



DEPARTMENT OF TAXATION

News Release

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GOVERNOR

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For Immediate Release: January 6, 2004

2004 INCOME TAX FILING SEASON INFORMATION

HONOLULU—The 2003 Hawaii income tax form and instruction packages will be mailed to individual Hawaii taxpayers in late January.

Resident taxpayers will receive the package for the same form they filed for the 2002 tax year unless they checked the box to request only a mailing label. Mailing labels will be sent in a postcard-sized mailing. Nonresident taxpayers will receive a nonresident form and instruction package only if one was requested on their 2002 tax return.

Some of the important changes that are listed on the inside cover of the instruction booklets are the following:

- DIRECT DEPOSIT of State tax refunds is now available to taxpayers who file the Resident Individual Income Tax Return, Form N-11.
- Hawaii income tax law adopts the federal provision allowing an adjustment to income deduction for certain expenses incurred by elementary and secondary school teachers for materials used in the classroom.

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- A new, nonrefundable income tax credit is available for renewable energy technology systems installed and placed in service after June 30, 2003.
- The energy conservation income tax credit expired on June 30, 2003.
- The residential construction and remodeling income tax credit expired on June 30, 2003.

Taxpayers are urged to start gathering their tax records so that they have enough time to obtain all forms and documents needed to accurately file their income tax return by the April 20, 2004, filing deadline. The Tax Department offers many easy-to-access services to taxpayers needing tax forms, information, and assistance.

Tax Forms and Informational Resources: Tax forms and informational resources are conveniently available to Hawaii taxpayers.

- www.state.hi.us/tax – Posted on the Department's website are state tax forms and other informational resources. Forms for the 2003 tax year with writable fields that allow users to type in their entries before printing will be posted in late January. A search feature is available to help taxpayers find the specific information needed on the site.
- Forms by Fax/Mail Service – Available 24-hours a day, 7-days a week, for taxpayers requesting Hawaii tax forms and publications. Only selected forms are available by fax. On Oahu, call 587-7572. From the neighbor islands, continental U.S., and Canada, call toll-free at 1-800-222-7572.
- 2003 Hawaii Tax Information CD – This CD will be available in late January at a cost of \$10. The CD will contain the 2003 tax forms with writable fields, Tax Information Releases, Announcements, Tax Facts, brochures, and more. Call the Forms by Fax/Mail Service to request an order form.
- District Tax Offices – Hawaii tax forms and publications are available during business hours at all district tax offices. On Oahu, the most commonly requested form and instruction packages are available after hours on shelves located outside the Punchbowl

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Street entrance to the Princess Ruth Keelikolani Building. See below for the district tax office locations.

Free Tax Preparation Services: Free tax preparation services are available to those filing the Hawaii resident short form, Form N-13, at all district tax offices through April 20, 2004. This limited service will be available on a first-come, first-served basis, Mondays through Fridays (except State holidays), from 8:00 A.M. to 12:00 P.M.

One-Stop Taxpayer Services: The Department of Taxation has reorganized and expanded its Taxpayer Services Branch on Oahu to provide one-stop service to Hawaii taxpayers statewide.

Call the Taxpayer Services Branch during business hours at 587-4242, or toll-free at 1-800-222-3229. Taxpayers who are hearing impaired should call 587-1418, or toll-free at 1-800-887-8974, for assistance. Requests for information and assistance that do not require taxpayers to provide confidential information (e.g., social security numbers) may also be e-mailed to Taxpayer.Services@hawaii.gov.

DISTRICT TAX OFFICE LOCATIONS

OAHU DISTRICT OFFICE
Princess Ruth Keelikolani Building
830 Punchbowl Street
Honolulu, HI 96813-5094

MAUI DISTRICT OFFICE
State Office Building
54 S. High Street, #208
Wailuku, HI 96793-2198

HAWAII DISTRICT OFFICE
State Office Building
75 Aupuni Street, #101
Hilo, HI 96720-4245

KAUAI DISTRICT OFFICE
State Office Building
3060 Eiwa Street, #105
Lihue, HI 96766-1889

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