

STATE OF HAWAII
DEPARTMENT OF TAXATION

**SPECIAL ENFORCEMENT SECTION (SES)
INVESTIGATORS (CIVIL)**

(TEMPORARY, EXEMPT FROM CIVIL SERVICE)

Salary Range: \$45,000 - \$55,000

(Commensurate with Experience)

State benefits apply

SES CIVIL INVESTIGATOR:

Duties: Investigate businesses for suspected violations of state tax laws for civil enforcement purposes. These businesses include, but are not limited to, cash-based businesses, transient accommodations operations, and other entities.

Education: College degree or equivalent and 15 credit hours in accounting are desirable.

Desirable Specialized Experience:

Entry level: One (1) year of general investigative and/or financial accounting experience.

Journeyman level: Two (2) years investigative experience preferably utilizing a variety of investigative methods and techniques such as interviewing and surveillance with demonstrated knowledge of rules of evidence, search and seizure laws. Financial accounting experience is desirable.

Substitution for Specialized Experience:

Possession of a law degree from a recognized law school may be substituted for two (2) years of specialized experience.

OTHER REQUIREMENTS: Must be able to work flexible days and hours, and travel within and out of state.

Submit to the address below: 1)Resume, 2)Transcripts (Copies of official transcripts are acceptable; however original official transcripts will be required at the time of hire. On-line transcripts or academic record/grade summaries will NOT be accepted. Diplomas and copies will NOT be accepted), 3)a brief one-page statement outlining how you meet the minimum and desirable qualifications, and 4)three letters of recommendation (optional).

All requested documents/information become the property of the Department of Taxation. No electronic transmission will be accepted. Failure to submit all required documents shall deem an application to be incomplete and will not be considered.

Send required documents to:

Department of Taxation Personnel Office

P.O. Box 259

Honolulu, Hawaii, 96809.