

Minimum Qualification Specifications
for the Classes:

PARA-MEDICAL ASSISTANT I, II, III, and IV

Experience Requirement

Applicants must have had progressively responsible experience of the kind and quality described below, and in the amounts shown below in the following table, or any equivalent combination of training and experience:

Class Title	Specialized Experience (Yrs)	Total Experience (Yrs)
Para-Medical Assistant I	0	0
Para-Medical Assistant II	1	1
Para-Medical Assistant III	2	2
Para-Medical Assistant IV	3	3

Specialized Experience: Work experience in health facilities such as hospitals, clinics, health centers and other medically oriented institutions where the primary or basic objective was to provide for the maximum physical, mental and/or emotional health of the patient and which duties involved:

- 1) the observation and reporting of a variety of physical and/or mental symptoms and condition; and/or
- 2) implementing care and/or treatment procedures.

Applicants for Para Medical Assistant II, III and IV must have had one (1) year of experience comparable in scope and difficulty to the next lower level in the State service, or two (2) years of work experience comparable in scope and difficulty to two levels below the level to which the applicant seeks appointment.

Substitutions Allowed

1. Completion of a practical nursing curriculum from an accredited school may be substituted for one year of Specialized Experience.
2. Completion of a professional nursing curriculum from an accredited school may be substituted for three years of Specialized Experience.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

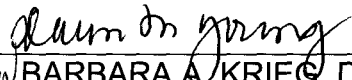
Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes Para-Medical Assistant I, II, III, and IV, which were approved on January 25, 2007.

DATE APPROVED: 7/30/2012



pw BARBARA A. KRIEG, Director
Department of Human Resources Development