

LINDA LINGLE
GOVERNOR

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ADMIN & RESEARCH
BUDGET & FINANCE

STATE OF HAWAII
HAWAII EMPLOYER-UNION HEALTH BENEFITS TRUST FUND
P.O. BOX 150
HONOLULU, HAWAII 96810-0150

EMPLOYER TRUSTEES
AUDREY HIDANO, VICE CHAIR
BOB AWANA
KATHRYN S. MATAYOSHI
NEAL MIYAHIRA
DAVIS K. YOGI

EMPLOYEE-BENEFICIARY TRUSTEES
JOAN LEWIS, SECRETARY-TREASURER
GERALD K. MACHIDA
WILLARD P. MIYAKE
DAYTON NAKANELUA
JOHN RADCLIFFE

ADMINISTRATOR
H. MARK FUKUHARA

April 2, 2003

The Honorable Harry Kim
Mayor of the County of Hawaii
25 Aupuni Street
Hilo, HI 96720

Dear Mayor Kim:

The Hawaii Employer-Union Health Benefits Trust Fund ("EUTF") was created by Act 88, Session Laws of Hawaii 2001, and replaces the current Public Employees Health Fund ("PEHF") on July 1, 2003. The EUTF was established to provide single delivery system of health benefits for State and County employees, retirees, and their dependents.

The EUTF requests your approval to permit County employees to attend open enrollment sessions during work time that are scheduled during the period from May 1 - 31, 2003. Each session will run about 1 1/2 hours and with reasonable travel time, an employee would be away from work approximately 2 hours. This time away from work is essential to provide information and ensure that employees understand the changes in the health benefits and to properly complete the enrollment forms. This year, it is required that all employees turn in enrollment and beneficiary forms. For your information, attached is a copy of Governor Lingle's approval for State employees.

Should there be any questions, please call me at 587-5431. Your favorable consideration of this request is greatly appreciated.

Sincerely,

H. Mark Fukuhara
Administrator

Enclosure

APPROVED:

Harry Kim, Mayor
County of Hawaii

Date: April 7, 2003

xc: Michael R. Ben, Director of Personnel
County of Hawaii

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