

BENJAMIN J. GAYETANO
GOVERNOR



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
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JAMES H. YASUDA

DRAFT

4-25-02

April __, 2002

Mr. Gregory Sato, Chair
Board of Trustees
Hawaii Public Employees Health Fund
201 Merchant Street, Suite 1520
Honolulu, Hawaii 96813

Dear Chair Sato:

The Administrative Committee of the Hawaii Employer-Union Health Benefits Trust Fund (Trust Fund) is currently in the process of engaging an Information Technology (IT) consultant who will provide an independent assessment of the strengths, weaknesses, and capabilities of the HFIMS to comply with the Health Insurance Portability and Protection Act of 1996 (HIPAA) requirements and to support the requirements of the Trust Fund.

As such, the Trust Fund would appreciate the cooperation of the Hawaii Public Employees Health Fund (PEHF) by allowing our IT consultant to work directly with your PEHF staff and with the Information and Communication Services Division (ICSD) staff who are currently assigned to the Health Fund Information Management System (HFIMS) to obtain the necessary information and input required to perform this review, analysis, and assessment of the HFIMS.

A copy of the scope of work for the consultant is attached for your reference.

Your assistance and cooperation on this matter are appreciated. Should you have any questions or concerns on this or other transition matters please do not hesitate to call mc at 586-0005.

Sincerely,

SAM CALLEJO
Chairperson

Attachment