

Minimum Qualification Specifications
for the Classes:

PARKING & SECURITY OFFICER I and II
PARKING & SECURITY SUPERVISOR

Registration Requirement

Applicants must be registered as a Guard with the State of Hawaii Board of Private Detectives and Guards, in accordance with Act 208, Session Laws of Hawaii 2010.

Experience Requirements

Applicants must have had progressively responsible experience of the kind and quality described in the statements below and in the amounts shown in the following table, or any equivalent combination of training and experience.

Class Title	General Exp (Yrs)	Spclzd Exp (Yrs)	Supvy Exp (Yrs)	Total Exp (Yrs)
Parking & Security Officer I	1	0	0	1
Parking & Security Officer II	1	1	0	2
Parking & Security Supervisor	1	2	*	3

General Experience: Work experience which demonstrated the ability to: (1) meet and deal effectively with people; (2) enforce and apply various rules and regulations; (3) prepare reports; and (4) perform simple arithmetic computations (addition, subtraction, multiplication, division).

Specialized Experience: Work experience which involved checking parking lots for parking violators, citing violators, and directing traffic within parking lots.

***Supervisory Aptitude:** Applicants must possess supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects; by serving as a group or team leader, or in similar work in which opportunities for demonstrating supervisory capabilities exist; by the completion of training courses in supervision accompanied by application of supervisory skills in work assignments; or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

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Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

License Required

Applicants must possess a valid license to drive in the State of Hawaii.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

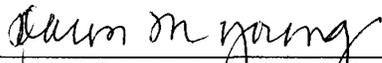
Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes PARKING & SECURITY OFFICER I and II, and PARKING & SECURITY SUPERVISOR which were approved on January 9, 2013.

DATE APPROVED: 7/1/2013



BARBARA A. KRIEG, Director
Director of Human Resources Development