

Minimum Qualification Specifications
for the Class:

PARK INTERPRETIVE PROGRAM SPECIALIST
(PARK INTERPRETIVE PRGM SPCLT)

Prerequisite Knowledge and Abilities Required:

Knowledge of: Principles and practices of interpretive planning; interpretive principles, methods and techniques; preservation and protection of cultural and natural resources; communication skills and methods, including oral, written, graphic, audio visual and display skills and methods; research methods and procedures; techniques of inventorying and evaluating cultural and natural resources; and methods and techniques used for development of user surveys.

Ability to: Plan, coordinate and implement interpretive and volunteer projects and activities; conduct research relating to interpretation; speak before groups and individuals to provide information and education on interpretation, cultural and natural resources and to promote interpretive and volunteer activities; establish and maintain effective working relationships with governmental agencies, private organizations, community groups, volunteers and the general public for the planning and implementation of interpretation projects; provide and coordinate interpretive training; and prepare written reports.

Basic Education/Experience Requirements

Graduation from an accredited four (4) year college or university with a bachelor's degree.

Excess work experience as described under the Specialized Experience, below, or any other responsible administrative, professional or analytical work experience that provided knowledge, skills and abilities comparable to those acquired in four (4) years of successful study while completing a college or university curriculum leading to a baccalaureate degree may be substituted on a year-for-year basis. To be acceptable, the experience must have been of such scope, level and quality as to assure the possession of comparable knowledge, skills and abilities.

The education or experience background must also demonstrate the ability to write clear and comprehensive reports and other documents; read and interpret complex written material; and solve complex problems logically and systematically.

Experience Requirements:

Applicants must have had progressively responsible experience of the kind and quality described in the statements below and in the amounts shown below, or any equivalent combination of training and experience.

Specialized Experience: Two and one-half (2-1/2) years of progressively responsible professional work experience which involved planning and coordinating interpretive projects and activities. The experience must have demonstrated knowledge of preservation and protection of cultural or natural resources, and interpretive methods and techniques, including visitor survey/analysis procedures, and the ability to develop and write interpretation plans and evaluate the impact of interpretation on the resources involved, and work effectively with individuals and groups.

Substitutions Allowed:

1. A bachelor's degree from an accredited college or university in natural resource recreation and tourism or park and recreation resources with a specialization or concentration in interpretation, or any other related natural resource based outdoor recreation degree with emphasis in interpretation may be substituted for six (6) months of the required Specialized Experience.
2. A bachelor's degree from an accredited college or university in archeology, botany, forestry or other related cultural or natural resource fields, emphasizing resource protection and conservation, may be substituted for six (6) months of the required Specialized Experience.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the class PARK INTERPRETIVE PROGRAM SPECIALIST (PARK INTERPRETIVE PRGM SPCLT) which were approved on June 17, 1998

Date Approved: 5/8/14

Lisa M. Y. Jodanis
for BARBARA A. KRIEG, Director
Director of Human Resources Development