



STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
P.O. BOX 150
HONOLULU, HAWAII 96810-0150

EMPLOYER TRUSTEES
SAM A. CALLEJO, CHAIR
AUDREY HIDANO, VICE CHAIR
KATHRYN S. MATAYOSHI
NEAL MIYAHIRA
DAVIS K. YOGI

EMPLOYEE-BENEFICIARY TRUSTEES
JOAN LEWIS
WILLARD MIYAKE
CLIFFORD T. UWAINA
JAMES WILLIAMS, SECRETARY-TREASURER
JAMES H. YASUDA

April 5, 2002

NOTICE OF BOARD OF TRUSTEES
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
ADMINISTRATIVE COMMITTEE

DATE: April 11, 2002, Thursday
TIME: 10 a.m.
PLACE: DEPARTMENT OF BUDGET AND FINANCE
NO. 1 CAPITOL DISTRICT BUILDING
CONFERENCE ROOM 306
250 SOUTH HOTEL STREET
HONOLULU, HAWAII

A G E N D A

- I. Call to Order
- II. Approval of Minutes
- III. Reports
- A. DAGS' Role and the Trust Fund's acquisition of information and technology services in follow-up of memorandum dated February 27, 2002 from Mr. Melvin M. Higa, Mutual Benefits Association of Hawaii
- IV. Unfinished Business (Items for Discussion and Action)
 - A. Hiring of Administrator/Executive Director
Executive session to consult with the board's attorney on issues pertaining to the board's powers, duties, privileges, immunities, and liabilities regarding the board's recruitment of an Administrator; and to consider the hire of an officer or employee for the Fund.
(Note: Item IV.A. will be taken up after Item VI. on the agenda)
 - B. Retention of advisors (benefit consultants, investment firms/managers, etc.)
 - C. TPA vs. In-house administration

- V. New Business (Items for Discussion and Action)
 - A. Scope of Service for Consultant services to evaluate the Health Fund Information and Management System (HFIMS)
- VI. Communications from the Public and Input from Attendees
- VII. Future Agenda Items and Next Meeting Date
- VIII. Adjournment

Persons with special needs may call Shirley Kawamoto at (808) 586-1591 by Monday, April 8, 2002, to discuss accommodation arrangements.