

# State of Hawaii Water Pollution Control Revolving Fund

Financial Statements June 30, 2007

> Submitted by The Auditor State of Hawaii

Quality

Integrity

Insight

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**Correction Action Plan** 



## **Report of Independent Auditors**

The Auditor State of Hawaii

We have audited the accompanying statement of net assets of the State of Hawaii, Water Pollution Control Revolving Fund (the "Fund") as of June 30, 2007, and the related statements of revenues, expenses and change in net assets, and cash flows for the year then ended. These financial statements are the responsibility of the Fund's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

As discussed in Note 2, the financial statements referred to above include only the financial activities of the Fund, and are not intended to present fairly the financial position, results of operations, and cash flows of the State of Hawaii or the State of Hawaii, Department of Health, in conformity with accounting principles generally accepted in the United States of America.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Fund as of June 30, 2007, and the results of its operations and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated November 28, 2007 on our consideration of the Fund's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters.

The Fund's management has not presented the management's discussion and analysis for the year ended June 30, 2007 that accounting principles generally accepted in the United States of America require to supplement, although not to be a part of, the basic financial statements.

Our audit was conducted for the purpose of forming an opinion on the Fund's financial statements. The supplementary information presented on pages 15 through 18 is presented for purposes of additional analysis and is not a required part of the Fund's financial statements. Such information has been subjected to the auditing procedures applied in the audit of the Fund's financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the Fund's financial statements taken as a whole.

Accusty LLP

Honolulu, Hawaii November 28, 2007

# **Financial Statements**

# State of Hawaii Water Pollution Control Revolving Fund Statement of Net Assets June 30, 2007

## Assets

Current assets	
Cash held in State Treasury \$	154,516,160
Loan fees receivable	591,529
Accrued interest on loans	1,210,635
Other accrued interest	1,381,632
Current maturities of loans receivable	17,246,964
Total current assets	174,946,920
Loans receivable, net of current maturities	171,819,443
Capital assets, net of accumulated depreciation of \$37,790	17,051
Total assets \$	346,783,414
Liabilities and Net Assets Current liabilities	
Accounts payable and other accrued liabilities \$	75,683
Total current liabilities	75,683
Accrued vacation, net of current portion	195,258
Commitments and contingencies	
Net assets	
Invested in capital assets	17,051
Restricted – expendable	346,495,422
Total net assets	346,512,473
Total liabilities and net assets \$	346,783,414

The accompanying notes are an integral part of these financial statements.

# State of Hawaii Water Pollution Control Revolving Fund Statement of Revenues, Expenses and Change in Net Assets Year Ended June 30, 2007

<b>Operating revenues</b> Interest income from loans	\$ 3,443,195
Administrative loan fees	1,577,060
Total operating revenues	5,020,255
Operating expenses	
Administrative	1,580,570
Total operating expense	1,580,570
Operating income	3,439,685
Nonoperating revenues	
State contributions	2,053,000
Federal contributions	47,792,849
Other interest income	6,476,357
Total nonoperating revenues	56,322,206
Change in net assets	59,761,891
Net assets	
Beginning of year	286,750,582
End of year	\$ 346,512,473

The accompanying notes are an integral part of these financial statements.

# State of Hawaii Water Pollution Control Revolving Fund Statement of Cash Flows Year Ended June 30, 2007

Cash flows from operating activities	
Interest income from loans	\$ 3,429,702
Administrative loan fees	1,523,712
Principal repayments on loans	13,119,252
Disbursement of loan proceeds	(63,509,828)
Payments to employees	(1,218,817)
Payments to vendors	 (142,888)
Net cash used in operating activities	(46,798,867)
Cash flows from noncapital financing activities	
State contributions	2,053,000
Federal contributions	 49,309,531
Net cash provided by noncapital financing activities	51,362,531
Cash flows from capital and related financing activities	
Purchased equipment	 (9,827)
Net cash used in capital and related financing activities	 (9,827)
Cash flows from investing activities	
Other interest	6,252,010
Net cash provided by investing activities	 6,252,010
Net increase in cash	10,805,847
Cash balance	
Beginning of year	 143,710,313
End of year	\$ 154,516,160
Reconciliation of operating income to net cash	
used in operating activities	
Operating income	\$ 3,439,685
Adjustment to reconcile operating income to net cash	
used in operating activities	
Depreciation expense	9,575
Change in assets and liabilities	
Accounts receivable	5,574
Loan fees receivable	(53,348)
Accrued interest on loans	(13,493)
Loans receivable	(50,390,576)
Accounts payable and other accrued liabilities	 203,716
Net cash used in operating activities	\$ (46,798,867)

The accompanying notes are an integral part of these financial statements.

