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Minimum Qualification Specifications
for the Classes:

MAINTENANCE AND REPAIR SUPERVISOR I & II
(MAINTENANCE & REPAIR SUPVR I & II)

Experience Requirements

Applicants must have had progressively responsible work experience of the kind and quality described below and in the amounts shown on the following table, or any equivalent combination of training and experience.

Class Title	General Experience (Yrs)	Supervisory Experience (Yrs)	Total Experience (Yrs)
Maintenance & Repair Supvr I	3	*	3
Maintenance & Repair Supvr II	3	1	4

General Experience: Experience which demonstrated that the applicant has a good working knowledge of the practices, methods, materials, tools and equipment used in unskilled and semi-skilled manual work tasks and grounds maintenance activities, and which shall have included some work experience in the operation of one or more pieces of motorized equipment such as trucks having a factory rated capacity of 5 tons or over, rollers of 5 tons or over, loaders, tractors such as D-4, TD-6, and TD-9 with bulldozer blade attachments, street sweepers, and truck-tractor trailers or graders. This experience must have also provided the applicant with knowledge of the occupational hazards and safety precautions applicable to grounds maintenance work, refuse removal work and equipment operation.

Supervisory Experience: Supervisory experience over unskilled and semi-skilled workers or equipment operators which included 1) planning, organizing, scheduling, and directing their work; 2) assigning and reviewing the work of subordinates; 3) advising them on difficult work problems; 4) enforcing safety rules and practices; 5) training and developing subordinates; and 6) evaluating their work performance.

***Supervisory Aptitude:** Applicants for the Maintenance & Repair Supervisor I level must possess supervisory aptitude. Supervisory aptitude is the demonstration of aptitude or potential for the performance of supervisory duties through successful completion of regular or special assignments which involve some supervisory responsibilities or aspects of supervision, e.g., by serving as a group or team leader; or in similar work in which opportunities for demonstrating supervisory capabilities exist; or by the completion of training courses in supervision accompanied by application of

supervisory skills in work assignments; and/or by favorable appraisals by a supervisor indicating the possession of supervisory potential.

Quality of Experience

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

Selective Certification

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

Tests

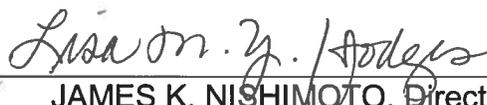
Applicants may be required to qualify on an appropriate examination.

Physical and Medical Requirements

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

This is an amendment to the minimum qualification specifications for the classes MAINTENANCE AND REPAIR SUPERVISOR (MAINTENANCE & REPAIR SUPVR) I and II, which were approved on October 20, 1998.

Date Approved: 11/18/15



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