

State of Hawaii  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Division of Forestry and Wildlife  
Honolulu, Hawaii 96813

October 25, 2013

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawaii  
Honolulu, Hawaii

Land Board Members:

**SUBJECT: REQUEST FOR AUTHORIZATION TO NEGOTIATE, EXECUTE, AMEND,  
AND EXTEND A CONTRACT(S) TO FURNISH HELICOPTER  
TRANSPORTATION SERVICES FOR DEPARTMENT OF LAND AND  
NATURAL RESOURCES, DIVISION OF FORESTRY AND WILDLIFE;**

**AND**

**REQUEST APPROVAL OF DECLARATION OF EXEMPTION TO CHAPTER  
343, HRS, ENVIRONMENTAL COMPLIANCE REQUIREMENTS FOR THIS  
PROCUREMENT**

This submittal requests subject authorization for statewide helicopter transportation services, however solicitations for this procurement may be separated for each branch or on a per-island basis. In order to expedite the contract(s) for this procurement, DOFAW requests that the Board delegate authority to the Chairperson to award, execute, and extend contract(s) for goods and services and other terms and conditions as may be prescribed by the Chairperson to best serve the interest of the State. One or more contracts will be awarded based on the lowest qualified bidder. The contract(s) will be in the form of requirements contracts, where funds will be encumbered by purchase order, at the contracted rate, as needed.

**CHAPTER 343 – ENVIRONMENTAL ASSESSMENT**

In accordance with the requirements of Chapter 343, HRS, and Chapter 11-200-8, Hawaii Administrative Rules (HAR), the subject procurement is exempt from the preparation of an environmental assessment pursuant to the following exemption class:

Exemption Class 10: Continuing administrative activities including, but not limited to, purchase of supplies and personnel-related actions.

**RECOMMENDATIONS:**

- 1) Declare that, after considering the potential effects of the proposed procurement as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this procurement will likely have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
- 2) That the Board approves the expenditure of funds and authorize the Chairperson to negotiate, execute, amend, and extend a Contract(s) for Goods and Services for the furnishing of helicopter services for DOFAW, subject to availability of funds and subject to approval as to form by the Attorney General's Office.

Respectfully submitted,



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ROGER H. IMOTO, Administrator  
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



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WILLIAM J. AILA, JR., Chairperson  
Board of Land and Natural Resources