skills and abilities.

The education or experience background must also demonstrate the ability to write clear and comprehensive reports and other documents; read and interpret complex written material; and solve complex problems logically and systematically.

Experience Requirement:

Applicants must possess the kind, quality and amount of experience described below, or any equivalent combination of training and experience.

Class Title	Specialized Experience	Supervisory Experience	Total Experience
Public Utilities Rate Analyst V	3	0	3
Public Utilities Rate Analyst VII	5	*	5*

Specialized Experience:

Progressively responsible professional experience in public utility and/or public transportation rate or tariff analysis work which required the application of fundamental knowledge and underlying factors concerned with the construction and application of public utility and/or public transportation rate schedules and the general comprehension

of the basis used in formulation of classifications, practices, and regulations affecting the charges for public utility and/or transportation services.

Such experience may have been gained as a public utility and/or transportation rate examiner, rate engineer, or rate analyst for a Federal or State regulatory agency, or for a public utility or transportation (carrier), or shipping concern; or as a manager, tariff consultant, or advisor to a governmental agency, legislative body, or a private rate or tariff bureau doing public utility and/or transportation rate and tariff work; or as an instructor or professor of public utility economics in a college or university, with the teaching supplemented by research.

Examples of Non-Qualifying Experience: A person who works for the Legislative Reference Bureau, a private consultative service, or any similar agency, who concocts and prepares a study report on the subject of public utilities in Hawaii, with no involvement in rate examination and analysis, would not be considered as having qualified under Specialized Experience any more than a person conducting a study of pharmacy or personnel management in the State of Hawaii.

*Applicants for the Public Utilities Rate Analyst VII must demonstrate possession of supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects; by serving as a group or team leader, or in similar work in which opportunities for demonstrating supervisory capabilities exist; by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Tests:

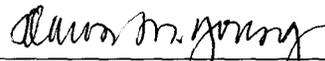
Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements:

Applicants must be able to perform the essential duties and responsibilities of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes PUBLIC UTILITIES RATE ANALYST V and VII which were approved on August 7, 1968.

DATE APPROVED: 1/17/2012



for BARBARA A. KRIEG, Interim Director
Department of Human Resources Development