

Class Specifications
for the Class:

CARPENTER HELPER

Distinguishing Characteristics

This is the entry-level class in the Carpentry series. This class differs from that of Carpenter I in that the Carpenter Helper performs duties which are essentially routine and repetitive, as well as manual and semi-skilled, in the construction, alteration and repair of structural woodwork and wooden articles, and assists a Carpenter I in rough and finished carpentry work; whereas the Carpenter I performs a wide variety of skilled carpentry work independently in the construction, alteration and repair of structural woodwork and wooden articles as a regular and continuing work assignment and may supervise one or more Carpenter Helpers or other helpers assisting in the work.

Examples of Duties *(Positions may not be assigned all of the duties listed, nor do the examples necessarily include all of the duties that may be assigned. The omission of specific statements does not preclude the assignment of such duties if they are a logical assignment for the position. The classification of a position should not be based solely on the examples of duties performed.)*

Assists a skilled carpenter in laying out, cutting, fitting, joining and nailing, screwing, gluing or doweling together pieces of lumber to construct wooden articles or structures; cuts large timber for beams, stringers, railings or flooring for the construction or repair of wooden bridges; smooths and cleans assembled wooden articles with sandpaper, either by hand or machine to prepare them for painting; installs wire mesh screen in doors, windows and panel screen frames; dismantles buildings using a hammer or pinch bar, pulls nails and salvages lumber; uses various hand tools such as cross-cut and rip saws, planes, brace and bits, and chisels; operates woodworking machinery such as planers, joiners, and disc and belt sanders under close supervision; may lead the work of unskilled workers in the performance of tasks; may perform tasks in other building trades when not utilized as a Carpenter Helper.

Minimum Qualification Requirements

Experience and Training: Two (2) years of work experience in performing a variety of rough and finished carpentry work, or any equivalent combination of training and experience.

Knowledge of: Basic practices and methods used in the carpentry trade, including safety procedures; common tools, equipment and materials used in the carpentry trade.

Ability to: Use hand and power tools common to the carpentry trade; read and interpret sketches and simple plans; understand and follow oral and written instructions; perform heavy lifting, moving or other manual work typical of the class.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the class specifications for Carpenter Helper, which were approved on October 19, 1954.

DATE APPROVED: 10/4/2013



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