

State of Hawaii
DEPARTMENT OF LAND AND NATURAL RESOURCES
Division of Boating and Ocean Recreation
Honolulu, Hawaii 96813

June 14, 2013

Board of Land and Natural Resources
State of Hawaii
Honolulu, HI

DELEGATION OF AUTHORITY OF THE CHAIRPERSON OF THE BOARD OF LAND AND NATURAL RESOURCES (BOARD) TO SOLICIT AND AWARD TOWING SERVICES CONTRACTS FOR STATEWIDE SMALL BOAT HARBOR FACILITIES.

REMARKS:

The Division of Boating and Ocean Recreation (DOBOR) wants to use contract services for the towing of improperly parked vehicles and trailers for Statewide Small Boat Harbor Facilities. Any approved contractor shall be directed by authorized harbor staff, parking contractors, enforcement officers from the various counties and officers from the Division of Conservation and Resources Enforcement (DOCARE) to tow improperly parked vehicles and trailers from the Small Boat Harbor facilities Statewide. Each contractor shall conduct tows pursuant to Hawaii Revised Statute Section 290-11 and shall offer a Post Tow Hearing for each tow.

As these service contracts will be entered on a regular basis and the terms of the contracts will be more or less the same at each facility, DOBOR requests that authority to negotiate and approve the towing service contracts be given to the Chairperson of the Board of Land and Natural Resources.

RECOMMENDATIONS:

That the Board:

1. That the Board of Land and Natural Resources delegate authority to the Chairperson to solicit and award towing services contracts at statewide small boat harbor facilities.
2. That the Board authorize the Chairperson, subject to review and approval by the Attorney General, to enter into supplemental contracts to address and sign the necessary documents to implement additional work when necessary and in compliance with State procurement code.

Delegation of Authority of the Chairperson of the Board of Land and Natural Resources (Board) to Solicit and Award Towing Services Contracts for Statewide Small Boat Harbor Facilities

June 14, 2013

Item J-1

Respectfully submitted,



Edward R. Underwood
Administrator

APPROVED FOR SUBMITTAL



William J. Aila, Jr.
Chairperson