



FORM
GD1
(Rev. 5/2013)



HAWAII STATE ETHICS COMMISSION GIFTS DISCLOSURE STATEMENT

(This report covers the period from June 1 of the preceding calendar year through June 1 of this year and is due by June 30)

FILER

Chun Oakland

Last Name

Suzanne

First Name

N. J.

M.I.

Hawaii State Legislature

State Agency

State Senator, Senate District 13

State Position

CONTACT INFORMATION

415 S. Beretania St.

Room 226

Number and Street or P.O. Box

Honolulu

City

HI

State

96813

Zip Code

(808) 586-6130

Telephone

Extension

senchunoakland@capitol.hawaii.gov

Email Address

GIFT INFORMATION (LIST EACH GIFT SEPARATELY)

1. Donor: American Councils for International Educatio Date Received: 6-26-2014
 Gift (Description): See attached. Value/Cost: \$4375.00
2. Donor: Executive Office on Aging Date Received: 12-3-2013
 Gift (Description): 1 ticket to the 2013 Hawaii HCBS Conference Value/Cost: \$325.00
3. Donor: _____ Date Received: _____
 Gift (Description): _____ Value/Cost: _____
4. Donor: _____ Date Received: _____
 Gift (Description): _____ Value/Cost: _____
5. Donor: _____ Date Received: _____
 Gift (Description): _____ Value/Cost: _____

Check here if additional sheets are attached

FILER

Suzanne Chun Oakland

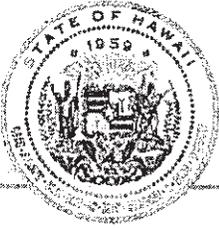
Suzanne N. J. Chun Oakland

Print Name of Filer (First M.I. Last)

6/25/2014

Date (m/d/yyyy)

CERTIFICATION: By checking this box, you signify and affirm that you are the person whose name appears as the "Filer" above and the information contained in the form is true, correct and complete to the best of your knowledge and belief. You further certify that you understand that there are statutory penalties for failing to report the information required by Hawaii law.



HAWAII STATE SENATE

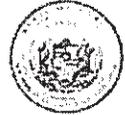
Travel and Per Diem Request Authorization Form

The travel policy of the Senate is contained in *Title 2. Travel and Travel Allowances*, of the 2013-2014 Administrative and Financial Manual of the Senate, State of Hawaii, The Twenty-Seventh Legislature, Adopted January 31, 2013

Itinerary		
Name of Senator:	Suzanne Chun Oakland	
For Traveling Staffer:	Name of Requestor: [Type name of traveling staffer here] Senator Concurring in Request: [Type name of Senator here]	
Date of Request:	20 May, 2014	
Purpose of Travel: (Sec. 1.2 and 1.5)	<input type="checkbox"/> Conference/ Seminar	Topic: [Type here]
	<input type="checkbox"/> Meeting	Name of Organization: [Type here] Position Held: [Type here]
	<input checked="" type="checkbox"/> Other	Please explain the benefits to the Senate: Professional Fellows Programs sponsored by Bureau of Educational and Cultural Affairs of the U.S. Department of State – see attached.
Date of Travel: (Sec. 2.1 and 2.2)	Departure Date:	26 June, 2014
	Return Date:	6 July 2014
Destination:	Yerevan, Armenia	
Itinerary for the event: (i.e. conference/ seminar/meeting)	<input checked="" type="checkbox"/> Attached	
	<input type="checkbox"/> Not Attached	[Please explain here]
NOTE: If your departure time and return time are more than 36 hours from the beginning or ending of the event itinerary, please explain. (Sec. 2.2)		
Flight information is attached, Itinerary on the ground is pending.		

01 00-5 11 26

Hawaii State Senate



PAYMENT	
By Legislative Allowance	
<input type="checkbox"/>	For ALL expenses. Please proceed to Page 3.
<input checked="" type="checkbox"/>	For partial expenses : <input type="checkbox"/> airfare <input type="checkbox"/> hotel <input type="checkbox"/> meals <input type="checkbox"/> registration fee <input type="checkbox"/> ground transportation <input checked="" type="checkbox"/> other
By Another Organization	
<input checked="" type="checkbox"/>	Name of Organization: Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State
<input type="checkbox"/>	Stipend in the amount of \$ [Type amount here]
<input type="checkbox"/>	Scholarship in the amount of \$ [Type amount here]
<input checked="" type="checkbox"/>	Expenses covered : <input checked="" type="checkbox"/> airfare <input checked="" type="checkbox"/> hotel <input checked="" type="checkbox"/> meals <input type="checkbox"/> registration fee <input checked="" type="checkbox"/> ground transportation <input checked="" type="checkbox"/> other
NOTE: IF NO PAYMENT IS REQUESTED BY THE SENATE, PLEASE PROCEED TO PAGE 3.	
By Senate	
<input type="checkbox"/>	Roundtrip airfare in the amount of \$ [Type amount here] (Sec. 2.3) (Please attach airfare information.)
<input type="checkbox"/>	Request direct payment to: [Type name here] (Sec. 1.8 and 2.5)
<input type="checkbox"/>	Registration fee in the amount of \$ [Type amount here] (Please attach registration information.)
<input type="checkbox"/>	Per Diem. Total Per Diem days, including travel days. [Type days here]
Per diem for travel days will be calculated based on time of departure and time of return. (Sec. 3.1)	
<input type="checkbox"/>	Excess Lodging (Sec 3.10) Cost of room: \$ [Type amount here]
Anticipated Senate Expenses (Please provide receipt upon return for reimbursement.)	
<input type="checkbox"/>	Telephone charges.
<input type="checkbox"/>	Internet charges.
<input type="checkbox"/>	Ground Transportation. (Sec. 2.4 and 2.5)
<input checked="" type="checkbox"/>	Other expenses. Please explain: Possible meal expenses and some ground transportation costs.

Hawaii State Senate



Previous Travel Information	
Approved out-of-State trips for the calendar year: N/A	
Paid for by:	Senate [Type number here]
	Legislative Allowance and/or Other Organization [Type number here]
	None requested this calendar year
All reports for previously approved and completed travel submitted for the calendar year: (sec. 1.10)	
<input checked="" type="checkbox"/>	Yes
<input type="checkbox"/>	No [Type reason here]
<input checked="" type="checkbox"/>	Not applicable
Approved inter-island trips for the calendar year: ¹ N/A None requested this calendar year	
Paid for by:	Senate [Type number here]
	Legislative Allowance and/or Other Organization [Type number here]
Signature of Senator:	<i>Therese Arima Akelana</i>
Signature of Traveling Staffer:	

¹ This excludes neighbor island Senators' trips between Oahu and their home islands.

Hawaii State Senate



For Senate President Only	
Name of Senator:	
For Staff:	Name of Requestor:
	Senator Concurring In Request:
Signature:	<i>John Mendelsohn</i>
Date:	6/2/2014

For Accounting Only			
Confirmation No (s):			
Airlines:			
Received by:			
Received Date:			
P.O. No. :			
Issued To:			
Vendor Paid On:	\$		Advice No.:
Room Deposit Paid on:	\$		Advice No.:
Excess Lodging			
Car Rental:	\$		Advice No.:
Registration Fee Paid on	\$		Advice No.:
PerDiem Paid on:	\$		Advice No.:

Alisha Leisek

From: Leysan Dickenson <ldickenson@americancouncils.org>
Sent: Friday, May 23, 2014 3:51 AM
To: Susie Chun Oakland; Social Justice NGO; Sen. Suzanne Chun Oakland
Cc: Nane NA. Abrahamian; Elvira Dana; Alisha Leisek; Leslie Ryan
Subject: Issued Ticket
Attachments: Issued Chun Oakland, Suzanne 5.23.14.pdf

Dear All,

Attached please find a ticket issued for Senator Chun Oakland.

In addition, please see the hotel confirmation below.

Please let us know if you have any questions.

Sincerely,

Leysan.

Hotel Website | Visit Hyatt.com | Customer Service

HYATT PLACE

RESERVATION CONFIRMATION

STAY IN THE KNOW - SIGN UP FOR EMAIL TODAY

HYATT PLACE YEREVAN

Confirmation Number: 42452673

Check-In Date: Saturday, June 28, 2014
Hotel Check-In Time: 3:00 PM

Check-Out Date: Saturday, July 5, 2014
Hotel Check-Out Time: 12:00 PM

Hyatt Place Yerevan
26/1, V. Sargsyan Street
Yerevan, Armenia

Tel: +374 1122 1234
Fax: +374 1122 1235

[CHANGE RESERVATION](#)

[HOTEL INFORMATION](#)

[MAP & DIRECTIONS](#)

MRS CHUN SUZANNE OAKLAND,

Greetings from Hyatt Place Yerevan,

Thank you for your reservation. We look forward to welcoming you to our hotel.

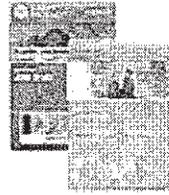
To make changes to your reservation please [click here](#). To speak with us directly, please call **1 877 827 1356** within the U.S. and Canada or simply contact your local [global contact center](#).

We are excited about your upcoming visit and look forward to creating a memorable experience for you.

