

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
Minutes of the Administrative Committee Meeting
September 18, 2003

TRUSTEES PRESENT

Mr. Mark Recktenwald, Chairperson	Mr. Will Miyake
Ms. Audrey Hidano	Mr. Dayton Nakanelua
Mr. Gerald Machida	Ms. Kathleen Watanabe

TRUSTEES ABSENT: None

GUEST TRUSTEES

Mr. Bob Awana
Mr. John Radcliffe

ATTORNEY: Mr. Brian Aburano, Deputy Attorney General

EUTF STAFF

Mr. Mark Fukuhara, Administrator	Mr. John Garner, Consultant
Mr. Lawrence Nishihara	Ms. Gerti Reagan, Consultant
Ms. Maria Quartero	Ms. Donna Tonaki
Ms. Kathleen Shiroma	

OTHERS PRESENT

Ms. Lynette Arakawa, HDS	Mr. Michael Moss, HMSA
Ms. Gary Asato, Kaiser Permanente	Mr. Rod Tam, HMSA
Ms. Sandra Benevides, Kaiser Permanente	Ms. Lori Taniguchi, Royal State Group
Ms. Monica Engle, VSP	Mr. Justin Wong, HSTA-Retired
Mr. Maurice Morita, HSTA	

I. CALL TO ORDER

The meeting of the Administrative Committee was called to order at 9:27 a.m. by Chairperson Mark Recktenwald in Conference Room 405, Leiopapa A Kamehameha Building, 235 South Beretania Street, Honolulu, Hawaii, on Thursday, September 18, 2003.

II. APPROVAL OF MINUTES

Review of minutes for May 29, 2003, June 16, 2003, and September 3, 2003.

MOTION was made to approve the minutes for May 29, 2003, June 16, 2003, and September 3, 2003 as submitted. (Miyake/Watanabe)

Discussion: None

Vote: Unanimously passed.

III. REPORTS:

- A. Administrator: None
- B. Deputy Attorney General: None
- C. Benefits Consultant

Mr. Garner requested guidance as to what should be covered in Garner's first annual report that is due in October 2003. Discussion held by Trustees and consultant on what the RFP required the consultant to provide and what the Trustees would like included in the report. By consensus, the Trustees agreed that the report have an executive summary and should include comments or details that need to be brought to the Trustees attention. The report will be submitted to the Trustees before the October 2003 Board meeting.

IV. UNFINISHED BUSINESS

A. Potential Legislative Proposals

1. Legislative Proposal Timeline (see handout)
Mr. Fukuhara reported that the Board would need to make a decision soon due to the deadlines for legislative proposals.
2. Discussion held by Trustees and consultants on the Potential Legislative Issues (see handout). At the outset, Trustee Watanabe disclosed that she is a former deputy attorney general. It was proposed that the Trustees discuss only those items on the Potential Legislative Issues that may have a consensus. There being no consensus on items nos. 1 and 2, Chair Recktenwald will report to the Board that the Administrative Committee was unable to reach a consensus on items 1 and 2. Based on further discussion by the Trustees, Chair Recktenwald said he would recommend that the full Board address items nos. 3 –10 at the next meeting.

B. Potential Administrative Rule Changes (Deferred)

V. NEW BUSINESS

A. eWorld Extension (see handout)

B. PC Hardware/Software Upgrade for Imaging System (see handout)

Mr. Fukuhara recommended amending the Board agenda today to discuss the eWorld extension and the PC Hardware/Software upgrade for the imaging system. By consensus, the Administrative Committee agreed to propose amendment of the Board agenda today to discuss the eWorld extension and the PC Hardware/Software upgrade for the imaging system.

VI. COMMUNICATIONS FROM THE PUBLIC AND INPUT FROM ATTENDEES

There was no communication from the public.

VII. FUTURE AGENDA ITEMS AND NEXT MEETING DATE

The next Committee meeting to discuss any unfinished business, a draft of the annual report, and other matters will be scheduled at a later date.

VIII. ADJOURNMENT

Motion to adjourn. (Watanabe/Nakanelua)

Discussion: None.

Vote: Unanimously passed.

Meeting adjourned at 10:09 a.m.

Respectfully submitted,

/s/

Mark Recktenwald, Chairperson

APPROVED as amended on January 22, 2004.

DOCUMENTS DISTRIBUTED:

1. Minutes for 5/29/03. (2 Pages)
2. Minutes for 6/16/03. (3 Pages)
3. Minutes for 9/03/03. (3 Pages)
4. Legislative Proposal Timeline dated 9/18/03. (1 Page)
5. Potential Legislative Issues 2004 Legislature dated 9/3/03. (1 Page)
6. Administrative Rules for Discussion dated 9/3/03. (5 Pages)
7. Estimated Cost for eWorld Extension dated 9/15/03. (1 Page)
8. PC Upgrades-Imaging Access to All Staff dated 9/15/03. (1 Page)