

State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Forestry and Wildlife
Honolulu, Hawaii 96813

May 25, 2012

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Land Board Members:

SUBJECT: REQUEST APPROVAL TO AUTHORIZE THE CHAIRPERSON TO ISSUE INVITATION FOR BIDS, AWARD, AND EXECUTE CONTRACTS TO FURNISH AND DELIVER SEVENTEEN (17) 4X4 VEHICLES TO OAHU, KAUAI, MAUI AND HAWAII DIVISION OF FORESTRY AND WILDLIFE DEPARTMENT OF LAND AND NATURAL RESOURCES

AND

REQUEST APPROVAL OF DECLARATION OF EXEMPTION TO CHAPTER 343, HRS, ENVIRONMENTAL COMPLIANCE REQUIREMENTS FOR THE PROJECT.

This Board submittal requests approval to authorize the Chairperson to conduct the procurement process to furnish and deliver seventeen (17) 4x4 vehicles and authorize the Chairperson to award and execute contracts for goods and services. We also request approval of a declaration of exemption for Chapter 343, Hawaii Revised Statutes (HRS) for this project.

BACKGROUND

The Division of Forestry and Wildlife is requesting to procure seventeen (17) new 4x4 vehicles to reduce the stress on our aging vehicle fleet. These vehicles will be used to transport crew/(s), gear, and project materials to and from remote worksites that require 4x4 vehicles to access. These vehicles are needed to support the Pittman-Robertson Wildlife Restoration Project including the game and non-game program under wildlife operations and maintenance, facilities construction, population management, habitat management, game mammal surveys, game bird surveys, waterbird/seabird surveys, Hawaiian goose surveys, disease and predator surveillance, and Chronic Wasting disease surveillance. These vehicles will also support various Threatened and Endangered species (T&E) projects including Save Our Shearwaters program, Kauai Endangered Seabird Recovery Project, Kauai Forestbird Recovery Project, and private land T&E cooperative

recovery projects. In addition these vehicles will be used to support wild-land firefighting response by carrying more water and equipment to fire line, emergency crisis and snake and mongoose responses. Each contract will be awarded to the qualified bidder with the lowest bid price for the vehicles needed.

DISCUSSION

An (IFB) is the appropriate method to select a contractor to provide the needed vehicles because of the specific criteria for types of vehicles requested of bidders. This criteria includes the year of manufacture, model, type, GVW rating, wheel base, engine, transmission, transfer case, cab, body, bumpers, electrical system, steering, brakes, tires/wheels, axel, suspension, and color. In addition qualified bidders must provide the vehicles within one hundred eighty calendar days from the official start date on the Notice to Proceed.

Funding for the purchase of these vehicles was included in the Division's annual budget and approved by the State Legislature. Hawaii District has an IFB for their portion of the vehicle purchase and is waiting to award a vendor at this time. Three IFB's will be issued, one for Hawaii, one for Maui, and one combined IFB for Kauai and Oahu.

CHAPTER 343 – ENVIRONMENTAL ASSESSMENT

In accordance with the requirements of Chapter 343, HRS, and Chapter 11-200-8(6), Hawaii Administrative Rules (HAR), the Exemption List for the Division of Forestry and Wildlife, Department of Land and Natural Resources as reviewed and concurred upon by the Environmental Council on June 12, 2008, the subject project is exempt from the preparation of an environmental assessment pursuant to the following exemption classes:

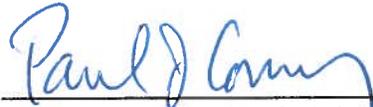
Exemption Class 10, "Continuing administrative activities including, but not limited to purchase of supplies and personnel related actions." Part 2 "Purchase, maintenance and repair of supplies, services, equipment, and motor vehicles to support existing operations".

RECOMMENDATION:

That the Board:

1. Declare that, after considering the potential effects of the proposed project as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this project will likely have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
2. Approve the issuance of Invitations for Bid to furnish and deliver seventeen (17) 4x4 vehicles for the Department of Land and Natural Resources Division of Forestry and Wildlife and authorize the Chairperson to award and execute Contracts for Goods and Services, subject to:
 - a. Approval as to form by the Attorney General's Office, and
 - b. Other terms and conditions as may be prescribed by the Chairperson to best serve the interests of the State.

Respectfully submitted,



PAUL J. CONRY, Administrator
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



WILLIAM J. AILA, JR., Chairperson
Board of Land and Natural Resources

NEIL ABERCROMBIE
GOVERNOR OF HAWAII



STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES

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ENGINEERING

FORESTRY AND WILDLIFE
HISTORIC PRESERVATION
KAHOOLAWE ISLAND RESERVE COMMISSION
LAND
STATE PARKS

EXEMPTION NOTIFICATION

Regarding the preparation of an environmental assessment pursuant to Chapter 343 HRS.

Project Title:	Sealed Offers for furnishing and delivering 4x4 vehicles for the Division of Forestry and Wildlife Department of Land and Natural Resources.
Project Number:	No. IFB-12-0420-6VH, No. IFB-12-0440-4
Project Description:	Hawaii Division of Forestry and Wildlife is seeking to procure seventeen (17) new 4x4 vehicles to reduce the stress on aging vehicle fleets. The vehicles will be used to transport crew(s), gear, and project materials to and from remote work sites that require 4x4 vehicles to access.
Chapter 343 Trigger(s)	Use of State funds
Exemption Class & Description:	Exemption Class 10, "Continuing administrative activities including but not limited to purchase of supplies and personnel related actions." Part 2 "Purchase, maintenance and repair of supplies, services, equipment, and motor vehicle to support existing operations".
Recommendation:	It is anticipated that this project will have minimal or no significant effect on the environment and is presumed to be exempt from the preparation of an environmental assessment.

WILLIAM J. AILA JR., Chairperson

Date