Warmest Regards,

Hyatt Place Yerevan Team

SIMPLIFY YOUR STAY WITH HYATT IN PASSBOOK

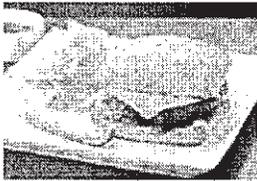


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ADDITIONAL RESERVATION DETAILS

Guest Name: CHUN SUZANNE OAKLAND

Number of Adults: 1

Number of Children: 0

Number of Rooms: 1

Room(s) Booked: KING BED

Room Description: King bed: Free wi-fi: coffee/tea: cozy corner Modern bathroom: 42in HDTV: plug n play panel

Nightly Rate per Room:

June 28 - July 4 46,000.00 ARMENIA DRAMS

Type of Rate: HYATT CONTRACT

Rate information: - CR number required at time of booking - Valid company id required at check-in

CANCELLATION POLICY:

CXL BY 4PM 24HRS PRIOR TO ARRIVAL TO AVOID 1NT PNLTY

Additional Tax, Fees & Service Charges

VALUE ADDED TAX: 20.00%

Guaranteed by: COMPANY GUARANTEE

Changes to the dates of stay, number of guests per room or number of rooms confirmed will be subject to current pricing which may be different than previously confirmed rates.

Earning Hyatt Gold Passport points and tier credit is subject to Hyatt Gold Passport complete [Terms and Conditions](#).

Preferences: TAX EXEMPTION

Your preferences have been submitted and are subject to hotel availability.

THANK YOU FOR CHOOSING HYATT PLACE YEREVAN. WE APPRECIATE YOUR BUSINESS.

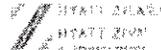
ANDAZ



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Leysan Dickenson

Program Officer, Professional Fellows Programs
American Councils for International Education

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F 202 833 7523

professionalfellows.americancouncils.org

www.americancouncils.org



LFP / PFP

This is an important travel document. Please present it to the airline agent upon check in and keep it with you all the time.

Student Number:	DAMDBW
Last Name:	CHUN OAKLAND
First Name:	SUZANNE NYUK JUN
Country:	USA
Final Destination:	
Placing Organisation:	
Flight Date:	JUN 26, 2014
ITIN:	UA 218V 26JUN HNLORD HK 0730PM 0836AM 27JUN UA*N8WWSP OS 66V 27JUN ORDVIE HK 0405PM 0840AM 28JUN OS*297RFW OS 641V 28JUN VIEEVN HK 1020PM 0335AM 29JUN OS*297RFW OS 642W 05JUL EVNVIE HK 0425AM 0605AM 05JUL OS*297RFW OS 93W 05JUL VIEIAD HK 1025AM 0220PM 05JUL OS*297RFW UA 145W 06JUL IADHNL HK 0850AM 0102PM 06JUL UA*N8WWSP
E-TKT:	ELECTRONIC TICKET RECORD INV:0003511 CUST: PNR:DAMDBW TKT:2577451131935/36 ISSUED:23MAY14 PCC:Z64B IATA:09507713 NAME:CHUN OAKLAND/SUZANNE NYUK JUN NAME REF:PFP TOUR ID:814AS FOP: AX374513000421008*0517 /158395 S CPN A/L FLT CLS DATE BRDOFF TIME ST F/B STAT 1 UA 218 V 26JUN HNLORD 1930 OK VHW76NCE/ST10 OPEN 2 OS 66 V 27JUN ORDVIE 1605 OK VHW76NCE/ST10 OPEN 3 OS 641 V 28JUN VIEEVN 2220 OK VHW76NCE/ST10 OPEN 4 OS 642 W 05JUL EVNVIE 0425 OK WHW47NCE/ST10 OPEN 5 OS 93 W 05JUL VIEIAD 1025 OK WHW47NCE/ST10 OPEN 6 UA 145 W 06JUL IADHNL 0850 OK WHW47NCE/ST10 OPEN

Departure Date	Departure Time	Departure City	Airline	Flight Number	Arrival Date	Arrival Time	Arrival City
06/26	07:30 PM	Honolulu, HI	United Airlines (USA)	218	06/27	08:36 AM	CHICAGO OHARE, IL
06/27	04:05 PM	CHICAGO OHARE, IL	Austrian Airlines	66	06/28	08:40 AM	Wien (Vienna) [Schwechat], Austria
06/28	10:20 PM	Wien (Vienna) [Schwechat], Austria	Austrian Airlines	641	06/29	03:35 AM	Yerevan (Erevan) [Zvartnots (Zapadnyy)], Armenia
07/05	04:25 AM	Yerevan (Erevan) [Zvartnots (Zapadnyy)], Armenia	Austrian Airlines	642	07/05	06:05 AM	Wien (Vienna) [Schwechat], Austria
07/05	10:25 AM	Wien (Vienna) [Schwechat], Austria	Austrian Airlines	93	07/05	02:20 PM	WASHINGTON DULLES, DC
07/06	08:50 AM	WASHINGTON DULLES, DC	United Airlines (USA)	145	07/06	01:02 PM	Honolulu, HI

Travel Emergency Phone No.:

USA: 1-800-621-9559

**Germany: 0800-SKYLINK
0800-7595465**

**Other +49-800-7595465
countries:**



255479

OUR REF. NO.	YOUR INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
153456	Jbn14TcavReim	5/21/2014	450.00	450.00	0.00	450.00

THIS DOCUMENT HAS A COLORED SECURITY BACKGROUND. DO NOT OBLITRATE THE WORD "VOID" IS VISIBLE. THIS CHECK HAS AN OPTICAL WATERMARK ON REVERS. SIDE AND AN INTERNATIONAL MICR STRIP.

AMERICAN COUNCILS
 FOR INTERNATIONAL EDUCATION, ACIR & ACCELS
 1828 L Street, NW, Suite 1200
 Washington, DC 20036



Wells Fargo Bank, N.A.

255479

11/24/2010

CHECK DATE	CONTROL NUMBER	AMOUNT
5/21/2014	255479	\$*****450.00

PAY Four Hundred Fifty and 00/100 ----- U S Dollar

TO THE ORDER OF SUZANNE CHUN OAKLAND

VOID AFTER 90 DAYS
TWO SIGNATURES REQUIRED IF OVER \$5000.00

⑆ 255479 ⑆ ⑆ 21000248 ⑆ 4627335172 ⑆

PRELIMINARY SCHEDULE¹

N	ACTIVITIES	28.06 Sat.	29.06 Sun.	30.06 Mon	01.07 Tue	02.07 Wed	03.07 Thu	04.07 Fri	05.07 Sat
1.	Arrival to Yerevan. Accommodation								
2.	Short orientation session, walking in Yerevan Down Town and dinner (Armenian cuisine)								
3.	Meeting ² in Chair of Advocates of Armenia (President or first deputy of the Chair)								
4.	Lunch ³								
5.	Meeting in General prosecutor's office (General Prosecutor or deputy)								
6.	Meeting in The Court Department or in The Court of Cassation (the Head of Chair for Criminal cases and one Judge trained for juvenile cases) (To be confirmed)								
7.	Feedback and consultations ⁴								
8.	Dinner ⁵								
9.	Meeting in the Ministry of Justice (Minister or two deputies)								
10.	Meeting in the Penitentiary Department of RA (Deputy head of the Department, Head of Rehabilitation Division and the Head of Alternative Sanctions' Division)				(all day event)				
11.	Feedback and consultations								
12.	Meeting in the "Special Center for Juvenile Offenders" SNPO under Ministry of Justice (Head of the Center)								
13.	Lunch								
14.	Visit to "ABOVYAN" Penitentiary for juveniles (the only one in Armenia)								

¹ This is just high-level meetings with Armenian officials. According to my personal contacts, in some cases, some meetings will be arranged during the day. Likely, We will have a meeting with US Ambassador in Yerevan. I'll let you know as soon as appointment is fixed.

² All the meetings will start likely at 11:00 AM. The interpreter will accompany in all high-level meetings.

³ The lunch-time can also be spent as needed (short shopping, walking etc.)

⁴ This activity is for prompt drafting the agenda and topics of the further workshop.

⁵ The choice of cuisine is up to our will.

2013 PFP Reciprocal Travel Program for U.S. Participants

Name of Fellow: ARSHAK GASPARYAN

Guidelines

PFP Fellows are required to work with a designated U.S. “counterpart” to write a program proposal for overseas implementation in 2014. U.S. counterparts will be the supervisor or their designee as determined by the sponsoring work organization and the fellow.

There is funding for thirty U.S. participants to travel overseas in 2013-2014. We expect to fund approximately 16 outbound participants from the fall 2013 program.

Proposals will be competitively judged by a panel comprised of American Councils staff and ECA. Successful proposals will:

- educate about relevant US system or policy and its function
- offer opportunities for comparative learning
- reach a broad and varied audience
- promote civic society
- engage participants in cross-cultural learning and break down stereotypes

*Unique projects with strong justification and opportunity for implementation, which produce meaningful impact will also be considered.