# 1. Establishment and Purpose of the Fund

The Clean Water Act of 1987 (the "Act") provides for the U.S. Environmental Protection Agency ("EPA") to make grants to states for the purpose of making loans to finance the construction of publicly owned wastewater treatment works, implementation of a non-point source pollution control management program, and implementation of an estuary conservation and management program. Under the Act, the State of Hawaii ("State") was eligible to receive up to \$72 million in federal capitalization grants. Although the Act expired on September 30, 1995, the State continues to receive capitalization grants from the EPA.

In 1988, the State Legislature established the Water Pollution Control Revolving Fund (the "Fund") to implement the federal loan program. The Fund is administered by the Wastewater Branch, Environmental Management Division of the State of Hawaii, Department of Health (the "Department"). The Fund's primary purpose is to provide loans in perpetuity to county and State agencies for the construction of wastewater treatment facilities. Such loans may be at or below market interest rates and must be fully amortized within twenty years, with the first repayment of principal and interest occurring no later than one year after the notice to proceed with construction or the final agreement date, whichever is later. Although some funds were previously used to provide grants, the Department stopped awarding grants in March 1991.

## 2. Summary of Significant Accounting Policies

### **Basis of Presentation**

The accompanying financial statements are intended to present the financial position, results of operations and cash flows of only that portion of the State and Department that is attributable to the transactions of the Fund and are not intended to present the financial position, results of operations or cash flows of the State or Department.

The financial statements of the Fund are presented using the economic resources measurement focus and the accrual basis of accounting in accordance with accounting principles prescribed by the Governmental Accounting Standards Board ("GASB") for proprietary funds. Accordingly, the Fund has adopted all GASB pronouncements, and all Financial Accounting Standards Board ("FASB") pronouncements issued on or before November 30, 1989 that do not contradict or conflict with existing GASB pronouncements.

Revenues are reported when earned and expenses are reported when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services or goods in connection with a proprietary fund's principal ongoing operations. Revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. The principal operating revenues of the Fund are interest income and administrative loan fees on loans made to county governments. Federal grants, state matching funds and interest income from sources other than loans are reported as nonoperating revenue.

# State of Hawaii Water Pollution Control Revolving Fund Notes to Financial Statements June 30, 2007

### Use of Estimates

In preparing financial statements in conformity with accounting principles generally accepted in the United States, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates. These estimates, among others, include the allowances for doubtful accounts and depreciable lives of capital assets.

#### **Cash in State Treasury**

All monies of the Fund are held in the State Treasury. The State Director of Finance is responsible for the safekeeping of cash in the State Treasury in accordance with State laws. The Director of Finance may invest any monies of the State, which in the Director's judgment, are in excess of the amounts necessary for meeting the immediate requirements of the State. Effective August 1, 1999, cash is pooled with funds from other State agencies and departments and deposited into approved financial institutions or in the State Treasury Investment Pool System. Funds in the investment pool accrue interest based on the average weighted cash balances of each account.

At June 30, 2007, information relating to the types, insurance, collateral, and related interest rate, credit and custodial risks of funds deposited with the State Treasury was not available since such information is determined on a statewide basis and not for individual departments. Cash deposits with the State Treasury are either federally insured or collateralized with obligations of the State or United States. All securities pledged as collateral are held either by the State Treasury or by the State's fiscal agents in the name of the State.

#### Loans Receivable

Loans made to counties are funded by federal capitalization grants, State matching funds, repayments and investment interest income. Loan funds are disbursed to local agencies as they expend for the purposes of the loan and request reimbursement from the Fund. Interest is calculated from the date that funds are advanced. After the final disbursement has been made, the payment schedule identified in the loan agreement is adjusted for the actual amounts disbursed and interest accrued during the project period.

