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NICKI ANN THOMPSON
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STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
BUREAU OF CONVEYANCES

P. O. BOX 2867
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April 24, 2015

Chairperson and Members
Board of Land and Natural Resources
State of Hawaii
Honolulu, Hawaii

Land Board Members:

SUBJECT: REQUEST AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS (RFP) AND TO ENTER INTO A CONTRACT FOR THE DIGITIZATION AND INDEXING OF OFFICIAL BUREAU OF CONVEYANCES MICROFILM AND RECORDATION BOOKS

BACKGROUND:

The State of Hawaii Bureau of Conveyances (BOC) original microfilm and books are overdue for digitization. There are approximately 26 million microfilm images and 3 million book images of recorded documents dating from 1845 through 1996 in need of digitization, indexing and integration into the BOC's land records management system. This will need to be accomplished over multiple fiscal years contingent upon the annual approvals of budget ceiling increases by the State's Legislature.

DISCUSSION:

The BOC's charter is to accurately and efficiently record and maintain public access to all documents and maps pertaining to property ownership in the State of Hawaii. These official records, specifically those dating back from 1845 to 1992 are rapidly aging and deteriorating and will eventually become unusable. By having these records scanned and available in electronic form, the original microfilm and documents can be better preserved by allowing access to the digital files as opposed to the originals. The information can also be more easily retrieved and available to both the public and BOC's staff.

RECOMMENDATION:

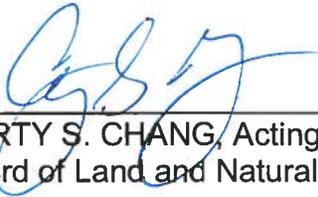
That the Board of Land and Natural Resources authorize the Chairperson to sign and approve the necessary documents pertaining to the multi-year project to digitize, index and integrate into the BOC's land records management system, all images of recorded documents dating from 1845 through 1996, subject to approval as to form by the Department of the Attorney General.

Respectfully Submitted,



NICKI ANN THOMPSON, Registrar
Bureau of Conveyances

APPROVED FOR SUBMITTAL:



CARTY S. CHANG, Acting Chairperson
Board of Land and Natural Resources