Funding in the amount of up to **\$700** is available for project implementation. Costs such as airfare, visa support, and per diem will be paid directly by American Councils; the \$700 is for program costs in addition to these. PFP Fellows should plan to house U.S. participants with local host families. There is no limit to the value of in-kind donations that may be received.

Programs should be approximately 5-18 days in duration and should be designed by the PFP fellow with guidance from the supervisor or their designee.

Deadlines

November 1, 2013	Completed project templates are due.
November 29, 2013	Letters of support from fellows’ home country organizations are due.
December 31, 2013	Applicants will be notified of their status of projects by December 31, 2013.
March - July, 2014	Projects are implemented.

2013 PFP Reciprocal Travel Program for U.S. Participants

Responsibilities

Fellow's Responsibilities

- To develop a project together with your US supervisor, or his or her designee.
- To submit a completed project template to American Councils by November 1.
- To obtain letters of support from US participants.
- To obtain letters of support from overseas partners and offices.
- To design a detailed daily schedule of your project, including arranging meetings and other relevant events.
- To arrange local in-country transportation.
- To arrange in-country transportation.
- To communicate directly with the US participant in the lead up to the project.
- To submit a final schedule two weeks before project implementation.
- To arrange for your US participant to be met at the airport or have transportation to his or her accommodations.
- To develop and manage a project implementation budget of up to \$700
- To submit project receipts and reports to American Councils in a timely manner after the project is completed.

US Participant's Responsibilities

- To support fellow's development of a project.
- To provide dates for proposed travel.
- To provide letters of support.
- To provide American Councils with required travel documents and information (such as visa applications and copies of passports) in a timely manner.
- To maintain open communication with both the fellow and American Councils.
- To prepare relevant materials and presentations as asked by the fellow.

American Councils' Responsibilities

- To support the efforts of fellows and US participants to develop a mutually beneficial, professional project.
- To arrange and oversee a committee which reviews, ranks, and selects projects for funding based on the project's feasibility, impact, sustainability, cost, and other factors.
- To arrange and pay for international travel and visas (if applicable).
- To enroll participant in an international health insurance plan for the duration of the trip.
- To orient US participants before their departure.
- To provide general support, advice and oversight to all projects.

2013 PFP Reciprocal Travel Program for U.S. Participants

Program Outline

Title of Project: Strengthening judicial reforms in Armenia by developing new ideas in Juvenile Justice System of the Republic of Armenia

Goals of Project

Project Goals

Goal 1. Sharing experience with US counterparts in matters related to organization and functioning of the judiciary concerning Juveniles of the Republic of Armenia.

Goal 2. Identifying best practices for their further implementation in the Armenian domestic legislation and practice, including possibilities of less usage of incarceration and any type of isolation of juveniles.

Goal 3. Sharing Hawaiian and US experience in juvenile cases, including penal system and provided services before, during and after being convicted

Objectives of Project

Project Objectives

Objective 1 organizing meeting with advocates, prosecutors and judges trained for juvenile cases with specific topics, related to the issues of detention, convicting peculiarities, decisions about sentence type and duration for juveniles and peculiarities of procedures of juveniles' cases

Objective 2 organizing visits to General Prosecutor's Office, Supreme Court, Court of Appeal and 1st instance court

Objective 3 organizing visits to Governmental and implemented bodies, such as The Ministry of Justice, Penitentiary Department, Division for Alternative Sentences, "Abovyan" Penitentiary (for females and juveniles) as well as to Non for Profit Organizations dealing with juveniles in any stage of proceeding and trial (included Restorative Justice Centers)

Objective 4 identifying potential solutions for the judiciary in matters of respecting juvenile's rights and juveniles' best interests during criminal proceedings and trial

Objective 5 organizing joint workshop with above mentioned officials, in addition also Human Rights Defender's office, theoretical professionals from Yerevan State University and State Employment Agency to summarize perspectives of Armenia, in developing Juvenile Justice System and for Cross-cultural impact

2013 PFP Reciprocal Travel Program for U.S. Participants

Rationale of Project

Rationale

Since late 90s, Armenia has undertaken to implement a range of judicial reforms, an ongoing process which inevitably covers the penitentiary system as well. The said reforms were further deepened after Armenia became a member of the Council of Europe in 2001. Currently, the Republic of Armenia is in the stage when all the reforms in almost all the spheres are given special importance in the process of European integration. One of these spheres is the criminal justice and the execution of punishments in particular. It has been already 10 years and more that the rehabilitation services exist within the penitentiary system, which are also aimed at the preparatory activities for returning the person into the society. In this regard, the reforms carried out in the sphere of Restorative Justice, as well as the establishment of the probation system and other related issues are very important for our country. The issue is more acute in the area of juvenile justice, where minors are undergoing punishment through the deprivation of liberty at the penitentiary institutions. Nevertheless, among other problems still lingering in the penitentiary system, it still faces problems such as overcrowding of penitentiary institutions and the need to improve the effectiveness of rehabilitation and correctional activities related to detained and convicted persons and the effectiveness of units carrying out alternative sentences and more broadly address alternative sentence execution practices and procedures.

Justice sector reforms should thus imply a transition from the conventional ideology of imprisonment to one of re-socialization and restorative justice, which is essentially about achieving the goals of the punishment through alternatives to imprisonment as a result of the activities of probation services.

According to the 2012-2016 Strategic Program of Legal and Judicial Reforms of the Republic of Armenia and the Action Plan related to the Program endorsed by the President of the Republic of Armenia on 2 July 2012, the priority actions for improving the effectiveness of criminal justice and the penal system include reforms of the penitentiary system, prescribing also the need to create a national probation service to operate under the Ministry of Justice of the Republic of Armenia.

With this regard, the growing number of re-offending by persons of the mentioned age is largely due to the absence of continuous rehabilitation activities to be carried out with them after their release from the place of imprisonment and the lack of the methods for implementation of such activities. Currently, one penitentiary institution ("Abovyan" penitentiary institution) intended for juveniles operates in the Republic of Armenia, where, in the manner prescribed by law, persons are kept till the age of 21. However, as the practice has shown, many of them, soon after attaining the age of 18, are transferred to penitentiary institutions intended for adults. Such persons do not receive adequate support after release; there is no authority that is engaged in their family, social, psychological and other issues. Local legal acts, including "The state program for preventing crime", as well as such international legal acts as United Nations Standard Minimum Rules for Non-custodial

2013 PFP Reciprocal Travel Program for U.S. Participants

Measures (The Tokyo Rules) and United Nations Guidelines for the Prevention of Juvenile Delinquency (The Riyadh Guidelines) testify of the prevention of juvenile crime and post-release care practices.

Thus, taking into consideration the current state of the system, it certainly becomes an urgent issue development and strengthening social services model (social-based) for execution of sentences, especially for juveniles, within criminal justice sphere of Armenia. We would like to develop ideas about developing juvenile justice system based on the above, as well as taking into consideration the small number of juvenile convicts in Armenia (16 convicts are serving their punishment in Armenia) and the vivid and substantial nature of probation activities exercised with them.

The mentioned project will be an essential step that will serve as a “guideline” and a model for introduction and development of the Alternative Sanctions and probation service in the Republic of Armenia.

Implementation of the project will result in the initial model of probation service introduced and issues raised (legal, structural, social, national and cultural, etc.) that may serve as a ground for drafting “The Law on Probation Service of RA”.

Also, the outbound project will offer the unique possibility to acknowledge the US counterparts with Armenian cultural heritage, history and culture.

Project Schedule

Submit a timeline for your project including tentative dates and a detailed plan for each day.

Please note: Fellows should not schedule travel earlier than March 15, 2014.

Arrival date for US Participant: 28 JUNE 2014

Departure date for US Participant: 05 JUNE 2014

Tentative Schedule. Project can be up to 18 days.

Day	Activity/Meeting Topic	Location & With Whom
28/June/2014 Saturday	Arrival to Yerevan.	Accommodation
29/June/2014 Sunday	Short orientation session, walking in Yerevan Down Town and dinner	Yerevan Down Town, Republic Squire, parks etc.
30/June/2014 Monday	organizing meeting with advocates, prosecutors and	Yerevan, officials

2013 PFP Reciprocal Travel Program for U.S. Participants

	judges trained for juvenile cases	
01/July/2014 Tuesday	Visits to General Prosecutor's Office, Supreme Court, Court of Appeal and 1st instance court	Yerevan, the staff of mentioned bodies
02/July/2014 Wednesday	Visits to The Ministry of Justice, Penitentiary Department, Division for Alternative Sentences, Visits to "Abovyan" Penitentiary and NPOs	Minister (to be confirmed), Deputy Minister, Adviser to the Minister, Deputy of The Penit. Department, Head of the Division, Governor of the Penitentiary, presidents or social workers of non for profit organizations
03/July/2014 Thursday	organizing joint workshop with above mentioned officials, in addition also Human Rights Defender's office, theoretical professionals from Yerevan State University and State Employment Agency to summarize perspectives of Armenia, in developing Juvenile Justice System and for Cross-cultural impact	"Erebuni Plaza" Business center of Erebuni Hotel for no less than 25 officials
04/July/2014 Friday	Tour to Sevan Lake and Dilijan City	
05/July/2014 Saturday	DEPARTURE	

Impact

What impact will your project have on the community/society/government in which the project is being carried out?

