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Class Specifications
for the Classes:

GROUNDS MAINTENANCE SUPERVISOR I & II
(GROUNDS MTNCE SUPERVISOR I & II)

Distinguishing Characteristics:

Positions in this series reflect full-time supervisors responsible for supervising a large group of groundskeepers and other workers in the maintenance and beautification of landscaped grounds and adjacent areas.

Level I: This class is distinguished by its responsibility as the immediate full-time supervisor over a large group of workers engaged in grounds maintenance activities, including at least one permanently assigned subordinate BC-03 worker.

Level II: This class is distinguished by its responsibility for supervising through WS-03, F1-03, or higher subordinate supervisors, a large work force comprised of at least one BC-03 worker. The work force is assigned to scattered work locations, requiring supervision through subordinate working and/or full supervisors.

Examples of Duties:

Plans, makes work assignments and reviews the activities of subordinates performing tasks such as cleaning, sodding, mowing, planting, trimming, etc., of landscaped areas; supervises fertilizing, weeding and pruning activities; supervises the use of insecticides, fungicides and herbicides; supervises the installation and maintenance of pipelines and sprinkler systems; estimates time and labor costs; keeps records and prepares reports; may supervise groups of wards, patients or inmates in the performance of such activities; sees that chemicals, equipment and tools are properly and safely used; and may supervise routine cleaning of drains, gutters, paved areas, etc.

Knowledge and Abilities Required:

Knowledge of: Propagation, cultivation, planting, pruning and care of plants, flowers, shrubs, trees, and lawns; methods of soil preparation for planting; kinds of fertilizers and their usage; common plant diseases and pests and means of their eradication or control; and proper usage and maintenance of light power equipment and hand tools.

Ability to: Supervise workers performing grounds maintenance tasks; instruct others in the operation of power equipment; maintain effective working relationships with others; follow oral and written instructions; and keep records and prepare reports.

Minimum Qualification Requirements:

Experience and Training:

Level I: Four (4) years of full-time work experience in the care, maintenance and propagation of plants, flowers, shrubs, lawns, and trees, of which one (1) year shall have been as a working supervisor; or any equivalent combination of experience and training.

Level II: Five (5) years of full time work experience in the care, maintenance and propagation of plants, flowers, shrubs, lawns, and trees, of which two (2) years shall have been as a working supervisor; or any equivalent combination of experience and training.

Selective Certification:

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

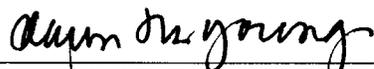
Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Physical and Medical Requirements:

Applicants must be able to perform the essential duties and responsibilities of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the class specification for the classes GROUND MAINTENANCE SUPERVISOR I & II (GROUND MTNCE SUPERVISOR I & II), approved on January 2, 1985.

DATE APPROVED: FEB 02 2010



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