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Minimum Qualification Specifications
for the Class:

FIREARMS TRAINING TECHNICIAN

Prerequisite Knowledge and Abilities Required

Knowledge of: Instructional methods and techniques; firearms safety principles and techniques; proper use, care, maintenance, and function of a variety of firearms, weapons, and related equipment; laws and standard practices relating to the use, safety, security, and maintenance of firearms; nomenclature, technical specifications, and operating mechanics relating to a variety of firearms; and methods, tools, equipment, and materials used in testing and repairing a variety of firearms.

Ability to: Conduct firearms training classes; read and understand departmental standards, policies, and procedures relating to the firearms training program; test and repair a variety of firearms; read, comprehend, and apply written directions; communicate clearly and effectively, orally and in writing, including speaking before groups; and prepare written training evaluation and incident reports and draft lesson plans.

Experience Requirement

Applicants must have had work experience of the kind and quality described below, or any equivalent combination of training and experience.

Two (2) years of work experience which provided knowledge of firearms safety principles and techniques; proper use, care, maintenance, and function of a variety of firearms, weapons, and related equipment; laws and standard practices relating to the use, safety, security and maintenance of firearms; firing range practices, procedures, and precautions; and methods, tools, equipment, and materials used in testing and repairing firearms.

In addition to the experience described above, either concurrently or separately, applicants must have six (6) months of work experience in an instructional capacity. The work experience must demonstrate knowledge of instructional methods and techniques, and the ability to communicate effectively, orally and in writing, including speaking before groups.

Substitutions Allowed

1. Successful completion of a firearms instructors course(s) provided by a nationally recognized organization (e.g., National Rifle Association, U.S. military, gun manufacturers), which provided knowledge of firearms instructional methods and techniques and laws and standard practices relating to the safe use of firearms, may be substituted for a maximum of one (1) month of either the required work experience with firearms, or work experience in an instructional capacity.
2. Successful completion of a firearms armorers course(s) provided by a nationally recognized organization (e.g., National Rifle Association, U.S. military, gun manufacturers), which provided knowledge of the proper use, care, maintenance and function of firearms; nomenclature, technical specifications and operating mechanics of firearms; and methods, tools, equipment and materials used to test and repair firearms, may be substituted for a maximum of one (1) month of the required work experience with firearms.
3. Substitution of either type of training described above for the required work experience with firearms is limited to a maximum of one (1) month.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Special Requirement

Applicants must meet all federal and State regulations pertaining to the carrying, use and possession of firearms and ammunition.

License Required

Applicants must possess a valid license to drive in the State of Hawaii.

Tests

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the class FIREARMS TRAINING TECHNICIAN, which were approved on April 21, 1994.

DATE APPROVED: 12/3/13

Lisa Hodges
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