

HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND  
Minutes of the Administrative Committee Meeting  
November 29, 2005

TRUSTEES PRESENT

Mr. Mark Recktenwald, Chairperson                      Mr. Stanley Shiraki  
Mr. Gerald Machida

TRUSTEES ABSENT

Mr. George Kahooohanohano                      Mr. Willard Miyake  
Ms. Marie Laderta

ATTORNEY:     Mr. Russell Suzuki, Deputy Attorney General

EUTF STAFF

Mr. James Williams, Administrator                      Mr. John Garner, Consultant  
Mr. Lawrence Nishihara                      Mr. Andy Keowen, Consultant  
Ms. Maria Quartero

OTHERS PRESENT

Mr. Brandy Ching, Kaiser Permanente                      Ms. Alice Kotake, HSTA-R  
Ms. Monica Engle, VSP                      Mr. Michael Moss, HMSA  
Ms. Elaine Fujiwara, HDS                      Ms. Gertrude Nitta, Retiree  
Ms. Jeri Kakuno, MDX Hawaii (Aetna)                      Mr. Mike Palma, Summerlin  
Mr. Eleu Kane, Summerlin                      Mr. Rod Tam, HMSA

I.     CALL TO ORDER

The meeting of the Administrative Committee was called to order at 2:07 p.m. by Chairperson Mark Recktenwald in Conference Room 1935, City Financial Tower, Honolulu, Hawaii, on Tuesday, November 24, 2005.

II.    APPROVAL OF MINUTES

Review of minutes for May 17, 2005 and August 24, 2005.

Amendment to the draft minutes of May 17, 2005: (1) page 2, line 32, delete "MOTION was made to" and add "By consensus of the Trustees, the Administrative Committee recommends"...; and (2) page 6, line 10, add after the "EUTF auditor's".

By consensus of the Trustees, the minutes of May 17, 2005 was approved as amended.

By consensus of the Trustees, the minutes of August 24, 2005 was approved as circulated.

III.   REPORTS

- A.    Administrator: None
- B.    Deputy Attorney General: None
- C.    Benefits Consultant

Mr. Garner reported that Garner Consulting contacted all of the carriers to ask if they had any suggested rule changes and none of them did.

IV. UNFINISHED BUSINESS: None

V. NEW BUSINESS

A. Administrative Rules – Consideration of Proposed Amendments

Summary by Chair Recktenwald regarding why the Administrative Committee is reviewing the Administrative Rules. Chair Recktenwald stated the deputy attorney general did not review these proposed amendments. Overview by Mr. Nishihara and Mr. Williams regarding proposed amendments to the Administrative Rules (see table). Discussion held by Trustees, staff, and public regarding the proposed amendments to the Administrative Rules.

By consensus of the Trustees, the Administrative Committee tentatively approved the following proposed amendments to the Administrative Rules:

Sections 1.02 with changes, 3.01(b)(4) with changes, 3.01(b) last paragraph, 4.11(a), 4.12(c), 5.01(a), 5.01(d) last paragraph, 5.02(a)(1), 5.02(b), 5.03, 5.03(a) with changes, 5.05(b) last paragraph with changes, 5.05(c) with changes, and 5.06(b).

Proposed amendments withdrawn: Sections 4.05(a), 4.11(c), and 5.01(a).

Proposed amendments on hold for discussion: Sections 4.12(e), 5.05(a), 5.02(a) last paragraph, 5.05(b)(6), and 5.06(f).

The proposed amendments to the Administrative Rules will be submitted to the Deputy Attorney General for review. The EUTF staff will submit proposed amendments to the Administrative Rules in Ramseyer format at the next Administrative Committee meeting in January 2006.

VI. COMMUNICATIONS FROM THE PUBLIC AND INPUT FROM ATTENDEES

Mr. Williams reported on the following: (1) Letters received from the Office of Hawaiian Affairs, University of Hawaii, and the City and County of Honolulu saying they have no comments and/or changes and also thanking the Board for giving them the opportunity to comment and/or submit suggested changes to the Administrative Rules; and (2) The Judiciary suggested that reference to HIPAA be included in the Administrative Rules. By consensus of the Trustees, the Administrative Committee will also consider the Judiciary's suggestion at the next Administrative Committee meeting.

The next Administrative Committee meeting is scheduled for Tuesday, January 24, 2006, 2:00 p.m.

VII. ADJOURNMENT

By consensus of the Trustees, the Administrative Committee adjourned at 3:37 p.m.

Respectfully submitted,

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Mark Recktenwald, Chairperson

APPROVED on January 24, 2006 as amended.

DOCUMENTS DISTRIBUTED:

1. Draft Minutes for 5/17/05. (9 pages)
2. Draft Minutes for 8/24/05. (2 pages)
3. Excerpts from Chapter 87A-26 and Section 2.01 of Administrative Rules
4. Memo to BOT dated 11/23/05 regarding Potential Changes to EUTF Administrative Rules. (10 pages)
5. Letter from the Office of Hawaiian Affairs regarding Administrative Rules changes dated 10/21/05. (1 page)
6. Letter from the University of Hawaii regarding Administrative Rules changes dated 10/25/05. (1 page)
7. Letter from the City & County of Honolulu regarding Administrative Rules changes dated 11/4/05. (1 page)
8. Letter from the Judiciary regarding Administrative Rules changes dated 11/14/05. (1 page)