

PART II	DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT	6.652
	STATE OF HAWAII	6.654
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**Minimum Qualification Specifications
for the Classes**

DIETITIAN II, III, IV & V

Basic Education Requirement

Graduation from an accredited college or university with a course of study approved by the American Dietetic Association, including the successful completion of a dietetic internship, or other equivalent clinical component approved by the Association.

Registration Requirement

Applicants must be registered by the Commission on Dietetic Registration of the American Dietetic Association or have the documented equivalent in education, training, and experience, with evidence of relevant continuing education.

Experience Requirements

Applicants must have had progressively responsible professional dietetic or nutrition experience of the kind and quantity described in the following table:

Class Title	Specialized Experience (Years)	Supervisory Experience (Years)	Total Experience (Years)
Dietitian II	0	0	0
Dietitian III	1	0	1
Dietitian IV	2	*	2
Dietitian V	2	1	3

Specialized Experience Professional dietetic or nutrition experience that provided the applicant with a full professional understanding of the theories of dietetic therapy and their application in the maintenance, improvement and/or recovery of good health.

For levels III and higher, at least one (1) year of experience must have been comparable to the next lower level in this series.

Supervisory Experience Experience managing the dietary and food services operations for an institution which included (1) planning and directing the work of others; (2) assigning and reviewing their work; (3) advising them on difficult problem areas; (4) timing and scheduling their work; and (5) training and developing of new employees. This experience should demonstrate knowledge of dietetic principles and practices and the ability to plan therapeutic diets and estimate food requirements for large groups.

*For Dietitian IV positions, applicants must have demonstrated evidence of supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects; by serving as a group or team leader, or in similar work in which opportunities for demonstrating supervisory and administrative capabilities exist; by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

Substitutions Allowed

Substitution of Education for Experience: Possession of a master's degree in foods and nutrition, dietetics or institutional food management may be substituted for one (1) year of Specialized Experience.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. In such positions, certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes DIETITIAN II, III, IV & V approved on June 6, 1995.

Date Approved: March 30, 2021 *Raynell Gee*
for RYKER WADA, Director
Department of Human Resources Development