

Specifications for the Classes:

MASON I and II

DISTINGUISHING CHARACTERISTICS

MASON I - This is the fully competent worker in the series. Independently performs a variety of skilled masonry work as a regular and continuing work assignment; may supervise one or more mason helpers, or other helpers assisting in the work.

MASON II - This is the working supervisor in the series. In addition to performing skilled masonry work, supervises the work of other fully competent masons as a continuing work assignment, including setting the pace and quality of work.

Examples of Duties: *(Positions may not be assigned all of the duties listed, nor do the examples necessarily include all of the duties that may be assigned. The omission of specific statements does not preclude the assignment of such duties if they are a logical assignment for the position. The classification of a position should not be based solely on the examples of duties performed.)*

MASON I - Plans and lays out masonry work; performs skilled masonry work in the building and repair of such structures as walls, partitions, manholes, piers, catch basins, pavement gutters, curbs, meter boxes and foundations, using brick, stone and concrete block, hollow tile, and poured concrete; cuts and shapes brick and stone preparatory to setting; establishes and checks vertical and horizontal alignment of walls with gauge line, level and plumb bob; constructs forms, fills with concrete, and removes forms; spreads a layer of mortar, sets stone or brick by hand, and shapes mortar in joints between exposed faces of stones or bricks; repairs stone and brick work on walls, foundations and retaining walls; tears mortar; operates equipment used in masonry work; reads and interprets blueprints and sketches; estimates material and labor costs; may keep time records of employees; may supervise mason helpers or others assisting in the work; performs duties in other trades when not occupied as a Mason.

MASON II - Supervises and participates in masonry work; in addition to performing skilled masonry work; plans, lays out, assigns and reviews the work of subordinates; instructs subordinates and demonstrates proper work methods; works alongside subordinates to set pace and quality of work; reads and interprets blueprints and sketches; checks and inspects buildings, structures, equipment and facilities for needed repairs; estimates material and labor costs; requisitions materials and equipment; inspects work in progress and upon completion for proper quality of work; may perform plastering of interior and exterior walls; enforces safety regulations; prepares reports of time, material and equipment used in performing work.

MINIMUM QUALIFICATION REQUIREMENTS

Experience and Training:

MASON I - Four (4) years of work experience in performing a variety of work in the masonry trade, or any equivalent combination of training and experience.

MASON II - Six (6) years of work experience in performing a variety of masonry work, of which two (2) years shall have been as a fully competent mason, or any equivalent combination of training and experience.

Knowledge and Abilities Required:

Knowledge of: Practices and methods used in the masonry trade, including safety procedures; tools, equipment and materials used in the masonry trade.

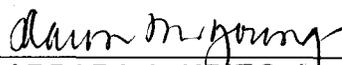
Ability to: Use the hand and power tools and equipment common to the masonry trade; read and interpret blueprints and sketches; mix mortar and concrete; operate a concrete mixer and jackhammer; recognize hazards typical of the work; lay stone, brick and tile; estimate time and materials needed to complete a job; understand and follow oral and written instructions; perform heavy lifting, moving and other manual work typical of the class. In addition, for Mason II, ability to plan, lay out, assign and review the work of other skilled masons; give and follow oral and written instructions; and keep records and submit reports.

Physical and Medical Requirements:

Applicants must be able to perform the essential duties and responsibilities of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the specifications for the classes Mason I and II, which were approved on November 2, 1984.

DATE APPROVED: 1/27/2012



for BARBARA A. KRIEG, Interim Director
Department of Human Resources Development