The mentioned project will be an essential step that will serve as a "guideline" and a model for introduction and development of the Alternative Sanctions and probation service in the Republic of Armenia.

Implementation of the project will result in the initial model of probation service introduced and issues raised (legal, structural, social, national and cultural, etc.) that may serve as a ground for drafting "The Law on Probation Service of RA"

How will you measure this impact?

- The responsible bodies, officials participate in joint workshop,
- Deputy of The Ministry of Justice encourages this step towards to Judicial Reforms,

2013 PFP Reciprocal Travel Program for U.S. Participants

- The draft (Content and some chapters) of mentioned Law is provided to the Ministry of Justice

US Participant

Full Name and Title of US Participant- Senator Susie Chun Oakland

Brief Bio on US Participant Senator Suzanne Chun Oakland is a proud graduate of McKinley High School and the University of Hawaii at Manoa, double majoring in Communications and Psychology.

She is the daughter of retired Kalihi YMCA Executive Director Philip Chun and retired social worker Mei-Chih Chun.

She has served in the Hawaii State Legislature since 1990. She currently serves as Chair of the Senate Committee on Human Services, which focuses on child welfare, adult protection, long term care, affordable housing, public housing, vocational rehabilitation, public assistance, and early childhood.

She also is a member of the Health, Energy and Environment, Economic Development and Housing, and Ways and Means Committees.

She is co-founder and co-convenor of the Keiki and Kupuna Caucuses, co-convenor of the Women's Caucus, chair of numerous legislative task forces and working groups, and member and officers of various community organizations' boards.

She has provided invaluable support to human and social service organizations such as Blueprint for Change, Sex Abuse Treatment, Lanakila Multi-Purpose Senior Center, Susannah Wesley Community Center, Pediatric Council of Hawai`i, and Children's Trust Fund.

She and her husband of 19 years, Michael Oakland, have three children, Mailene, Christopher and Lauren. She has four grandchildren, Mysha, Shayden, Lily and Jade.

Departure and Return City for US Participant - Honolulu, Hawaii

Important Notes for US Participants:

- You will need a passport in order to travel on outbound project.
- It takes two months to obtain Azerbaijan visa. Therefore, participants traveling to Azerbaijan should not schedule travel earlier than March 2014
- Please note that we can only cover travel up to the cost of a round trip ticket from your hometown. You will be responsible for any additional charges.
- **Travel is for project related purposes. International flights will not be designed to accommodate personal travel.**

2013 PFP Reciprocal Travel Program for U.S. Participants

- **Once issued, your ticket is final and non-refundable.** If you would like to alter your itinerary (i.e. fly somewhere other than your home of record at the end of your program), you must make this request before your ticket is issued. Otherwise, changes may only be made in the event of an emergency and at the sole discretion of American Councils. Costs associated with changes made after issuance, and at the request of the participant, will not be covered by American Councils and must be paid **directly** and **in full** to Sky Link Travel. Any changes made at the behest of American Councils due to program changes will be covered in full.

Budget

Fellows have up to \$700 to spend from American Councils. In kind donations should be included in the budget to make project competitive. Most fellows include a host family stay, meeting spaces, or translators as their in kind donation.

The \$700 should be used on necessary supplies, local transportation, translation if necessary, coffee breaks, and other implementation costs.

Please complete the attached budget template and submit it with this form.

Budget is attached.

Yes No

Letters of Support

US Letter of Support

Proposals should be submitted with a letter of support from the US participant traveling outbound.

Letters should address the following: US participant's willingness to participate in project, dates of project and ability to travel during those dates, support of fellow's efforts to conduct project, and willingness to work with fellow on project.

Is letter of support from US participant included with this project?

Yes No

Overseas Letter of Support

Fellows have until November 29, 2013 to submit letters of support from their home country organizations.

Professional Fellows Program

Outbound Component



PROFESSIONAL
FELLOWS



AMERICAN COUNCILS
FOR INTERNATIONAL EDUCATION ACTR & ACCELS

A program funded by the U.S. Department of State and administered by American Councils for International Education

Introductions

- American Councils Staff
 - DC:
 - Leslie Ryan, Program Manager
(lryan@americancouncils.org)
 - Adolat Salikhova, Program Officer
(asalkhova@americancouncils.org)
 - Leysan Dickenson, Program Officer
(ldickenson@americancouncils.org)
 - Yerevan, Armenia:
 - Nane Abrahamian, PFP Coordinator
(nane@americancouncils.am)
 - Elvira Dana, Country Director
(e_dana@americancouncils.am)



PROFESSIONAL
FELLOWS



AMERICAN COUNCILS
FOR INTERNATIONAL EDUCATION ACTR & ACCELS

Funding (What's Included?)

For the Fellows:

- Fellows receive small grants to cover basic implementation expenses
- Fellows find/provide considerable cost-share
- Fellows donate their time & energy



Before You Leave

- Please take a minute to register online with the Department of State at
- <https://step.state.gov/step/>
- Check your plane ticket very closely to make sure your name and other information is correct.
- Pack copies of all American Councils emergency phone numbers.



The Program

- Prepare PowerPoint or other presentations.
- Bring brochures, handouts, flyers to share.
- Talk to your state's trade agency if applicable.
- Questions or Concerns about the schedule provided by fellows?



Medical Care & Preparation

- We recommend that you bring all medications and supplies with you on your trip.
 - For prescriptions, customs officers may request to see a copy of a doctor's prescription or official letter from your doctor saying what the medicine is and why you need it.
- Health Insurance –is provided through the State Department and called ASPE
- <http://usdos.sevencorners.com/faq/outsideus.cfm> (for questions)
- <http://usdos.sevencorners.com/medicalprovider/> (to locate a medical provider while abroad)



What's Expected of YOU After?

- Completion of a post-program survey
- Submission of photos to American Councils
- Continued follow-up with your Fellow

Please keep us informed!



Country Specific Resources

<http://www.lonelyplanet.com>

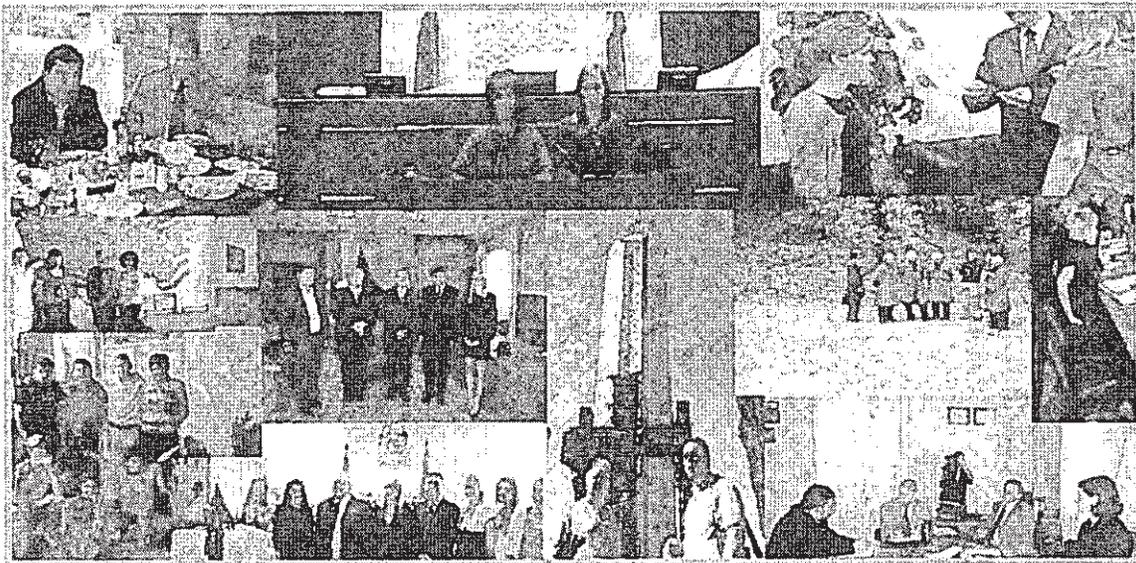
<http://www.state.gov/travel/>

<http://wwwnc.cdc.gov/travel/default.aspx>



Professional Fellows Programs

Outbound Handbook



A program funded by:



Bureau of Educational
and Cultural Affairs

Professional Fellows Programs

Welcome Message

In recent years, the United States Government, especially the Department of State, has increased the support and funding for international exchange programs not only for high school and college students, but also for young professionals. The programs largely focus on providing exceptional young professionals from developing democracies opportunities to learn from their colleagues in the US and to share their knowledge with their peers and colleagues in their home countries. The exchanges benefit not only the participant but also their American supervisors and colleagues, who are able to learn about a different country and culture, as well as receive valuable assistance in the office in which the Fellow is placed.

This Supervisor Handbook is intended to be a guide to the US Professional Program Participants who have decided to take advantage of the opportunity to participate in the outbound component of the program. Please feel free to provide feedback for future handbooks as this is a work in progress and you are the source of much of the information that is and should be included in this document.

Enjoy the experience and please let us know if we can be of further assistance.

Good luck!

