

SECTION 492: ENCUMBRANCE STATUS, REPORT 135

1. General Description. This report lists the encumbrance entries for the various outstanding encumbrance balances of the allotment ledger only for departments using the computer-based encumbrance system referred to as "SWAS".
2. Purpose. To assist departments, among other uses, in preparing the list of outstanding encumbrances.
3. Frequency. Monthly.
4. Distribution. Copy #1 - Departments.
5. Organization of Report. The printing of the report is:
 - (a) Department. The report begins a new page whenever the department alpha code changes.
 - (b) Appropriation symbol.
 - (c) Allotment category.
 - (d) Batch.
 - (e) Purchase order number or encumbrance advice number.

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SECTION 492: ENCUMBRANCE STATUS, REPORT 135

ITEM NO.	DATA AND DATA EXPLANATIONS
(1)	11/13/78 - The date the report is prepared.
(2)	REPORT 135 - The report number.
(3)	ENCUMBRANCE STATUS AS OF 10-31-78 - The title of the report and the date as of which encumbrance status is reported.
(4)	LAND & NATURAL RESOURCES - The department for which the report is printed.
(5)	F-YR-APP-D-S/D - The appropriation symbol. The appropriation symbol consists of the fund code, year code, appropriation account code, department alpha code, and (if the subdivision option applies) subdivision code.
(6)	ALLOT - The allotment category. The allotment category is a segregation of encumbered amounts reported within each appropriation symbol.
(7)	DATE - The date of the encumbrance document.
(8)	DOCU - The document number of the purchase order or encumbrance advice reported on the line entries.
(9)	ENTRY - The entry letter for a transaction reported on a purchase order or encumbrance advice.
(10)	CONTRACT ENCUMB - The outstanding contract encumbrance balance from the Allotment Ledger balances. (Information is not available presently.)
(11)	PRIOR QTR CLAIMS ENCUMB - The outstanding encumbrances via purchase orders and encumbrance advices for prior quarter claims in the various Allotment Ledgers.
(12)	CURR QTR ENCUMB - The outstanding encumbrances via purchase orders and encumbrance advices for the current quarter by Allotment Ledgers.
(13)	ALLOTMENT CATEGORY TOTAL - The columnar totals by allotment category for the outstanding encumbrances listed under items (10), (11), and (12).
(14)	APPROPRIATION TOTAL - The columnar totals by appropriation symbol for the encumbrances listed under items (10), (11), and (12).

January 1, 1979

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(2)

(1)

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REPORT 135

STATE OF HAWAII
STATEWIDE ACCOUNTING SYSTEM

ENCUMBRANCE STATUS AS OF 10-31-78 (3)

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LAND & NATURAL RESOURCES (4)

F-YR-APP-O-S/D	ALLOT	DATE	DCU	ENTRY	CONTRACT ENCUMB	PRIOR QTR CLAIMS ENCUMB	CURR QTR ENCUMB
(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
G-74-225-C-	20	09-15	C38992	C	.00	284.00	.00
G-79-225-C-	20	09-18	C38995	D	.00	88.40	.00
G-74-225-C-	20	09-18	C38996	C	.00	36.40	.00
G-79-225-C-	20	09-13	C38997	C	.00	675.38	.00
20	ALLOTMENT CATEGORY TOTAL				.00	9,894.97	.00
(13) APPROPRIATION TOTAL					.00	9,894.97	.00
G-74-310-C-	20	07-03	C35198	D	.00	354.50	.00
G-79-310-C-	20	09-05	C37440	C	.00	796.82	.00
G-74-310-C-	20	09-01	C37689	C	.00	465.65	.00
G-74-310-C-	20	09-01	C37689	D	.00	109.63	.00
G-74-310-C-	20	09-07	C37721	C	.00	746.66	.00
G-79-310-C-	20	09-07	C37737	C	.00	300.00	.00
G-74-310-C-	20	09-14	C37969	C	.00	87.97	.00
G-74-310-C-	20	09-13	C37976	C	.00	374.60	.00
G-74-310-C-	20	09-20	C38984	C	.00	29.28	.00
G-74-310-C-	20	09-20	C38985	C	.00	17.00	.00
G-74-310-C-	20	09-20	C38986	C	.00	115.24	.00
G-79-310-C-	20	09-20	C38987	C	.00	47.92	.00
G-74-310-C-	20	09-20	C38999	C	.00	60.00	.00
20	ALLOTMENT CATEGORY TOTAL				.00	3,595.35	.00
(14) APPROPRIATION TOTAL					.00	3,595.35	.00
S-74-318-C-	20	07-01	C35653	C	.00	4.55	.00
S-74-318-C-	20	08-02	C36443	C	.00	9,800.00	.00
S-74-318-C-	20	09-08	C37680	C	.00	68.58	.00
S-74-318-C-	20	09-01	C37685	D	.00	4.55	.00
S-74-318-C-	20	09-18	C38010	C	.00	1,990.96	.00
S-74-318-C-	20	09-19	C38962	C	.00	2,392.00	.00
S-74-318-C-	20	09-22	C39003	C	.00	1,356.75	.00
20	ALLOTMENT CATEGORY TOTAL				.00	11,625.39	.00
APPROPRIATION TOTAL					.00	11,625.39	.00

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