

PART II	DEPARTMENT OF HUMAN RESOURCES DEVELOPMENT	8.591
	STATE OF HAWAII	8.592
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Minimum Qualification Specifications
for the Classes:

CONSERVATION AND RESOURCES
ENFORCEMENT OFFICER I, II, III, and IV
(CONSVTN & RESCS ENFC OFFCR I, II, III & IV)

Experience Requirements

Applicants must have had progressively responsible experience of the type and quality described below, and in the amounts shown in the following table, or any equivalent combination of training and experience:

Class Title	General Exp (Yrs)	Law Enfc Exp (Yrs)	Consvtn/ Law Enfc Exp (Yrs)	Supvy Aptitude (Yrs)	Total Exp (Yrs)
CONSVTN & RESCS ENFC OFFCR I	2				2
CONSVTN & RESCS ENFC OFFCR II	2	1			3
CONSVTN & RESCS ENFC OFFCR III	2	1	1		4
CONSVTN & RESCS ENFC OFFCR IV	2	1	2	*	5

General Experience: Work experience which demonstrated the following abilities: 1) read and comprehend complex material; 2) write clear, factual reports; 3) meet and deal effectively with people; and 4) understand and apply various rules and regulations.

Law Enforcement Experience: Progressively responsible work experience in law enforcement which involved the exercise of all the powers and authority of a police officer, including the power of arrest. Such experience must have included formal training, resulting in satisfactory completion and a certificate, in the principles, practices, methods, and techniques of law enforcement such as patrol and surveillance, inspection and investigation, arrest and evidence, search and seizure, report writing; court procedures, and the use of firearms.

Qualifying Law Enforcement Experience: Police recruit training, reserve police training, military police, or other related law enforcement experience which included formal training in the principles and practices of law enforcement as described in the Law Enforcement Experience, which resulted in a certificate of completion.

Non-Qualifying Law Enforcement Experience: Experience or training limited to

one facet of law enforcement such as issuing citations; maintaining order at large gatherings; experience primarily concerned with making periodic rounds to check on security measures such as trespass, damage, theft, and safety; dispatching security personnel; or writing incident or inspection reports.

Conservation Law Enforcement Experience: Progressively responsible work experience in enforcement of conservation and resources laws, rules and regulations such as fish and wildlife, forest reserves, state parks and historic sites, natural area reserves, and other public lands, waters, and resources. This experience must have included all powers and authority of a police officer and involved detecting and investigating violations, collecting and reporting facts and evidence pertaining to such violations, and enforcing and promoting compliance.

(*) Supervisory Aptitude: For the Conservation and Resources Enforcement Officer IV level, applicants must possess supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involved some supervisory responsibilities or aspects; by serving as a group or team leader, or in similar work in which opportunities for demonstrating supervisory capabilities exist; by completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

Substitutions Allowed

1. Graduation from high school, or equivalent, may be substituted for one (1) year of General Experience.
2. Successful completion of coursework at an accredited college or university may be substituted for General Experience on the basis of fifteen (15) semester credit hours for six (6) months of experience.
3. Completion of an associate degree in police science from an accredited college may be substituted for two (2) years of General Experience and one (1) year of Law Enforcement Experience.
4. Completion of two (2) academic years from an accredited college or university which included twenty-four (24) semester credit hours in law enforcement and provided knowledge of techniques of patrol and surveillance, inspection and investigation, rules of arrest and evidence, search and seizure, and report writing, may be substituted for two (2) years of General Experience and one (1) year of Law Enforcement Experience.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Other Requirements

Applicants must meet all State and federal regulations applicable to the carrying, possession, and use of firearms and ammunition.

Applicants must be able to swim 100 meters within 3 minutes, and must be able to hike one mile within 20 minutes.

License Required

A valid license to drive in the State of Hawaii is required to perform the essential functions of positions in these classes.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests:

Applicants may be required to qualify on an appropriate examination.


Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

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This is an amendment to the minimum qualification specifications for the classes CONSERVATION AND RESOURCES ENFORCEMENT OFFICER I, II, III and IV, which was approved on September 13, 2012; and deletion of the class CONSERVATION AND RESOURCES ENFORCEMENT OFFICER V.

DATE APPROVED: 8/20/14


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