PFP Team

1828 L Street, NW Suite 1200

Washington, DC 20036

Tel: 202-833-7522

Emergency (after hours and weekends): 202-498-3481

Professional Fellows Programs

PFPP Administrative Structure

The Bureau of Educational and Cultural Affairs (ECA) of the U.S. Department of State fosters mutual understanding between the people of the United States and the people of other countries to promote friendly, sympathetic, and peaceful relations, as mandated by the *Mutual Educational and Cultural Exchanges Act of 1961*.

ECA accomplishes its mission through a range of programs based on the benefits of mutual understanding, international educational and cultural exchange, and leadership development. ECA engages youth, students, educators, artists, athletes, and rising leaders in the United States and more than 160 countries through academic, cultural, sports, and professional exchanges, challenging negative perceptions about the United States and reinforcing positive ones. ECA strives to ensure that all programs conducted under its mandate reflect the diversity of the intended audiences. The Bureau aggressively seeks and actively encourages the involvement of American and international participants from traditionally underrepresented groups in all its grants, programs and other activities. These include women, racial and ethnic minorities and people with disabilities.

ECA has over 1 million program alumni around the world, including more than 40 Nobel Laureates and more than 300 current and former heads of state and government. More information can be found at <http://exchanges.state.gov/>.

American Councils for International Education: ACTR/ACCELS, an international not-for-profit organization, believes in the fundamental role of education in fostering positive change for individuals, institutions and societies. Building upon over three decades of regional expertise and development experience, American Councils advances education and research worldwide through international programs that provide the global perspective essential for academic and professional excellence. In collaboration with partners around the world, our dedicated team of professionals designs and implements innovative and effective programs responsive to the cultures and needs of the international communities in which we work. Founded in 1974 as an association for area and language professionals, American Councils has focused its expertise on academic exchange, professional training, distance learning, curriculum and test development, and delivery of technical assistance, research, evaluation, and institution building. American Councils is headquartered in Washington, D.C. with additional offices worldwide.

Specific roles and responsibilities include: All administrative and financial tasks, recruitment and selection of participants, pre-departure orientations, host family placements and select fellowship placements, on-program support, monthly monitoring and reporting, quarterly reports to ECA and follow-on activities.

Key Staff: Leslie Ryan, Program Manager
Adolat Salikhova, Program Officer
Leysan Dickenson, Program Officer

Professional Fellows Programs

Fellow's Responsibilities

- To develop a project together with the US supervisor, or his or her designee
- To submit a completed project template to American Councils
- To obtain letters of support from US participants
- To obtain letters of support from overseas partners and offices
- To design a detailed daily schedule of your project, including arranging meetings and other relevant events
- To arrange local in-country transportation
- To arrange lodging for the US participant
- To communicate directly with the US participant in the lead up to the project
- To submit a final schedule two weeks before project implementation
- To arrange for your US participant to be met at the airport or have transportation to his or her accommodations
- To develop and manage a project implementation budget
- To submit project receipts and reports to American Councils in a timely manner after the project is completed.

American Councils' Responsibilities

- To support the efforts of fellows and US participants to develop a mutually beneficial, professional project
- To arrange and oversee a committee which reviews, ranks, and selects projects for funding based on the project's feasibility, impact, sustainability, cost, and other factors
- To arrange and pay for international travel and visas (if applicable)
- To enroll participant in an international health insurance plan for the duration of the trip
- To orient US participants before their departure
- To provide general support, advice and oversight to all projects.

US Participant's Responsibilities

- To support fellow's development of a project
- To provide dates for proposed travel
- To provide letters of support
- To provide American Councils with required travel documents and information (such as visa applications and copies of passports) in a timely manner
- To maintain open communication with both the fellow and American Councils
- To prepare relevant materials and presentations as asked by the fellow
- To understand this is a leadership opportunity for fellows, who may have never arranged anything like this before

Professional Fellows Programs

The United States Government has entered into several air transport agreements that allow federal funded transportation services for travel and cargo movements to use foreign air carriers under certain circumstances.

There are currently four bilateral/multilateral "Open Skies Agreements" (U.S. Government Procured Transportation) in effect:

United States (US) Government and the European Union (EU) effective April 30, 2007
US-EU Amendment effective June 24, 2010, and US-EU Amendment effective June 21, 2011

United States (US) and Australia effective October 1, 2008

United States (US) and Switzerland effective October 1, 2008

United States (US) and Japan effective October 1, 2011

Information on the four Open Skies Air Transportation Agreements (U.S. Government Procured Transportation) and other specific country agreements may be accessed via the Department of State's website.

Please be advised that after your ticket is issued, American Councils cannot pay for any changes made to the itinerary. If you wish to change your ticket, you will have to pay for the change.

In addition, American Councils is not responsible for selection of the specific seats on the plane if it is prohibited by the airline. Once you receive the E-ticket number, you will have an opportunity to call the airlines to make any specific requests.

American Councils can and will communicate your requests for meals during the original request of the ticket.

Health Insurance

All of US participants travelling abroad will be covered by ASPE insurance provided by the Department of State. American Councils staff will enroll you in the ASPE plan for the dates of the travel and will send you an insurance card in the mail. Once you receive the card, you will see:

Please detach your ASPE ID card and keep it with you at all times

This identification card is evidence that you are enrolled in the ASPE health benefit plan and your proof of coverage. You will need to show this ID card when you see a Doctor, visit a hospital or get a prescription filled at a pharmacy.

You are responsible for a \$15.00 co-pay per office visit, ER, Urgent Care or hospitalization.

For any questions about your coverage please call Seven Corners Customer Service at 1.800.481.0430 or collect outside the US at 337.818.2897, e-mail: aspeinfo@sevencorners.com.

Name and ID number

Alleksieleva, Nataliia
PD1074240
6/17/2011 - 10/21/2011
Ukraine

Dates of coverage and your nationality

Professional Fellows Programs

1. Electronics

If you wish to take your lap-top/cell phone with you or any other electronics, please remember that in many countries Voltage is 220-240 Volts as opposed to US 110-120 Volts. Adapter is sufficient in most of the cases, but not all appliances are built to work on both 220 and 110 Voltage. You have to check the charger for your cellphone and make sure that it says 100-240V, than a plug adapter will work fine. Laptop charges, camera charges should also work on adaptors.

Some appliances will require a voltage transformer as well as an adaptor (you can usually indicate them by looking at the voltage specifications on the charger: if it only says 120 V, than it probably doesn't work on 220 V).
You can buy an adaptor online or in stores like RadioShack.

2. Internet

Depending on what country/city you are going to, Internet connection might not be as easily available as it is in the United States. Please communicate with your fellow regarding internet connection in their city.

3. Banks/ATMs

In many countries paying with a credit or debit card is not as common as it is in the United States. Therefore, you will have to carry cash with you to pay for your purchases. You should exchange some of the money to the local currency before departing the United States. You can do it either in the airport or in the local currency exchange agency.

If you wish to withdraw more money from your bank account, you can choose to use an ATM to withdraw the money. Usually there is a fee of about \$6 for the transaction. The money you get out of the ATM machine will be in local currency with the bank's exchange rate automatically applied.

Note that neither banks nor money changers will accept any foreign currency that is torn, marked, excessively crumpled, or defaced in any way, so be sure to carefully check any notes you intend to bring into the country for defects.

Please contact your US bank in advance to let them know that you are going to use your card outside of the United States. You should provide them with dates and name of the country.

You can also discuss other payment options with your bank such as prepaid cards or travelers checks.

In Case of Emergency

Unexpected emergencies might happen from time to time and we want to make sure that you are prepared to handle one if needed. Below please find important information and phone numbers that you might need to use in case of an emergency:

Depending on the situation, you can call:

- Your local American Councils Office or local partner organization (listed on page 18)
- The local US Embassy – in cases involving an American citizen in a crime or legal issue (list of Embassy location is included in the appendix)

Professional Fellows Programs

Country Profiles

From BBC News, World Bank and CIVICUS

Armenia

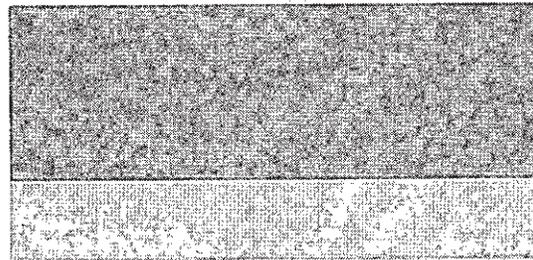


Armenia is a mountainous country in the Caucasus region of Eurasia. Located at the crossroads of Western Asia and Eastern Europe, it is bordered by Turkey to the west, Georgia to the north, the *de facto* independent Nagorno-Karabakh Republic and Azerbaijan to the east, and Iran and the Azerbaijani exclave of Nakhchivan to the south.

A former republic of the Soviet Union, Armenia is a unitary, multiparty, democratic nation-state with an ancient and historic cultural heritage. The Kingdom of Armenia became the first state to adopt Christianity as its religion in the early years of the 4th century (the traditional date is 301). The modern Republic of Armenia recognizes the Armenian Apostolic Church

as the national church of Armenia, although the republic has separation of church and state.