#### Administrative Loan Fees

In June 1996, the Department implemented an administrative loan fee program to pay for the Fund's administration, including employee salaries and benefits. The program applies an administrative fee to all loans as provided for in Chapter 11-65 of the Hawaii Administrative Rules.

#### **Capital Assets**

Capital assets consist primarily of equipment and are recorded at cost, or if donated, at appraised value at the date of donation. Depreciation of capital assets is provided for on a straight-line basis, generally three years over the estimated useful lives of the respective assets.

#### **Accrued Vacation**

Vacation pay is accrued as earned by employees. Vacation pay can accumulate at the rate of one and three-quarters working days for each month of service up to 720 hours at calendar year-end and is convertible to pay upon termination of employment. The current portion of the accrued vacation balance is included in the accounts payable and other accrued liabilities balance.

## **Net Assets**

The Fund's net assets are classified into two net asset categories:

- Invested in capital assets, net of related debt: Capital assets, net of accumulated depreciation and outstanding principal balances of debt attributable to the acquisition, construction or improvement of those assets.
- Restricted expendable: Net assets whose use by the Fund are subject to externallyimposed stipulations that can be fulfilled by actions of the Fund pursuant to those stipulations or that expire by the passage of time.

### **Administration Costs**

The accompanying financial statements do not reflect certain administration costs, which are paid for by other sources of funding from the Department. These costs include the Department's and State's overhead costs which the Department does not assess to the Fund, since they are not practical to determine.

#### **Fund Accounts**

The Fund consists of State revolving fund ("SRF") and State activity. The SRF activity exclusively consists of federal capitalization grant loans, state matching contributions, federal administration, principal loan repayments, and interest from loans and other earning assets. The State activity consists of the State loan funds, State grant funds, non-point source funds, and State loan administration fees.

### **Expenses**

The statement of revenues, expenses and change in net assets presents expenses on a functional basis. The natural classifications of expenses are presented in the supplemental schedule of administrative expenses.

#### **New Accounting Pronouncements**

In June 2004, the GASB issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postretirement Benefits Other Than Pensions*. This Statement establishes standards for the measurement, recognition and display of other postretirement benefits expense/expenditures and related liabilities (assets), note disclosures and required supplementary information in the financial reports of state and local governmental employers. The provisions of this Statement are effective for the fiscal year beginning after December 15, 2006. Management has not yet determined the effect this Statement will have on the Fund's financial statements.

In June 2005, the GASB issued Statement No. 47, *Accounting for Termination Benefits*. This Statement establishes standards for accounting for termination benefits that affect an employer's obligations. For defined benefit OPEB plans, the provisions of this Statement are effective for the fiscal year beginning after December 15, 2006. Management does not expect this Statement to have a material effect on the Fund's financial statements.

In September 2006, the GASB issued Statement No. 48, Sales and Pledges of Receivables and Future Revenues and Intra-Entity Transfers of Assets and Future Revenues. This Statement establishes criteria that governments will use to ascertain whether the proceeds received should be reported as revenue or as a liability. The provisions of this Statement are effective for the fiscal year beginning after December 15, 2006. Management does not expect this Statement to have a material effect on the Fund's financial statements.

# State of Hawaii Water Pollution Control Revolving Fund Notes to Financial Statements June 30, 2007

In November 2006, the GASB issued Statement No. 49, *Accounting and Financial Reporting for Pollution Remediation Obligations*. This Statement addresses accounting and financial reporting standards for pollution (including contamination) remediation obligations, which are obligations to address the current or potential detrimental effects of existing pollution by participating in pollution remediation activities such as site assessments and cleanups. The provisions of this Statement are effective for the fiscal year beginning after December 15, 2007. Management does not expect this Statement to have a material effect on the Fund's financial statements.

