

STATE OF HAWAII  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Division of Forestry and Wildlife  
Honolulu, Hawaii 96813

April 11, 2014

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawaii  
Honolulu, Hawaii

Land Board Members:

**SUBJECT: REQUEST FOR AUTHORIZATION FOR THE CHAIRPERSON TO NEGOTIATE, SIGN, EXECUTE, AND AMEND AGREEMENT(S), CONTRACT(S), AND OTHER DOCUMENT(S) REGARDING THE INTERNATIONAL UNION OF NATURE WORLD CONSERVATION CONGRESS**

**BACKGROUND:**

The state of Hawaii has submitted a bid to be the host site for the International Union for the Conservation of Nature (IUCN) World Conservation Congress in 2016. The location of the host site will be announced in May 2014. The conference will bring approximately 8,000 delegates from around the world to Hawaii for a ten-day event focused on the natural and cultural environment. The conference offers a unique opportunity to highlight Hawaii's environment as a showcase for the United States to share with the world. The IUCN helps the world find pragmatic solutions to our most pressing environment and development challenges, and brings together governments, non-governmental organizations, United Nations agencies, companies, and local communities to develop and implement policy, laws, and best practices. Preparation for the conference will include cooperative work by other state programs and agencies including the Hawaii Tourism Authority, Office of Hawaiian Affairs, and the University of Hawaii as well as the several federal departments and private entities.

**ANALYSIS:**

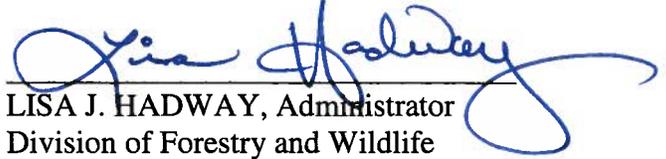
In order to partner with other entities and prepare for the conference, the Department needs to finalize various documents including agreements, contracts, and memorandums of understanding. These documents are meant to support the bid for the conference by establishing partner and agency roles and responsibilities, and procure goods and services. Procurement includes expenses related to the services of the Department of State, pre-congress meetings, promotion, venues, site-related contracted services, supplies, communication, and VIP and protocol management.

**RECOMMENDATION:**

That the Board:

- 1) Delegates authority to the Chairperson to:
  - a. Negotiate, sign, execute, and amend agreement(s), contract(s), and other document(s) regarding the International Union of Nature World Conservation Congress, subject to the availability of funds and approval by the Department of the Attorney General.

Respectfully submitted,

  
LISA J. HADWAY, Administrator  
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:

  
WILLIAM J. AILA, JR., Chairperson  
Board of Land and Natural Resources