

STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
STATE HISTORIC PRESERVATION DIVISION
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KAPOLEI, HAWAII 96707

WILLIAM J. AILA, JR.
CHAIRPERSON
BOARD OF LAND AND NATURAL RESOURCES
COMMISSION ON WATER RESOURCE MANAGEMENT

GUY KAULUKUKUI
FIRST DEPUTY

WILLIAM M. TAM
DEPUTY DIRECTOR - WATER

AQUATIC RESOURCES
BOATING AND OCEAN RECREATION
BUREAU OF CONVEYANCES
COMMISSION ON WATER RESOURCE MANAGEMENT
CONSERVATION AND COASTAL LANDS
CONSERVATION AND RESOURCES ENFORCEMENT
ENGINEERING
FORESTRY AND WILDLIFE
HISTORIC PRESERVATION
KAHOOLAWE ISLAND RESERVE COMMISSION
LAND
STATE PARKS

May 11, 2012

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, HI

Land Board Members:

SUBJECT: REQUEST APPROVAL TO ISSUE AN INVITATION FOR BIDS AND AUTHORIZE THE CHAIRPERSON TO AWARD, EXECUTE, AND EXTEND CONTRACT(S) FOR THE UNBUDGETED PURCHASE OF FOUR NEW MIDSIZE 4WD SPORTS UTILITY VEHICLES AND ONE NEW ENERGY EFFICIENT HYBRID 2WD PASSENGER VEHICLE FOR THE STATE HISTORIC PRESERVATION DIVISION

This submittal requests the approval to issue an Invitation for Bids (IFB) and authorize the Chairperson to award, execute and extend contract(s) for the unbudgeted purchase of four new midsize 4WD sports utility vehicles and one new energy efficient hybrid 2WD passenger vehicle for the State Historic Preservation Division (SHPD).

BACKGROUND:

SHPD has been using an aging fleet of vehicles that range in ages from 9 to 12 years old for the transportation of staff to various work sites throughout the State. Many of these work sites involve the discovery of inadvertent burials or the verification of historic sites in remote areas. As a result, age and wear have taken a toll on the vehicles making them uneconomical and unsafe to operate.

DISCUSSION:

Three of the four new midsize 4WD sports utility vehicles will be replacing vehicles used by SHPD's Hilo, Kona and Wailuku offices, respectively. The fourth new 4WD vehicle will be assigned to the SHPD Kapolei office which is currently without a properly functioning 4WD vehicle. At present most of the vehicles in the existing fleet require constant maintenance and are considered unsafe for accessing remote areas.

In addition, the new energy efficient hybrid passenger vehicle will also be a replacement and serve to transport staff and project materials from SHPD's Kapolei office to various meetings and

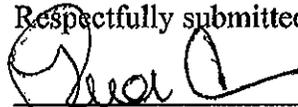
non-remote work sites on O'ahu. It will allow SHPD to maintain a normal passenger capacity while carrying materials and equipment in a more energy efficient vehicle.

Although this purchase of five new vehicles was not originally budgeted for FY 2012, general funds have been secured by moving a portion of vacancy savings within program item LNR 802 to accommodate this expenditure with the approval of the Chairperson and the Administrative Services Division (Fiscal).

RECOMMENDATION:

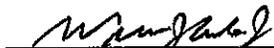
That the Board approve the issuance of an IFB for the unbudgeted purchase of four new midsize 4WD sports utility vehicles and one new energy efficient hybrid 2WD passenger vehicle for the State Historic Preservation Division (SHPD) and authorize the Chairperson to award, execute and extend contract(s), Contract for Goods and Services, subject to approval as to form by the Department of the Attorney General and other terms and conditions as may be prescribed by the Chairperson to best serve the interests of the State.

Respectfully submitted,



Puaalaokalani D. Aiu, PhD
SHPD Administrator

APPROVAL FOR SUBMITTAL:



WILLIAM J. AILA, JR., Chairperson
Board of Land and Natural Resources