

PART II	DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT	7.301
	STATE OF HAWAII	7.302
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Minimum Qualification Specifications
for the Classes:

LANDSCAPE ARCHITECT IV, V, VI

Basic Education/Experience Requirement

Graduation from an accredited four (4) year college or university with a bachelor's degree in landscape architecture or a closely related field.

Excess work experience as described under the Specialized Experience, below, or any other responsible administrative, professional or analytical work experience that provided knowledge, skills and abilities comparable to those acquired in four (4) years of successful study while completing a college or university curriculum leading to a baccalaureate degree in the majors described above may be substituted on a year-for-year basis. To be acceptable, the experience must have been of such scope, level and quality as to assure the possession of comparable knowledge, skills and abilities.

The education or experience background must also demonstrate the ability to write clear and comprehensive reports and other documents; read and interpret complex written material; and solve complex problems logically and systematically.

Experience Requirements

Applicants must have had progressively responsible experience of the kind and quality described below and in the amounts indicated in the following table, or any equivalent combination of training and experience:

Class Title	Specialized Experience (years)	Supervisory Experience (years)	Managerial Aptitude (years)	Total Experience (years)
Landscape Architect IV	2	0	0	2
Landscape Architect V	3	*	0	3
Landscape Architect VI	3	1	**	4

Specialized Experience: Progressively responsible professional landscape architectural work experience involving one or a combination of the following:

1. Originate and develop plans, including the production of detailed plans, specifications and justification, for land and/or water area utilization to meet short- and long-term needs;
2. Coordinate and review plans, including architectural, engineering and landscaping designs, for integrated development and conformance with landscape architectural principles, administrative policy and standards;
3. Plan and program construction, restoration, rehabilitation or expansion phases of landscaping in consonance with multiple-use concept and correlation with natural environment factors; and
4. Develop and maintain standards for landscape architectural procedures, methods and techniques.

Non- Qualifying Experience: The following kinds of experience will not be considered qualifying experience: routine drafting or developing of plans where original investigations or designs are not involved; laying out or executing illustrations in black and white or color; nursery work involving the propagation of trees, shrubs, vines, etc.; experimental, horticultural or landscape gardening; breeding, testing, propagation, culture and production of plants, flowers, trees, crops, etc.; forestry work involving the management of forest resources for the continuous production of timber, water, forage and other forest values; architectural and engineering work involving the design of structures; work in city and community planning that relates primarily to the broad social and economic growth of cities and communities and the organization of community services and facilities.

Supervisory Experience: Supervisory work experience which included: 1) planning, organizing, scheduling, and directing the work of others; 2) assigning and reviewing their work; 3) advising them on difficult work problems; 4) training and developing subordinates; and 5) evaluating their work performance.

*Supervisory Aptitude: Applicants for the Landscape Architect V level, Type 1, must possess supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects of supervision, e.g., by serving as a group or team leader; or in similar work in which opportunities for demonstrating supervisory capabilities exist; or by the completion of training courses in supervision accompanied by application of supervisory skills in work assignments; and/or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

****Managerial Aptitude:** Applicants for the Landscape Architect VI level must possess managerial aptitude. Managerial aptitude will be considered to have been met through successful performance of, or substantial participation in, organizing, scheduling, and coordinating a group of activities in order to attain program objectives within time, resource and budgetary limitations; interest in management demonstrated by the performance of work assignments in a manner which clearly indicates awareness of problems and the ability to solve them; completion of educational or training courses in the areas of management accompanied by the application of principles, which were learned, to work assignments; management's observation and evaluation of the applicant's leadership and managerial capabilities; success in trial assignments to managerial and/or administrative tasks.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

License Required

For the Landscape Architect V and VI, applicants must possess a valid license as a professional Landscape Architect in the State of Hawaii.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes LANDSCAPE ARCHITECT IV, V, and VI, which were approved on January 14, 1988.

DATE APPROVED: 3/24/14

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