Armenia is a member of more than 40 international organizations, including the United Nations, the Council of Europe, the Asian Development Bank, the Commonwealth of Independent States, the World Trade Organization, World Customs Organization, the Organization of the Black Sea Economic Cooperation, and La Francophonie. It is a member of the CSTO military alliance, and also participates in NATO's Partnership for Peace (PfP) program. In 2004 its forces joined KFOR, a NATO-led international force in Kosovo. It is also an observer member of the Eurasian Economic Community and the Non-Aligned Movement. The country is an emerging democracy, and is currently in a negotiation process with the European Union, of which it may become an Associate Member in the near future. The Government of Armenia holds European integration as a key priority in its foreign policy as it is considered a European country by the European Union.



Professional Fellows Programs

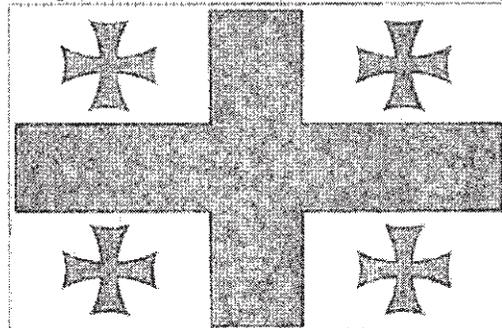
GEORGIA



Situated at the strategically important crossroads where Europe meets Asia, Georgia has a unique and ancient cultural heritage, and is famed for its traditions of hospitality and cuisine.

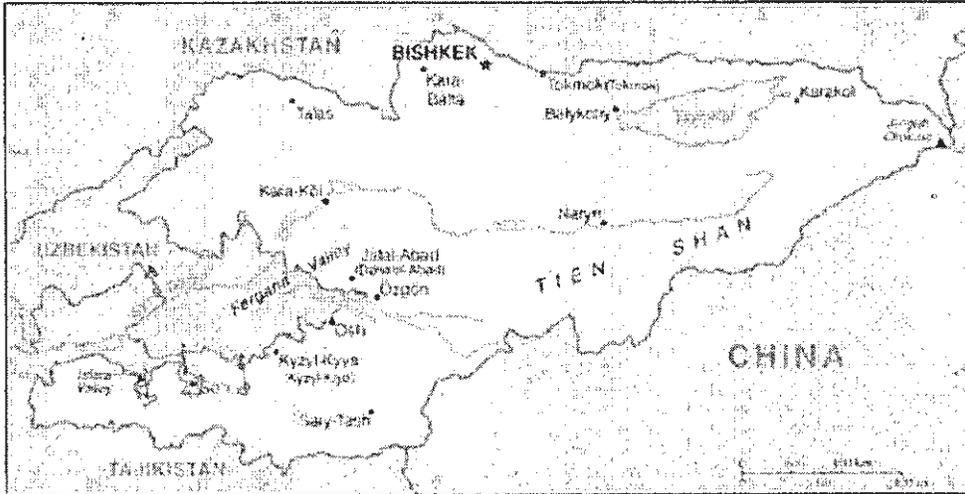
Over the centuries, Georgia was the object of rivalry between Persia, Turkey and Russia, before being eventually annexed by Russia in the 19th century. Since emerging from the collapsing Soviet Union as an independent state in 1991, Georgia has again become the arena of conflicting interests, this time between the US and a reviving Russia. Tense relations with Russia have been further exacerbated by Moscow's support for the separatist regions of Abkhazia and South Ossetia. However, despite Georgia's economic dependence on Russian resources and tensions in relations between two countries, the World Bank included Georgia in the top ten most improved economies in its 2011 Doing Business report.

Moreover, Georgian civil society seems to have a rather strong role in attempts to hold the state accountable. At the same time, the further development of civil society in Georgia requires a focus on such issues as citizen participation, attention to poverty eradication and social justice. Future efforts in these areas, together with an improvement of the political context, could lead to greater impact by civil society with regards to influencing public policy as well as meeting societal needs directly.



Professional Fellows Programs

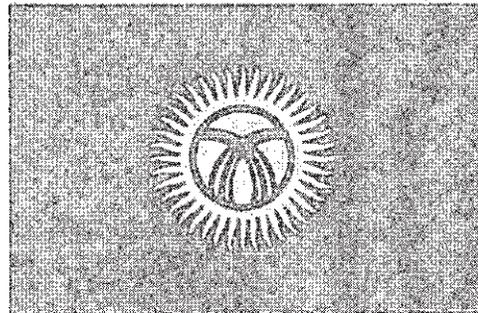
Kyrgyzstan



The Kyrgyz Republic is a mountainous country of 5.5 million people. Kyrgyzstan is tucked into Central Asia's geographical vortex amid a massive knot of colliding mountain ranges. Mountains and their associated scraggy valleys, glaciers, gorges and ice-blue lakes dominate over 90% of the country. Most of the country's population is concentrated in the rich Fergana valley in the southwest and along the Chui River in the north. Kyrgyzstan is slightly smaller than South Dakota and is approximately 199,951 sq km. The current population, according to the CIA World Factbook, is 5,431,747 (est. July 2009). Ethnically, Kyrgyz make up the vast majority of the populations, with Uzbeks and Russians rounding out the rest. Kyrgyzstan has always been a meeting point of different peoples and cultures and it continues to be a curious cross-section of ancient and modern, as well as of Soviet-rooted and Kyrgyz traditions. First and foremost, the traditional Kyrgyz defines himself as a Muslim, with his hometown being the next point of reference. You will likely encounter Russian Orthodox Christian as well. The languages of Kyrgyzstan are Russian and Kyrgyz, a Turkic language related to Uzbek, Kazakh, and, of course, Turkish. Kyrgyz is more common in rural areas whereas Russian is the urban language of choice (in fact it's not uncommon to meet ethnic Kyrgyz people in Bishkek who cannot speak Kyrgyz). English, while becoming more popular, is still rarely spoken.

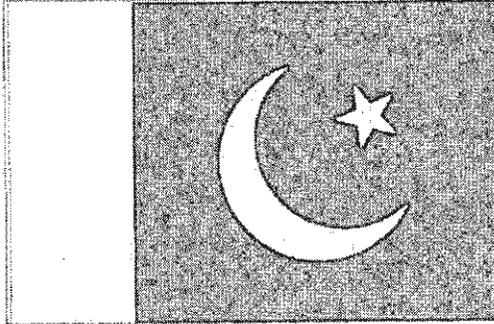
The official currency in Kyrgyzstan is the som, divided into 100 tyin. Notes are available in 10 tyin, 50 tyin, 1, 5, 10, 20, 50, 100, 200, 500, 1000, and 5000 som denominations. Coins are available in 10 tyin, 50 tyin, 1 som, 3 som, 5 som and 10 som denominations.

You will generally find Kyrgyz people are eager to get to know new faces from abroad. As a guest there, you are likely to be treated with respect and generosity, along with a degree of natural curiosity.



Professional Fellows Programs

Pakistan

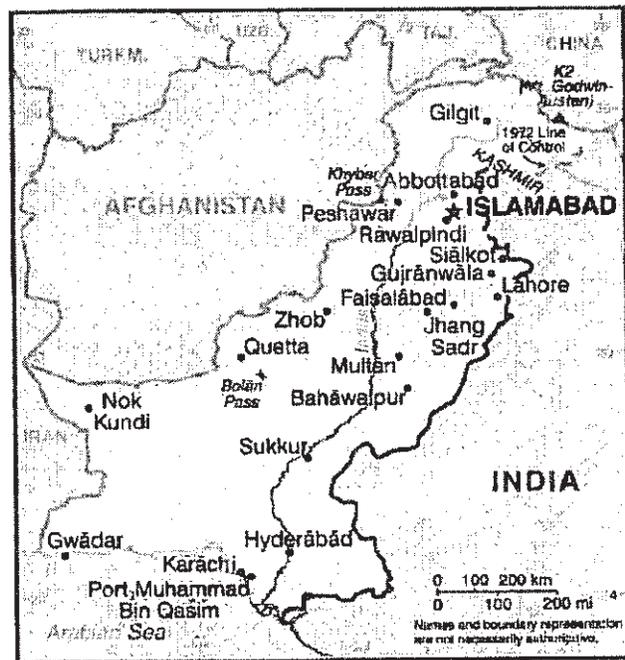


Pakistan displays some of Asia's most magnificent landscapes as it stretches from the Arabian Sea, its southern border, to some of the world's most spectacular mountain ranges in the north. Pakistan is also home to sites that date back to world's earliest settlements rivaling those of ancient Egypt and Mesopotamia.

Located in South Asia, Pakistan shares an eastern border with India and a north-eastern border with China. Iran makes up the country's south-west border, and Afghanistan runs along its western and northern edge. The Arabian Sea is Pakistan's southern boundary with 1,064 km of coastline.

