

**HAWAI‘I STATE COMMISSION ON FATHERHOOD**

**AGENDA FOR SPECIAL MEETING OF THE BOARD**

**Tuesday, June 2, 2015**

**Time: 1:30-3:00 PM**

Location: Department of Human Services, 1390 Miller Street, 2<sup>nd</sup> floor, Honolulu,  
Hawai‘i 96813

**AGENDA**

- I. Call to Order
- II. Public Testimony
- III. Discussion and decision making Items:
  1. Discuss the procedures for collaboration from various agencies in preparation for the University of Hawaii writing the U. S. Department of Health and Human Services New Pathways for Fatherhood grant proposal.
  2. Discuss advice from Deputy Director of DHS received by email.
    - a. “Here is my advice:
      1. Your Board should authorize you (via a resolution or motion) to approach various State agencies (e.g., Child Support Enforcement Agency for non-custodial fathers, DHS-BESSD for TANF, SSD for Domestic Violence and other parenting related issues, Office of Youth Services for Juvenile Justice, University of Hawaii Center on the Family, and DLIR - Office of Community Services for immigrant services) and request letters of support and cooperation as partners to accomplish the goals of the grant. You are a State agency and as such you may engage other State agencies in strategic planning activities.

2. Upon receipt of a grant, conduct planning activities, i.e., request for information seeking input from various non-profit agencies as to their recommendations regarding the service delivery models, etc., issue an RFP to solicit proposals to operationalize the grant. According to the ACF guidance you will have nine months of intensive and comprehensive planning phase, including procurement and hiring and training staff.

3. You should not engage private non-profits until you have a grant and then engage them via the RFI/RFP process. Please check with the State Procurement Office for further guidance to determine if you will be able to engage private non-profit partners in the planning process. You may reach Corinne Higa, Health and Human Services Procurement Specialist, at 587-4706 or [corinne.y.higa@hawaii.gov](mailto:corinne.y.higa@hawaii.gov)

### 3. Call for a motion and vote on the procedure.

VII Commission/public generated issues (No decision making)

VIII. Adjournment. Next meeting is Tuesday, June 16, 2015, 1:30-3:00 PM, 1390 Miller Street, Honolulu and confirm attendance for quorum.

Individuals who require special needs accommodations may request assistance in writing to the Commission three days prior to the meeting or by contacting the Commission at [adessajrc001@hawaii.rr.com](mailto:adessajrc001@hawaii.rr.com) or call (808) 927-0555.