In May 2007, The GASB issued Statement No. 50, *Pension Disclosures – An Amendment of GASB Statements No. 25 and 27*. This Statement is to amend note disclosure and required supplementary information ("RSI") standards of Statement No. 25, *Financial Reporting for Defined Benefit Pension Plans and Note Disclosures for Defined Contribution Plans*, and No. 27, *Accounting for Pensions by State and Local Governmental Employers*, to conform with applicable changes adopted in Statements No. 43, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, and No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*. The provisions of this Statement are effective for the fiscal year beginning after June 15, 2007, except for requirements related to the use of the entry age actuarial cost method for the purpose of reporting a surrogate funded status and funding progress of plans that use the aggregate actuarial cost method, which are effective for periods for which the financial statements and RSI contain information resulting from actuarial valuations as of June 15, 2007, or later. Management has not yet determined the effect this Statement will have on the Fund's financial statements.

In June 2007, the GASB issued Statement No. 51, *Accounting and Financial Reporting for Intangible Assets.* The provisions of this Statement establish accounting and financial reporting requirements for intangible assets to reduce inconsistencies, thereby enhancing the comparability of the accounting and financial reporting of such assets among state and local governments. This Statement also results in a more faithful representation of the service capacity of intangible assets — and therefore the financial position of governments — and of the periodic cost associated with the usage of such service capacity in governmental financial statements. The provisions of this Statement are effective for the fiscal year beginning after June 15, 2009. Management does not expect this Statement to have a material effect on the Fund's financial statements.

# State of Hawaii Water Pollution Control Revolving Fund Notes to Financial Statements June 30, 2007

# 3. Loans Receivable

At June 30, 2007, loans receivable from government entities were as follows:     Twenty three loans receivable from the City & County of Honolulu; due in annual or semi-annual payments, including interest ranging from 0.50% to 3.02%, commencing not later than one year after project completion, notice to proceed, or loan agreement date. Final payment is due not later than twenty years after project completion.   \$ 117,777,033     Sixteen loans receivable from the County of Hawaii; due in annual or semi-annual payments, including interest ranging from 0.50% to 3.02%, commencing not later than one year after project completion, notice to proceed, or loan agreement date. Final payment is due not later than twenty years after project completion.   \$ 30,246,751     Thirteen loans receivable from the County of the Maui; due in annual or semi-annual payments, including interest ranging from 0.50% to 2.60%, commencing not later than one year after project completion, notice to proceed, or loan agreement date. Final payment is due not later than twenty years after project completion.   \$ 30,246,751     Seven loans receivable from the County of Kauai; due in semi-annual or quarterly payments, including interest ranging from 0.50% to 2.78%, commencing not later than one year after project completion, notice to proceed, or loan agreement date. Final payment is due not later than twenty years after project completion.   \$ 30,820,041     Seven loans receivable from the County of Kauai; due in semi-annual or quarterly payments, including interest ranging from 0.50% to 2.78%, commencing not later than one year after project completion, notice to proceed, or loan agreement date. Final payment is due not later than twenty years after project completion.   \$ 10,222,582  <		1997 - 19
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189,066,407       Less: Current maturities     17,246,964	quarterly payments, including interest ranging from 0.50% to 2.78%, commencing not later than one year after project completion, notice	
Less: Current maturities 17,246,964	twenty years after project completion.	
<u>\$ 171,819,443</u>	Less: Current maturities	<u>,</u>
		\$ 171,819,443

Loans are expected to mature at various dates through 2027. The scheduled principal payments on loans maturing in subsequent years are as follows:

2008	\$ 17,246,964
2009	15,706,464
2010	16,030,366
2011	16,363,695
2012	16,678,539
Thereafter	107,040,379
	\$ 189,066,407

Accrued interest on loans amounted to \$1,210,635 at June 30, 2007. Interest income from loans amounted to \$3,443,195 for the year ended June 30, 2007.

Management believes that all loans will be repaid according to the loan terms; accordingly, no provision for uncollectible amounts has been recorded.

