



**STATE OF HAWAII
DEPARTMENT OF LAND AND NATURAL RESOURCES
HISTORIC PRESERVATION DIVISION**

**APPLICATION/AUTHORIZATION TO CONDUCT
ARCHAEOLOGICAL ACTIVITIES IN THE STATE OF HAWAII**

Per HRS §13-282-3 no archaeological firms, independent individuals, agencies or organizations shall perform any alteration to historic properties in the state of Hawai`i until an annual permit is first obtained from the department of Land and Natural Resources. This includes conducting an archaeological survey and any lesser level of surveying under Sections 13-275(b)(5)(A) and 13-284 (b)(5)(A).

Permits shall only be issued to archaeological consulting firms, museums, universities, agencies, non-profit institutions, or scholars who have on staff at least one principal investigator who meets the minimal professional standards for archaeologists as provided in chapter 13-281.

Each permit shall be valid only for the calendar year for which it is issued, regardless of when it is issued in the calendar year.

Permits shall be issued to applicants within ten working days of receipt of a completed application. Applicants submitting incomplete applications will be sent a notice of deficiency within ten working days of receipt.

The permittee shall notify the SHPD in writing of any change in the permittee's principal investigator(s) or in the principal investigator's qualifications in accordance with section 13-282-3(e).

This application shall be accompanied by a filing fee of \$50.00 in the form of cash, certified or cashiers check and payable to the Hawai`i Historic Preservation Special Fund as provided in Section 13-282-4.

This form and a valid permit are proof of authorization. Original should be kept on file and photocopies made for each job site. A valid permit must be presented to DLNR staff upon demand. A service charge of \$15 will be assessed on all dishonored checks pursuant to HRS §40-35.5.

PERMIT REQUEST FOR CALENDAR YEAR _____

NAME OF APPLICANT/COMPANY/ORGANIZATION _____

ADDRESS OF APPLICANT _____

PHONE NUMBER(S) _____

PRINCIPAL INVESTIGATOR(S) (attach professional resume to application)

I agree to comply with all applicable statutes, ordinances, rules and regulations of the federal, state and county governments [Section 13-282-3 (f)(4), HAR]. I also understand that any permit received may be revoked pursuant to section 13-282-5(3).

Signature of Applicant

Date

The applicant has been deemed qualified to conduct archaeological activities in the State of Hawai`i for the calendar year shown above.

Deputy SHPO, DLNR

Date approved



STATEMENT OF CONDITIONS

Each permit issued by DLNR to an Archaeologist, firm or organization operating in Hawai`i that conducts archaeological activities shall be subject to the following conditions:

- (1) The permittee shall submit, within one month of the conclusion of any field work, a brief report on findings to consist of:
 - (A) A map locating all sites studied, to be on a portion of the relevant United States Geological Survey standard 1:24,000 topographic map; and
 - (B) A table listing each site, its major architectural features, its probable function, and the nature of work at each site (mapping, description, surface collection, test excavation).
- (2) The permittee shall submit a minimum of two copies of a report or paper on any archaeological work to the SHPD.
- (3) The permittee shall ensure all personnel are capable of adequately conducting the necessary work to accomplish any scopes of work.
- (4) The permittee shall comply with all applicable statutes, ordinances, rules and regulations of the federal, state and county governments; and
- (5) The permittee shall hold the State of Hawai`i harmless from and against any loss, liability, claim or demand for property damage, personal injury and death arising out of any act or omission of the permittee and its employees, contractors and agents under the permit. [Eff Dec. 11, 2003] (Auth: HRS §6E-3) (Imp: HRS §6E-3)

Fees. An archaeological permit application shall be accompanied by a filing fee of \$50. All fees shall be in the form of cash, certified or cashier's check, and payable to the Hawai`i Historic Preservation Special Fund. [Eff Dec. 11, 2003] (Auth: HRS §6E-3) (Imp: HRS §6E-3)

Penalty. Should a party alter an archaeological property without a permit or should not fulfill a permit's conditions:

- (1) The principal investigator of the archaeological work or the firm, or both shall be subject to penalties as covered under section 6E-11, HRS;
- (2) The principal investigator of the archaeological work or the firm, or both, shall forfeit all items collected and all recorded information to the SHPD; and
- (3) A permit may be revoked. [Eff Dec. 11, 2003] (Auth: HRS §6E-3) (Imp: HRS §§6E-3; 6E-11)