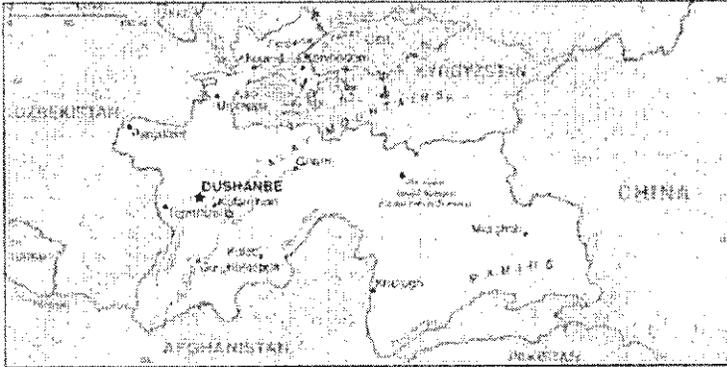
The country has a total area of 796,095 sq km and is nearly four times the size of the United Kingdom. From Gwadar Bay in its south-eastern corner, the country extends more than 1,800 km to the Khunjerab Pass on China's border.

Pakistan is divided into four provinces viz., Khyber Pukhtoonkhwa, Punjab, Sindh and Balochistan. The tribal belt adjoining Khyber Pukhtoonkhwa is managed by the Federal Government and is named FATA i.e., Federally Administered Tribal Areas. Azad Kashmir and Northern Areas have their own respective political and administrative machinery, yet certain of their subjects are taken care of by the Federal Government through the Ministry of Kashmir Affairs and Northern Areas. Provinces of Pakistan are further divided into Districts



Professional Fellows Programs

Tajikistan



Tajikistan is a mountainous landlocked country in Central Asia. It borders Afghanistan to the south, Uzbekistan to the west, Kyrgyzstan to the north, and China to the east. Khyber Pakhtunkhwa and Gilgit Baltistan in Pakistan are separated from Tajikistan by the narrow Wakhan Corridor. Tajiks are the

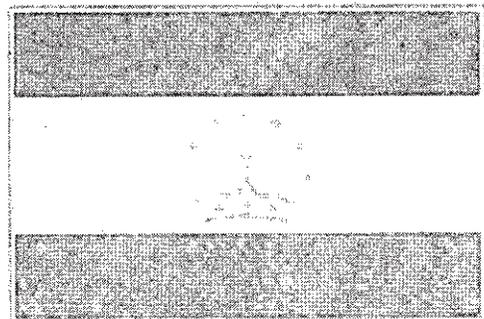
country's largest ethnic group, with Uzbeks making up a quarter of the population, over half of which is employed in agriculture and just one-fifth in industry. Nearly half of Tajikistan's population is under 14 years of age.

The Tajik language is very close to Persian, spoken in Iran, and to Dari, spoken in Afghanistan. The nation is unique in that the majority culture is non-Turkic, unlike its neighbors to the north and west and east.

Tajikistan's mountains are some of the most beautiful in the world and the terrain is wild and remote in many parts. The main attraction for tourists is the road trip on the 'Pamir Highway' (M41), journeying from the capital, Dushanbe, eastwards into the Pamir mountains and onwards to the north-eastern border between Tajikistan and Kyrgyzstan.

The route has become a significant attraction for adventure travelers using various modes of transport and cyclists, motor-cyclists and 4x4 drivers all seek the challenge of this bone-crunching 2000Km switchback through the western arm of the Himalayas.

Recent tourism resource developments have seen responsible steps made in accommodating the increasing numbers of travelers and a balance is being achieved, maintaining the cultural and environmental heritage of the communities.



Professional Fellows Programs

UKRAINE

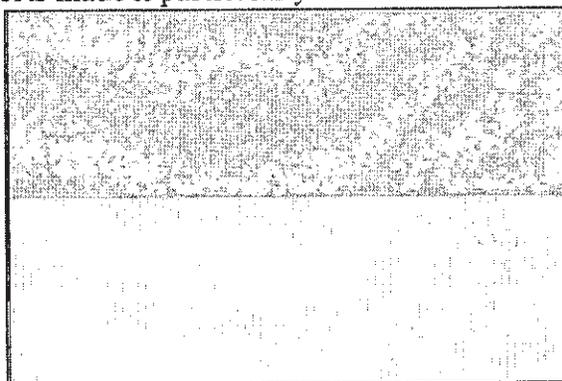


Europe's second largest country, Ukraine is a land of wide, fertile agricultural plains, with large pockets of heavy industry in the east. While Ukraine and Russia share common historical origins, the west of the country has close ties with its European neighbors, particularly Poland, and Ukrainian nationalist sentiment is strongest there.

A significant minority of the population of Ukraine are Russians or use Russian as their first language. Russian influence is particularly strong in the industrialized east, as well as in Crimea, an autonomous republic on the Black Sea which was part of Russia until 1954. The Russian Black Sea Fleet is based there.

Although trade with EU countries now exceeds that with Russia, Moscow is the largest individual trading partner. Ukraine depends on Russia for its gas supplies and forms an important part of the pipeline transit route for Russian gas exports to Europe. The Ukrainian economy's dependence on steel exports made it particularly vulnerable to the effects of the global financial crisis of 2008, and in October of that year the country was offered a substantial loan by the IMF.

Ukraine has adopted an advanced legal framework for the functioning of civil society, which secures basic conditions for citizen's associations and allows citizens to exercise their civil rights and freedoms. The public largely supports human rights protection and social services for the disadvantaged by civil society organizations, and these organizations fulfill these tasks fairly well.



Professional Fellows Programs

Kyrgyzstan

Bishkek
171 Prospect Mira,
Bishkek 720016 Kyrgyz Republic
Telephone: (996-312) 551-241
Fax: (996-312) 551-264
Emergency Number: 996312551262

Moldova

Chisinau
103 Mateevici Street
Chisinau MD-2009
Republic of Moldova
Tel: (+373 22) 408 300
Fax: (+373 22) 233 044
Emergency Number: 022 408300

Pakistan

Islamabad: (+92) (51) 208-0000
Lahore: (+92) (42) 3603-4000
Karachi: (+92) (21) 3527-5000
Peshawar: (+92) (91) 526-8800

Russia

Moscow
21 Novinskiy Bulvar
123242 Moscow, Russia
Tel: +7 (495) 728-5577
Fax: +7 (495) 728-5084
Emergency Number: +7 (495) 728-5000

St. Petersburg
American Citizen Services
15 Furshtatskaya St.
St. Petersburg 191028, Russia
Fax: +7 (812) 331-2646
Emergency Number: 7 (812) 331-2600

Yekaterinburg
15a Gogol St.
Yekaterinburg, 620151, Russia
Tel.: +7 (343) 379-3001
Fax: +7 (343) 379-3001, ext. 145
Emergency Number: 7 (917) 569-3549

Professional Fellows Programs

Important Contacts

American Councils, Washington, DC

Contact: *Leslie Ryan*, Program Manager
Adolat Salikhova, Program Officer
Leysan Dickenson, Program Officer
1828 L Street NW, Suite 1200
Washington, DC 20036
Tel: 202-833-7522

800-841-7898(emergency)

American Councils in Yerevan, Armenia

1 Marshal Baghramyan, Apt. 1
Yerevan, Armenia , 0019
Tel: 374 10 560045
374 10 544012
374 10 544015
Fax: 374 10 560045

American Councils in Baku, Azerbaijan

Caspian Business Center
40 J. Jabbarli Street, 2nd Floor
Baku, Azerbaijan, AZ1065
Tel: 994-12-436-7529
994.50.225.8178
Fax: 994.12.436.7529/30/31

American Councils in Georgia

27/29 Chavchavadze Ave, Apt 4
Tbilisi, Georgia 0179
Office Tel: 995-32-29-21-06

American Councils in Almaty, Kazakhstan

20A, Kazibek Bi Street, 4th Floor,
Almaty, Kazakhstan 050010
Tel: +7 727 291 9226

American Councils in Bishkek, Kyrgyzstan

187 Sydykov St., Office # 29,
Bishkek, Kyrgyzstan 720001
Tel: 996 312 910 987

Important numbers

American Councils Emergency Number

1-800-621-9559 (24/7 365 days a year)

When you call, state your name, type of emergency, program association (Professional Fellows Program), and contact number.

American Councils in Yerevan, Armenia

American Councils Armenia
Imperium Plaza Business Center
4/7 Amiryanyan Street, 5th floor
0010 Yerevan, Armenia
T (374 10) 56 00 45, 54 40 15
F (374 10) 54 40 12
Country Director: Elvira Dana
Country Coordinator: Nane Abrahamian

American Councils in Washington, DC

1828 L Street NW, Suite 1200
Washington, DC 20036
Tel: 202.833.7522
Staff: :Leslie Ryan, Adolat Salikhova and Leysan Dickenson

Travel Emergencies:

Skylink Travel House
GmbH Baseler Str 35-37
60329 Frankfurt am Main Germany

Emergency Number: 0176 6951 3643
Tel: +49-69-24246637
Toll free: 0800 - 7595465
0800 - SKYLINK

US Embassy

1 American Avenue
Yerevan 0082, Republic of Armenia
Telephone: (+37410) 464-700
Fax:(+37410) 464-742

In order to access information about medical providers in Armenia, you can visit <http://www.wellabroad.com/>

On the right hand side you will see log in screen. Type in your certificate number (underneath your name on the ASPE card you received) and DOB for password (in mm/dd/yyyy format).

