

State of Hawaii  
DEPARTMENT OF LAND AND NATURAL RESOURCES  
Division of Forestry and Wildlife  
Honolulu, Hawaii 96813

December 11, 2015

Chairperson and Members  
Board of Land and Natural Resources  
State of Hawaii  
Honolulu, Hawaii

Land Board Members:

**SUBJECT: REQUEST FOR AUTHORIZATION FOR THE CHAIRPERSON TO SOLICIT BIDS, EXECUTE, AMEND, AND EXTEND A CONTRACT(S) TO FURNISH AND INSTALL SOLAR PHOTOVOLTAIC SYSTEMS FOR DEPARTMENT OF LAND AND NATURAL RESOURCES, DIVISION OF FORESTRY AND WILDLIFE-HAWAII DISTRICT;**

**AND**

**REQUEST APPROVAL OF DECLARATION OF EXEMPTION TO CHAPTER 343, HRS, ENVIRONMENTAL COMPLIANCE REQUIREMENTS FOR THIS PROCUREMENT**

This submittal requests subject authorization to furnish and install solar photovoltaic systems. \$270,000.00 in construction funds have been earmarked for the installation of solar photovoltaic systems in DOFAW-Hawaii District. In order to expedite the contract(s) for this procurement, DOFAW requests that the Board delegate authority to the Chairperson to retroactively authorize two current solicitations for Hawaii District; and to award, execute, and extend contract(s) for goods and services and other terms and conditions as may be prescribed by the Chairperson to best serve the interest of the State.

**CHAPTER 343 – ENVIRONMENTAL ASSESSMENT**

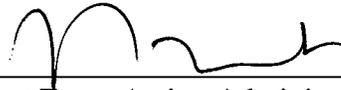
In accordance with the requirements of Chapter 343, HRS, and Chapter 11-200-8, Hawaii Administrative Rules (HAR), the subject procurement is exempt from the preparation of an environmental assessment pursuant to the following exemption class:

Exemption Class 1: Operations, repairs, or maintenance of existing structures, facilities, equipment, or topographical features, involving negligible or no expansion or change of use beyond that previously existing.

RECOMMENDATIONS:

- 1) Declare that, after considering the potential effects of the proposed procurement as provided by Chapter 343, HRS, and Chapter 11-200, HAR, this procurement will likely have minimal or no significant effect on the environment and is therefore exempt from the preparation of an environmental assessment.
- 2) That the Board approves the expenditure of funds and authorize the Chairperson to solicit bids, execute, amend, and extend a Contract(s) for Goods and Services for the furnishing and installation of solar photovoltaic systems for DOFAW, subject to availability of funds and subject to approval as to form by the Attorney General's Office.

Respectfully submitted,



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Scott Fretz, Acting Administrator  
Division of Forestry and Wildlife

APPROVED FOR SUBMITTAL:



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Suzanne D. Case, Chairperson  
Board of Land and Natural Resources

## **Scope of work:**

System 1: Expansion of Photovoltaic System for Main Office Building.

Administration Building: 19 East Kawili Street, Hilo, Hawaii, 96720.

Install additional 110 panels to increase energy production of current system by approximately 30kw.

The additional solar panels will be installed on top of existing roof structure with no additional structural reinforcement required.

This will likely have minimal or no significant effect on the environment.

System 2: New Photovoltaic Systems for Base yard Building.

Butler Building: 19 East Kawili Street, Hilo, Hawaii, 96720.

Design and install photovoltaic system needed for approximately 45kw energy production.

The new system will be installed on top of existing roof structure with no additional structural reinforcement required.

This will likely have minimal or no significant effect on the environment.