

Minimum Qualification Specifications  
for the Classes:

QUARANTINE ANIMAL CARETAKER I, II, and III  
(QUARANTINE ANIMAL CARETKR I, II and III)  
QUARANTINE ANIMAL CARETAKER SUPERVISOR  
(QUARAN ANIMAL CARETKR SUPVR)

**Experience Requirements**

Applicants must have had progressively responsible experience of the kind and quality described below and in the amounts shown in the following table or any equivalent combination of training and experience:

Class Title	Specialized Experience	Supervisory Experience	Total Experience
Quarantine Animal Caretaker I	0	0	0
Quarantine Animal Caretaker II	1	0	1
Quarantine Animal Caretaker III	2	*	2
Quarantine Animal Caretaker Supvr	2	1	3

**Specialized Experience:** Experience in watering, feeding, handling and caring of animals confined to quarters; e.g., observing animal behavior patterns for unusual symptoms, preparing animal diets according to oral and written instructions, and cleaning and maintaining kennels, corrals, and other animal enclosures.

\*In addition to the required experience, for the Quarantine Animal Caretaker III level, applicants must possess supervisory aptitude. **Supervisory Aptitude** is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects of supervision, e.g., by serving as team leader, or in similar work in which opportunities for demonstrating supervisory capabilities exist; or by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; and/or by favorable appraisal by a supervisor indicating the possession of supervisory potential.

**Supervisory Experience:** Experience which included responsibility for scheduling and inspecting the work of subordinates; instructing employees in the proper methods of performing the work; maintaining discipline; insuring safety practices are adhered to; and keeping records of work activities.

**Quality of Experience**

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

**Substitutions Allowed**

One or more years of education beyond the high school level which included courses in Animal Science, or a closely related field, may be substituted for six (6) months of Specialized Experience.

**Tests**

Applicants may be required to qualify on an appropriate examination.

**Physical and Medical Requirements**

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

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This is an amendment to the minimum qualification specifications for the classes QUARANTINE ANIMAL CARETAKER I, II and III; and QUARANTINE ANIMAL CARETAKER SUPERVISOR, which were approved on January 18, 1978.

DATE APPROVED: 2/28/2012

  
for BARBARA A. KRIEG, Interim Director  
Department of Human Resources Development