

LINDA LINGLE  
GOVERNOR



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**STATE OF HAWAII**  
**HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND**  
P.O. BOX 150  
HONOLULU, HAWAII 96810-0150

**EMPLOYER TRUSTEES**  
AUDREY HIDANO, VICE CHAIR  
BOB AWANA  
KATHRYN S. MATAYOSHI  
NEAL MIYAHIRA  
DAVIS K. YOGI

**EMPLOYEE-BENEFICIARY TRUSTEES**  
JOAN LEWIS, SECRETARY-TREASURER  
GERALD K. MACHIDA  
WILLARD P. MIYAKE  
DAYTON NAKANELUA  
JOHN RADCLIFFE

**ADMINISTRATOR**  
H. MARK FUKUHARA

March 17, 2003

TO: The Honorable Linda Lingle  
Governor, State of Hawaii

THRU: Georgina K. Kawamura *Georgina K Kawamura*  
Director of Finance

FROM: H. Mark Fukuhara *H. Mark Fukuhara*  
Administrator

SUBJECT: Request Approval to Permit State Employees to Attend 2003 Open Enrollment Sessions

The Hawaii Employer-Union Health Benefits Trust Fund ("EUTF") was created by Act 88, Session Laws of Hawaii 2001, and replaces the current Public Employees Health Fund ("PEHF") on July 1, 2003. The EUTF was established to provide single delivery system of health benefits for State and County employees, retirees, and their dependents.

The EUTF has progressed in its mission to implement Act 88, SLH 2001, and is completing the planning phase of the open enrollment component. As such, the EUTF requests your approval to permit State employees to attend open enrollment sessions during work time that are scheduled during the period from May 1 – 31, 2003. Each session will run about 1 ½ hours and with reasonable travel time, an employee would be away from work approximately 2 hours. This time away from work is essential to provide information and ensure that employees understand the changes in the health benefits and to properly complete the enrollment forms. This year, it is required that all employees turn in enrollment and beneficiary forms.

Should there be any questions, please call me at 587-5431. Your favorable consideration of this request is greatly appreciated.

APPROVED:

/s/

LINDA LINGLE, Governor  
State of Hawaii

MAR 19 2003