At June 30, 2007, the following amounts were committed to be loaned out under existing loan agreements:

County of Hawaii	\$ 4,142,600
County of Maui	7,360,000_
Total	\$ 11,502,600

### 4. Contributed Capital

The Fund is capitalized by grants from the EPA and matching funds from the State. The following summarizes the EPA capitalization grants awarded, amounts drawn on each grant, and the balances available for future loans at June 30, 2007:

		•	Total Draws			
			at June 30,	Т	otal 2007	Funds
Budget Period	Amount		2006	Ca	sh Draws	Available
09/29/89 09/30/96	\$ 7,568,001	\$	7,568,001	\$	_	\$ -
09/26/90 — 09/30/97	7,532,600		7,532,600		-	. –
10/01/91 — 09/30/98	15,894,300		15,894,300		-	-
10/01/92 — 09/30/07	15,048,400		14,911,413		136,987	-
10/01/93 — 09/30/03	16,947,877		16,947,877		-	-
09/19/94 — 09/30/07	9,769,484		9,586,652		182,832	-
04/05/95 — 09/30/02	11,110,859		11,110,859		-	-
01/26/96 09/30/07	11,316,361		10,467,960		848,401	-
09/01/97 — 09/30/07	11,044,606		10,959,086		85,520	-
09/23/98 09/30/08	10,662,341		10,235,847		426,494	-
09/08/99 — 09/30/07	11,550,624		8,175,200		3,375,424	-
05/21/01 — 09/30/07	10,407,600		-	1	0,407,600	-
03/08/02 09/30/08	10,363,068		4,091,296		6,271,772	-
10/01/03 — 09/30/09	10,325,106		-		7,825,106	2,500,000
04/15/04 09/30/10	10,257,984		1,203,263		8,008,227	1,046,494
10/01/05 — 09/30/11	10,264,221		-		9,221,295	1,042,926
09/01/06 — 06/30/15	8,330,100		-		2,519,873	5,810,227
07/15/07 — 06/30/17	 6,750,716				-	 6,750,716
	\$ 195,144,248	\$	128,684,354	\$ 4	19,309,531	\$ 17,150,363

The State is required to match 20% of the estimated amount of the grant from the EPA and does so in the year that the capitalization grant is awarded. Through June 30, 2007, the Fund was in compliance with the 20% State matching requirement. The required State match through June 30, 2007 approximated \$39 million, of which approximately \$36 million has been utilized and approximately \$3 million was available to be loaned out at June 30, 2007.

# 5. Capital Assets

Summary of capital assets at June 30, 2007 is as follows:

	 llance at e 30, 2006	Ad	lditions	 ments/ osals	 llance at e 30, 2007
Equipment Accumulated depreciation	\$ 45,014 28,215	\$	9,827 9,575	\$ -	\$ 54,841 37,790
	\$ 16,799	\$	252	\$ -	\$ 17,051

## 6. Long-Term Obligation

At June 30, 2007, long-term obligations consisted of accrued vacation as follows:

Balance at June 30, 2007 Less: Current portion	\$ 216,983 21,725
Noncurrent portion	\$ 195,258

## 7. Employee Benefit Plans

### **Employees' Retirement System**

Substantially all eligible employees of the Department are members of the Employee's Retirement System of the State of Hawaii ("ERS"), a cost-sharing, multiple-employer public employee retirement plan. The ERS provides retirement benefits as well as death and disability benefits. All contributions, benefits and eligibility requirements are established by Chapter 88, HRS, and can be amended by legislative action.

The ERS is composed of a contributory retirement option and a noncontributory retirement option. Prior to July 1, 1984, the ERS consisted of only a contributory option. In 1984, legislation was enacted to add a new noncontributory option for members of the ERS who are also covered under social security. Persons employed in positions not covered by social security are precluded from the noncontributory option. The noncontributory option provides for reduced benefits and covers most eligible employees hired after June 30, 1984. Employees hired before that were allowed to continue under the contributory option or to elect the new noncontributory option and receive a refund of employee contributions. All benefits vest after five and ten years of credited service under the contributory and noncontributory options, respectively. Both options provide a monthly retirement allowance based on the employee's age, years of credited service and average final compensation ("AFC"). The AFC is the average salary earned during the five highest paid years of service including the vacation payment, if the employee became a member prior to January 1, 1971. The AFC for members hired on or after that date and prior to January 1, 2003, is based on the three highest paid years of service, excluding the vacation payment. Effective January 1, 2003, the AFC is the highest three calendar years or highest five calendar years plus lump sum vacation payment, or highest three school contract years, or last 36 credited months or last 60 credited months plus lump sum vacation payment. Contributions for employees of the Department are paid from the State general fund.

