

Minimum Qualification Specifications  
for the Class:

EMERGENCY MEDICAL SERVICES PROGRAM MANAGER (M.D./D.O.)  
(EMS PRGM MGR [M.D./D.O.]

**Education Requirement**

Graduation from an accredited school of medicine with a degree of Doctor of Medicine or Doctor of Osteopathy and completion of one (1) year of internship in a recognized hospital.

**Experience Requirement**

General Experience: Two (2) years of work experience as a physician, which shall have included, for a substantial portion of the time, active participation in emergency or critical care treatment.

Specialized Experience: One (1) year of responsible administrative and managerial work experience in a public health agency, medical services agency, or hospital which involved active participation in and major responsibility for the development, management, execution, and coordination of programs, policies, and procedures in the delivery of emergency medical services.

**Substitutions Allowed**

Excess Specialized Experience (as described above) may be substituted for the General Experience on a year-for-year basis.

**Quality of Experience**

Possession of the required number of years of experience will not in itself be accepted as proof of qualification for a position. The applicant's overall experience must have been of such scope and level of responsibility as to conclusively demonstrate that he/she has the ability to perform the duties of the position for which he/she is being considered.

**Selective Certification**

Specialized knowledge, skills and abilities may be required to perform the duties of some positions. For such positions, Selective Certification Requirements may be established and certification may be restricted to eligibles who possess the pertinent experience and/or training required to perform the duties of the position.

Agencies requesting selective certification must show the connection between the kind of training and/or experience on which they wish to base selective certification and the duties of the position to be filled.

**License Required**

Valid license to practice medicine or osteopathy in the State of Hawaii.

**Tests**

Applicants may be required to qualify on an appropriate examination.

**Physical and Medical Requirements**

Applicants must be able to perform the essential functions of the position effectively and safely, with or without reasonable accommodation.

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This is an amendment to the minimum qualification specifications for the class Emergency Medical Services Manager (M.D.) which were approved on September 8, 2005.

DATE APPROVED: 12/23/14

*James K. Nishimoto*  
JAMES K. NISHIMOTO, Director  
Department of Human Resources Development