



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND

P.O. BOX 2121
HONOLULU, HAWAII 96805-2121
Oahu (808) 586-7390
Toll Free 1 (800) 295-0089
www.eutf.hawaii.gov

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BARBARA CORIELL

February 27, 2012

TO: Departmental Personnel Officers/County Personnel
FROM: Barbara Coriell, Administrator 
SUBJECT: EUTF Update

Below is important information regarding the benefits and plans administered by the EUTF:

Prescription Drug Plan Transition to CVS Caremark

Effective May 1 2012, CVS Caremark will replace the pharmacy benefit manager for the following plans:

- informedRx: HMSA 90/10 PPO, 80/20 PPO
- HMSA: HMSA HMO, HSTA VB 90/10 PPO & 80/20 PPO

Pharmacy coverage for HMSA Supplemental (dual coverage) plans and the HMSA High Deductible plan will stay with HMSA.

In mid-April, CVS Caremark will mail a Welcome Kit along with ID cards, to everyone currently enrolled in the informedRx and HMSA/Medco drug plans. Much more information will be posted on EUTF's website at: www.eutf.hawaii.gov. Be sure to check our website periodically.

Protest on Medicare (EGWP) Retiree Prescription Drug Plan

Due to a 2nd protest filed by informedRx on January 27, 2012, EUTF will be required to continue with informedRx (HMSA/Medco for HSTA VB BU 05/45) as the pharmacy benefit manager until the new protest is resolved. This applies to retirees eligible for Medicare.

Group Life Insurance Transition to Royal State National

All New Hires are eligible to enroll in the EUTF Group Life Plan effective the date of hire. Please have the employee complete an EC-1 form and submit it to the EUTF within 30 days from the date of hire. Employees not currently enrolled in the Group Life Plan, must wait until an open enrollment period to do so.

Effective January 1, 2012, Royal State National (RSN) replaced Standard Insurance Company as the underwriter and claim administrator of the EUTF Group Life Plan. An informational packet will be sent to all personnel departments from Royal State Insurance, the week of February 27, 2012.

All Beneficiary Forms on file with Standard Insurance will be transferred to Royal State National, so it is not necessary to have your current employees complete new Beneficiary Designation Forms. Please distribute **Royal State National's Beneficiary Designation Forms** to new hires

and employees who want to update or change their beneficiary. Forms can be obtained by calling Royal State National's Customer Service Department at 808-539-1621 or toll-free at 888-942-2447.

Medicare Part B Enrollment for Medicare Eligible Employees (65+) Considering Retirement

The Hawaii Revised Statutes 87A-23(4) requires that State and County retirees and their dependents that are enrolled in EUTF retiree benefit plans must be enrolled in Medicare Part B. Therefore, active employees considering retirement who are eligible for Medicare should be advised that they must enroll in Medicare Part B, in order to enroll in **any** EUTF retiree benefit plans. If the EUTF does not receive proof of enrollment into Medicare Part B within 60 days of enrollment into the EUTF Retiree Benefit Plans, the plans will be cancelled back to the date of retirement.

The Medicare Part B enrollment process should begin at least 45 days prior to an active employee's retirement. Employees should contact the Social Security Administration regarding Medicare enrollment at 1-800-772-1213. For more information regarding Medicare, employees should contact Medicare directly at 1-800-633-4227.

Civil Union Enrollment

Effective January 1, 2012, employees are able to cover civil union partners and their eligible civil union partner's dependents under their medical, prescription drug, dental vision and chiropractic plans. Employees must complete the EC-1 Enrollment Form (EC-1H for employees enrolled in the HSTA VB plans) and use "Civil Union" as the Mid-Year Qualifying Event. They must turn in the EC-1 or EC-1H no later than 30 days from the date of the civil union ceremony and must provide a copy of the Civil Union Certificate issued by the State of Hawai'i, Department of Health. The EC-1 and EC-1H are available at EUTF's website at eutf.hawaii.gov.

Leave Without Pay

Employees authorized to take a "Leave without Pay", must submit an **Authorized Leave of Absence Without Pay Form (L-1)** to their personnel office before beginning their leave, to avoid cancellation of their benefits due to non-payment. Failure to submit the L-1 form in a timely manner may result in administrative cancellation of their health plans. Employers continue to pay their share of contributions for health benefits for employees on an authorized leave of absence without pay, who continue to pay their portion of their premiums.

For additional information, please refer to our website at www.eutf.hawaii.gov or email us at eutf@hawaii.gov.