Most covered employees of the contributory option are required to contribute 7.8% of their salary. The funding method used to calculate the total employer contribution requirement is the entry age normal actuarial cost method. Under this method, employer contributions to the ERS are comprised of normal cost plus level annual payments required to amortize the unfunded actuarial accrued liability over the remaining period of 29 years from July 1, 2000.

On July 1, 2006, a new hybrid contributory plan became effective pursuant to Act 179, SLH of 2004. Members in the hybrid plan will be eligible for retirement at age 62 with 5 years of credited service or age 55 and 30 years of credited service. Members will receive a benefit multiplier of 2% for each year of credited service in the hybrid plan. The benefit payment options are similar to the current contributory plan. Almost 58,000 current members, all members of the noncontributory plan and certain members of the contributory plan were eligible to join the new hybrid plan. Most of the new employees hired from July 1, 2006 will be required to join the hybrid plan.

Actuarial valuations are prepared for the entire ERS and are not separately computed for each department or agency. Information on vested and nonvested benefits, and other aspects of the ERS, is also not available on a departmental or agency basis.

ERS issues a Comprehensive Annual Financial Report ("CAFR") that includes financial statements and required supplementary information which may be obtained from the following address:

Employees' Retirement System of the State of Hawaii 201 Merchant Street, Suite 1400 Honolulu, Hawaii 96813

### Post-retirement Health Care and Life Insurance Benefits

In addition to providing pension benefits, the State, pursuant to Chapter 87, HRS, provides certain health care and life insurance benefits to all qualified employees. For employees hired before July 1, 1996, the State pays the entire monthly health care premium for those retiring with ten or more years of credited service, and 50% of the monthly premium for those retiring with fewer than ten years of credited service. For employees hired after June 30, 1996, and retiring with fewer than ten years of service, the State makes no contributions. For those retiring with at least ten years but fewer than 15 years of service, the State pays 50% of the retired employees' monthly Medicare or non-Medicare premium. For employees hired after June 30, 1996, and retiring with at least 15 years but fewer than 25 years of service, the State pays 50% of the retired employees' monthly Medicare or non-Medicare premium. For employees hired after June 30, 1996, and retiring with at least 15 years but fewer than 25 years of service, the State pays 75% of the retired employees' monthly Medicare or non-Medicare premium; and for those retiring with over 25 years of service, the State pays the entire health care premium. Free life insurance coverage for retirees and free dental coverage for dependents under age 19 are also available. Retirees covered by the medical portion of Medicare are eligible to receive a reimbursement for the basic medical coverage premium.

Effective July 1, 2003, the EUTF replaced the Hawaii Public Employees Health Fund under Act 88, SLH 2001. The EUTF was established to provide a single delivery system of health benefits to State and county employees, retirees, and their dependents.

#### Accumulated Sick Leave

Sick leave accumulates at the rate of one and three-quarters working days for each month of service without limit, but may be taken only in the event of illness and is not convertible to pay upon termination of employment. However, a State employee who retires or leaves government service in good standing with 60 days or more of unused sick leave is entitled to additional service credit in ERS. At June 30, 2007, accumulated sick leave was approximately \$612,700.

# State of Hawaii Water Pollution Control Revolving Fund Notes to Financial Statements June 30, 2007

June 30, 2007

# 8. Commitments and Contingencies

### **Insurance Coverage**

Insurance coverage is maintained at the State level. The State is self-insured for substantially all perils including workers' compensation. Expenditures for workers' compensation and other insurance claims are appropriated annually from the State's general fund.

The Department is covered by the State's self-insured workers' compensation program for medical expenses of injured Department employees. However, the Department is required to pay temporary total and temporary partial disability benefits as long as the employee is on the Department's payroll. Because actual claim liabilities depend on such complex factors as inflation, changes in legal doctrines, and damage awards, the process used in computing claims liability does not necessarily result in an exact amount. Claim liabilities may be re-evaluated periodically to take into consideration recently settled claims, the frequency of claims, and other economic and social factors.

