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Minimum Qualification Specifications
for the Class:

VETERINARY ASSISTANT

Basic Education/Experience Requirement:

Experience which demonstrated knowledge of correct English grammar and usage; the ability to read, comprehend and apply written instructions; a high degree of verbal skill; and the ability to perform basic arithmetical computations. This experience may have been met from part-time and/or unpaid work. There must, however, be evidence that participation was on a continuous basis but not necessarily on a full-time normal work basis.

Graduation from high school, with satisfactory completion of courses demonstrating knowledge of English grammar, spelling, punctuation, and arithmetic (addition, subtraction, multiplication and division), may be substituted for the required experience described above.

Experience Requirement:

Except for the substitutions provided for in this specification, applicants must have had progressively responsible experience of the quality and quantity described in the following, or any equivalent combination of training and experience.

Three (3) years of responsible work experience in assisting a licensed veterinarian in the care, handling, observation and medical examination and treatment of domestic animals such as cats, dogs or small carnivores which included performing veterinary laboratory tests and procedures and husbandry of such animals.

Substitutions Allowed:

Education for Experience:

1. Successful completion of a two-year American Veterinary Medical Association approved Animal Health Technology or Veterinary Technology program or an equivalent program leading to an Associate's degree may be substituted for two (2) years of the Experience Requirement.
2. Possession of a bachelor's degree with a major in Animal Sciences may be substituted for one (1) year of the Experience Requirement.

Quality of Experience:

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification:

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. In such positions, certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests:

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements:

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specification for the class VETERINARY TECHNICIAN which was approved on July 13, 1998, and a title change to VETERINARY ASSISTANT.

Effective Date: 7/1/18

DATE APPROVED: 8/31/18



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