

STATE OF HAWAII

Accounting Manual

Volume II: Budgetary Control Accounting
Part 300 - 500: Expenditures

Page 491.01

SECTION 491: ENCUMBRANCE REGISTER, REPORT 132

1. General Description. This report lists all newly processed non-contract encumbrances and all adjustments to non-contract encumbrances submitted (by departments using the computer-based encumbrance system referred to as "SWAS"), to the computer center.
2. Purpose. To serve as the basic transaction register for encumbrance against each appropriation.
3. Frequency. Daily.
4. Distribution. Copy #1 - Department.
5. Organization of Report. The printing sequence of the report is:
 - (a) Department. The report begins a new page whenever the department alpha code changes.
 - (b) Appropriation.
 - (c) Batch Number.
 - (d) Document Number.
 - (e) Entry Line.

STATE OF HAWAII
Accounting Manual

Volume II: Budgetary Control Accounting
Part 300 - 500: Expenditures

Page 491.02

SECTION 491: ENCUMBRANCE REGISTER, REPORT 132

ITEM NO.	DATA AND DATA EXPLANATIONS
(1)	REPORT 132 - The report number.
(2)	09/26/78 - The date the report is prepared.
(3)	ENCUMBRANCE REGISTER - The title of the report.
(4)	09/26/78 - The date covered by the report.
(5)	LAND & NATURAL RESOURCES - The department for which the report is printed.
(6)	BATCH - The batch control number.
(7)	DOCUMENT - The document number of the purchase order or encumbrance advice.
(8)	DATE - The date of the encumbrance document.
(9)	ENTRY - The alpha line entry code for a transaction reported on a purchase order or encumbrance advice.
(10)	TR-F-YR-APP-D-S/D-OBJT-FUNC-L-PROJ - The Uniform Accounting Code for the line entry.
(11)	AMOUNT - The amount for each line entry.
(12)	TOTAL - The total amount for all line entries of the document.
(13)	DEPARTMENTAL TOTAL - The total amount of the report.

January 1, 1979

STATE OF HAWAII
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Volume II: Budgetary Control Accounting
Part 300 - 500: Expenditures

Page 491.03

SECTION 491: ENCUMBRANCE REGISTER, REPORT 132

1		STATE OF HAWAII										2	
REPORT 132		STATEWIDE ACCOUNTING SYSTEM										09/26/78	
ENCUMBRANCE REGISTER 3												PAGE 45	
LAND & NATURAL RESOURCES 5												09/26/78 4	
BATCH	DOCUMENT	DATE	ENTRY	TR-F-YR-APP-D-S/D-OBJT-FUNC-L-PROJ								AMOUNT	
6	7	8	9	10								11	
												12	
C 26910	C37479	* * * * *		TOTAL * * * * *								487.89	
C 26910	C37556	09-01	C	61-G-79-042-C-075-3254-2000-H-8566								350.00	
C 26910	C37556	* * * * *		TOTAL * * * * *								350.00	
C 26910	C37587	09-08	C	61-G-79-042-C-075-4661-2000-H-8585								4.42	
C 26910	C37587	* * * * *		TOTAL * * * * *								4.42	
C 26910	C37668	09-07	C	61-G-79-042-C-075-3260-2000-H-8585								85.28	
C 26910	C37668	* * * * *		TOTAL * * * * *								85.28	
C 26910	C37829	09-11	C	61-G-79-084-C-080-4121-2000-K-8567								136.00	
C 26910	C37829	* * * * *		TOTAL * * * * *								136.00	
C 26910	C37937	09-18	C	61-G-79-225-C-090-3509-2000-O-8591								13.73	
C 26910	C37937	* * * * *		TOTAL * * * * *								13.73	
C 26910	C37988	09-01	C	61-G-79-172-C-071-4420-2000-H-8511								10.00	
C 26910	C37988	* * * * *		TOTAL * * * * *								10.00	
												13	
* * * DEPARTMENTAL TOTAL * * *												86,137.42	

January 1, 1979