For doctor visits you will have a \$25 copay, but if you save the receipt, American Councils will be able to reimburse you.

Alisha Leisek

From: Lum, Wesley L.W. <Wesley.Lum@doh.hawaii.gov>
Sent: Tuesday, October 29, 2013 8:55 AM
Subject: 2013 Hawaii HCBS Conference - Early Bird Registration Ending Soon!
Attachments: 2013 Hawaii DRAFT Agenda - 10-28-13.pdf

Dear Friends and Colleagues,

Healthcare transformation...sequester and other budget cuts...the newly formed Administration on Community Living...Quest Integration...Aging and Disability Resource Centers. As you are well aware, our aging and disability networks are experiencing tremendous change in the way that we plan for and deliver long-term supports and services in home and community based settings. Business, operational, and service delivery models that have worked for us in the past are now being challenged, and these models may no longer be relevant in light of the new federal and state policy directions.

That's why I'm excited that you and I, local professionals in our aging and disability networks, have a unique opportunity to hear from an esteemed panel of national experts about trends and innovations in aging and disability programs at the **2013 Hawaii HCBS Conference** on December 3-5, 2013, at the Hyatt Regency Waikiki Hotel!

As a result of attending this conference, you will be inspired and empowered to creatively and collectively manage these changes within your local communities and as an island state. We've attached the most up-to-date agenda for your review, and I know that you'll agree that the quality of the speakers and the comprehensiveness of the issues are worth your investment in time and resources to attend this conference.

I'm writing to remind you that the early bird registration is valid through Friday, November 1, 2013. Take advantage of the discounted rates by visiting www.hawaiiadrc.org to register today!

We also kindly ask that you consider becoming a sponsor and/or exhibitor. The conference is expected to draw over 300 attendees. The sponsor/exhibitor prospectus is also available online at the website above.

This event will give you the perspective needed for us, as a unified network, to work together in creating Hawaii's home and community based services system that we want to work and play in! You don't want to be left out – so register today for the **2013 Hawaii HCBS Conference**! Should you have any questions, please feel free to contact Anne Holton at anne.holton@doh.hawaii.gov.

Thanks, Wes

Wes Lum, PhD, MPH

Director
Executive Office on Aging
250 South Hotel Street, Suite 406
Honolulu, Hawaii 96813

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2013 Hawaii HCBS Conference

A National Perspective for Local Aging and Disability Professionals

December 2-5, 2013 - Hyatt Regency Waikiki - Honolulu, HI

For more information about the 2013 Hawaii HCBS Conference, visit www.hawaiiadrc.org.

2013 Hawaii HCBS Conference

A National Perspective for Local Aging
and Disability Professionals

MONDAY, DECEMBER 2, 2013

8:30 a.m.-4:30 p.m. **Pre-Conference Intensives**

Is Your Area Agency on Agency Ready to Compete? (Invitation Only)

Moving from Area Plans, Advocacy, and Allocations to Strategic Planning, Positioning, and Pricing

The environment for AAAs is experiencing radical change and it's happening fast! In this intensive and interactive seminar, participants will learn practical ways to begin shifting AAA culture, position your agency to compete and partner with insurers, adapt to the pay-for-performance marketplace and develop a business model. This full-day intensive will provide AAAs with tools to create a strategic plan, develop pricing and performance management programs that work.

- Suzanne Burke, CEO, Council on Aging for Southwestern Ohio
- Sharon Fusco, Council on Aging of Southwestern Ohio
- Sandy Markwood, CEO, National Association of Area Agencies on Aging (n4a)
- John Michael (Mike) Hall, Senior Director of Medicaid Policy and Planning, National Association of States United for Aging and Disabilities (NASUAD)

8:30 a.m.-11:30 a.m. **Family Caregiver Symposium**

(Invitation Only)

Family caregivers are the backbone and the major provider of long-term supports and services, providing care to kupuna in approximately 51,000 of Hawaii's households and representing over 12,000 of Hawaii's grandparents raising grandchildren. Family caregivers are increasingly managing work and caregiving responsibilities, providing an average of 20 hours per week of unpaid care. Almost half of all caregivers are over age 50, making them more vulnerable to a decline in their own health, and one-third describe their own health as fair to poor. National caregiver policy advocates and experts will provide an overview of trends, policy shifts, and challenges.

- Julie Beckett, Co-founder, Family Voices
- Kathleen Kelly, Family Caregiver Alliance, National Center on Caregiving

TUESDAY, DECEMBER 3, 2013

- 9:00 a.m.-10:30 a.m. **Plenary Breakfast and Kickoff to Professional Training**
- Taped Welcome by Kathy Greenlee, Assistant Secretary, Administration of Aging and Administrator, Administration for Community Living, US Department of Health and Human Services
 - Welcome by the Honorable Neil Abercrombie, Governor
 - Wesley Lum, PhD, Director, Hawaii Executive Office on Aging
 - The Honorable G. Riki Hokama, Council Member, Maui, Second Vice President, National Association of Counties (Invited)

- 10:30 a.m.-11:30 a.m. **U.S. HHS Overview of the Affordable Care Act**
- David Ishida, Regional Administrator, Regions IX and X, Administration for Community Living (ACL)

11:30 a.m.-12:00 p.m. **Break**

- 12:00 p.m.-1:00 p.m. **A View from D.C.: How Federal Policy Impacts Aging and Disability Policy in D.C.**
- Kelly Buckland, Executive Director, NCIL
 - Sandy Markwood, CEO, n4a
 - Martha Roherty, Executive Director, NASUAD

- 1:00 p.m.-2:15 p.m. **Plenary Luncheon**
- Congresswoman Tulsi Gabbard (Invited)

- 2:15 p.m.-3:15 p.m. **The State of the States in Aging and Disability Policy**
- Martha Roherty, Executive Director, NASUAD
 - Jean Wood, Director, Minnesota Department of Human Services, Aging and Adult Services Division

3:15 p.m.-3:45 p.m. **Break**

- 3:45 p.m.-4:45 p.m. **Profiles of Area Agencies on Aging 2013**
- Sandy Markwood, CEO, n4a
 - Sharon Fusco, Council on Aging of Southwestern Ohio

- 4:45 p.m.-5:45 p.m. **Profiles of Centers for Independent Living**
- Kelly Buckland, Executive Director, National Council on Independent Living (NCIL)
 - Lou Ann Kibbee, Chair, Statewide Independent Living Council, NCIL President

5:45 p.m.-7:45 p.m. **Reception with Exhibitors**

WEDNESDAY, DECEMBER 4, 2013

7:30 a.m.-8:30 a.m. **Continental Breakfast with Exhibitors**

- 8:30 a.m.-9:30 a.m. **Profiles in Developmental Disability Programs**
- Barbara Brent, Director of State Policy, National Association of State Directors of Developmental Disabilities Services (NASDDDS)

- 9:30 a.m.-10:30 a.m. **Family Caregiving and Advocacy - Lessons from a Leader**
 • Julie Beckett, Co-founder, Family Voices
-
- 10:30 a.m.-11:00 a.m. **Break**
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- 11:00 a.m.-12:00 p.m. **The Use of Data to Drive Quality**
 • Mike Hall, Senior Director of Medicaid Policy and Planning, NASUAD
-
- 12:00 p.m.-2:00 p.m. **Plenary Luncheon and Roundtable Discussions**
-
- 2:30 p.m.-3:30 p.m. **Innovations through the Use of Evidence-Based Programs in Aging and Disability Programs**
 • June Simmons, CEO, Partners in Care Foundation
 • Jean Wood, Director, Minnesota Department of Human Services, Aging and Adult Services Division
 • Sandy Markwood, CEO, n4a
-
- 3:30 p.m.-4:00 p.m. **Break**
-
- 4:00 p.m.-5:00 p.m. **Aging and Disability Resource Centers**
 • Jean Wood, Director, Minnesota Department of Human Services, Aging and Adult Services Division
 • Sandy Markwood, CEO, n4a
 • Kelly Buckland, Executive Director, NCIL
 • Barbara Brent, Director of State Policy, NASDDDS

THURSDAY, DECEMBER 5, 2013

- 9:00 a.m.-10:30 a.m. **Understand Alzheimer's Disease and Dementia**
 • Ronald C. Petersen, M.D., Ph.D., Chair, National Advisory Council for Alzheimer's Research Care and Services, Mayo Clinic
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- 10:30 a.m.-11:15 a.m. **Unveiling of the Hawaii Plan**
 • Randi Chapman, Director of State Affairs, Alzheimer's Association
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- 11:15 a.m.-11:30 a.m. **Break**
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- 11:30 a.m.-12:30 p.m. **Innovations in Caregiving Support**
 • Kathleen Kelly, Executive Director, Family Caregiver Alliance, National Center on Caregiving
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- 12:30 p.m.-2:00 p.m. **HCBS Roundtable Discussions and Lunch**
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- 2:00 p.m.-3:15 p.m. **Ask the Experts in Long Term Services and Supports**
-
- 3:15 p.m.-3:45 p.m. **Break**
-
- 3:45 p.m.-5:15 p.m. **What's Next for Hawaii Home and Community Based Services and Supports?**