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Date: October 19, 2016
Letter ID: L-
Customer ID: T-0

Re: Verified Practitioner Approval

Dear 


Your application for a Verified Practitioner Identification Number (VP ID) has been approved. Your VP ID is: T-5328. You may use this ID in place of your social security number when completing the State of Hawaii – Department of Taxation Power of Attorney, Form N-848. You may also use this ID and the letter ID above to validate your account when you create a new logon at Hawaii Tax Online, our tax web portal. Go to hitax.hawaii.gov to get started; click on the "Sign Up for Hawaii Tax Online" hyperlink on the front page and follow the directions provided. Once logged on, you will be able to manage your clients' accounts online.

If you require assistance with any Department of Taxation account related-issues such as locating and applying payments or explaining notices and letters, you now have direct access to our Practitioner Priority Specialist (PPS). For more information and a full list of services that the PPS can provide, please go to tax.hawaii.gov.

If you require further information, please contact Jenny Xu at the address and phone number listed below. Reference the letter ID found at the top of the page on any correspondence or phone calls to expedite the process.

Sincerely,

Department of Taxation
Practitioner Priority Office
PO Box 259
Honolulu, HI 96809-0259
Phone: (808) 587-1684

 Withholding, Corporate Income, Franchise, and Public Service Company tax types added. Click [here](#) to learn about other new features and improvements.

 **Sign In**

Username

Password

Sign In

[Forgot Password?](#)
[Forgot Username?](#)

 **Sign Up Now**

[Create Logon](#)
[Why Sign Up?](#)

 **Quick Links**

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- [Make Payment](#)
- [Reply to Missing Information Letter](#)
- [Permit Third-Party Access](#)

 **Search**

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1. New Logon Registration

2. User Type Selection

User Type Selection

Select the option that describes the type of user you are:

(B) Verified Practitioner

"I am a tax practitioner that will be filing on behalf of other businesses (accountant, payroll provider, authorized agent, etc) and I have registered with Hawaii Department of Tax and received a Practitioner Hawaii Tax ID number."

Cancel

< Previous

Next >

1. New Logon Registration

2. User Type Selection

3. Taxpayer Identification

Taxpayer Identification

Taxpayer Information

Enter the following information for the individual taxpayer or business you wish to create a logon for.

ID Type **Customer ID or SSN**

Customer ID

ID

T

Country

USA

Zip

Validation Question

Select one of the following sources to validate your taxpayer information.

Select Validation Method

Select Validation Method

Letter ID

Enter Validation Amount

Letter ID

L

i Enter a letter ID from a received letter. The License Letter cannot be used.

i Are you trying to access a **jointly owned business**? If so, your SSN may be used for the ID. The remaining details should be filled out with the business' information.

i Are you trying to access a **Single-Member LLC**? If so, your SSN or FEIN may be used for the ID. The remaining details should be filled out with the LLC's information.

- 1. New Logon Registration
- 2. User Type Selection
- 3. Taxpayer Identification
- 4. Logon Creation

Logon Creation

Contact Name

First Name

Last Name

Contact Phone

Type

Contact Phone

Password Recovery

Secret Question

Secret Answer

Logon Details

Username

Confirm Username

Password

Confirm Password

Alternate Phone

Type

Alternate Phone

Two-Factor Authentication

Authentication Type

Send Authentication Email

Or send text and email

E-mail

Email

Confirm Email



Confirmation

Submitted

Your submission is complete. You may save this page for your records.

Submission Type: Create Logon

Submitted: \$ [REDACTED]

Confirmation Number: 0- [REDACTED]



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If you have **changed mobile phone carriers**, you must authenticate via email or update your carrier settings under **Settings > Edit**

Authentication Code

An authentication code was sent to you.

Authentication Code

Remember me

No

Yes

Logon

[Didn't receive an authentication code?](#)



Logon

⇒ [Redacted]
[Redacted]
[Redacted]
Last logged on 15-Aug-2017

Settings



Alerts

- There is 1 Unread Message
- You have no tax account access



I Want To

- Send Us a Message
- Manage Payments and Returns
- Request Access to a Tax Account



Accounts

You do not have access to any accounts

To Request access to a client's tax account.

