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Class Specification  
for the Class:

CRIPPLED CHILDREN'S PROGRAM MANAGER (M. D. )  
[(CRIPPLED CHLDRN'S PRGM MGR (M.D.))]

Duties Summary:

Manages a statewide program for the prevention of disease and deformity among children; directs a medical care program for crippled children; and performs other related duties as assigned.

Distinguishing Characteristics:

This class is distinguished by responsibility for managing a public health program relating to crippling diseases and deformities in children.

Examples of Duties:

Plans, organizes and directs the activities of a public health program relating to crippled children; determines extent of need and initiates programs relating to such crippling diseases and deformities among children as congenital heart diseases, cerebral palsy, cleft lip and palate, vision or hearing loss, rheumatic fever, etc.; prepares detailed program plans and evaluations, including budgeting and staffing requirements, for financial approval by local and federal cooperating agencies; gains the cooperation of other governmental agencies, voluntary organizations, community groups and individuals as necessary for the effective implementation and completion of programs; plans and conducts educational and in-service training programs, institutes and workshops for professional and lay persons; plans and directs specific research or health surveys for purposes of increasing knowledge in the area; provides consultative services to officials and practicing physicians regarding individual cases; directs treatment services at rehabilitation centers and special schools; maintains cooperative relationships with other governmental and non-governmental officials and agencies, physicians, medical association, subordinate staff members, etc.; prepares regular and special reports as required; prepares lectures, conference and demonstrational materials as required; prepares policy and procedural manuals relating to program activities; directs subordinate staff members; and performs other duties as required.

Minimum Qualification Requirements:

Experience and Training: (1) One year of work experience in a public health agency or one year of graduate study in public health in an accredited school and eligibility for certification by the American Board of Pediatrics, Orthopedics, Neurology or Plastic Surgery; or (2) any equivalent combination of experience and training.

License Required:

License to practice medicine in the State of Hawaii.

Knowledge and Abilities Required:

Knowledge of: Principles and practices of general medicine and the treatment of crippling diseases and deformities in children; principles and practices of public health administration; pertinent state and federal laws relating to crippled children; related governmental and non-governmental agencies concerned with crippled children.

Ability to: Plan, organize, direct and coordinate the work of others; establish and maintain effective working relationships with professional and lay persons and with other governmental and non-governmental agencies; promote community support and acceptance of the public health programs; prepare comprehensive program plans and evaluation reports.

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This is an amendment to the class specification for the class Crippled Children's Physician approved on June 9, 1967 due to incorporation of managerial level in EMCP in accordance with Act 254, SLH 1980, and a change in title to CRIPPLED CHILDREN'S PROGRAM MANAGER (M.D.) effective November 1, 1982.

DATE APPROVED: 10/22/82 /s/ Clement L. Kamalu  
for DONALD BOTELHO  
Director of Personnel Services

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The code number for this class was changed from 6.100 to 17.710 and the class was incorporated in the Excluded Managerial Compensation Plan effective July 1, 1981 in accordance with Act 254, SLH 1980.