Workers' compensation benefit claims reported as well as incurred but not reported were reviewed at year end. The estimated losses from these claims are not material.

#### **Deferred Compensation Plan**

The State offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all State employees, permits employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or an unforeseeable emergency.

All plan assets are held in a trust fund to protect them from claims of general creditors. The State has no responsibility for loss due to the investment or failure of investment of funds and assets in the plan, but has the duty of due care that would be required of an ordinary prudent investor.

# **Supplementary Information**

# State of Hawaii Water Pollution Control Revolving Fund Schedule of Cash Receipts, Disbursements and Cash Balance Year Ended June 30, 2007

Receipts Principal repayments on loans Interest income from loans State contributions Federal contributions Administrative loan fees Other interest Refund of prior period expenditure Total receipts	\$ 13,119,252 3,429,702 2,053,000 49,309,531 1,523,712 6,252,009 5,574 75,692,780
Disbursements Disbursement of loan proceeds Administrative Total disbursements Excess of receipts over disbursements	63,509,828 1,377,105 64,886,933 10,805,847
<b>Cash balance</b> Beginning of year End of year	143,710,313 \$154,516,160

# State of Hawaii Water Pollution Control Revolving Fund Combining Statement of Net Assets June 30, 2007

	State Revolving Fund Activity	State Activity	Total
Assets			
Current assets	¢ 450.000.254	\$ 3.516.809	¢ 154 546 160
Cash held in State Treasury Loan fees receivable	\$ 150,999,351 -	\$ 3,516,809 591,529	\$   154,516,160 591,529
Accrued interest on loans	1,210,635	-	1,210,635
Other accrued interest	1,381,632	-	1,381,632
Current maturities of loans receivable	14,943,144	2,303,820	17,246,964
Total current assets	168,534,762	6,412,158	174,946,920
Loans receivable, net of current maturities	151,912,093	19,907,350	171,819,443
Capital assets, net of accumulated depreciation	10,500	6,551	17,051
Total assets	\$ 320,457,355	\$ 26,326,059	\$ 346,783,414
Liabilities and Net Assets Current liabilities			
Accounts payable and other accrued liabilities	<u>\$                                    </u>	\$ 75,683	\$ 75,683
Total current liabilities	-	75,683	75,683
Accrued vacation, net of current portion		195,258	195,258
Net assets			
Invested in capital assets	10,500	6,551	17,051
Restricted – expendable	320,446,855	26,048,567	346,495,422
Total net assets	320,457,355	26,055,118	346,512,473
Total liabilities and net assets	\$ 320,457,355	\$ 26,326,059	\$ 346,783,414

# State of Hawaii Water Pollution Control Revolving Fund Combining Statement of Revenues, Expenses and Change in Net Assets Year Ended June 30, 2007

	State Revolving Fund Activity		State Activity		Total	
<b>Operating revenues</b> Interest income from loans Administrative loan fees	\$	3,030,113	\$	413,082 1,577,060	\$	3,443,195 1,577,060
Total operating revenues		3,030,113		1,990,142		5,020,255
<b>Operating expenses</b> Administrative Operating income		223,322		1,357,248 632,894		1,580,570 3,439,685
<b>Nonoperating revenues</b> State contributions Federal contributions Other interest income Total nonoperating revenues		2,053,000 47,792,849 6,476,357 56,322,206				2,053,000 47,792,849 6,476,357 56,322,206
Interfund transfers		2,515,548		(2,515,548)		-
Change in net assets		61,644,545		(1,882,654)		59,761,891
<b>Net assets</b> Beginning of year End of year		258,812,810 320,457,355		27,937,772 26,055,118	\$	286,750,582 346,512,473
LIN U YEA	φ	020,407,000	Ψ	20,000,110	Ψ	0-0,012,470

Note: Interest earnings from State Activity are deposited into the SRF Activity.

# State of Hawaii Water Pollution Control Revolving Fund Schedule of Expenses Year Ended June 30, 2007

	F	State Revolving Fund Activity	State Activity	Total
Personnel	\$	175,766	\$ 1,250,099	\$ 1,425,865
Travel		4,337	28,530	32,867
Office and other supplies		9,204	18,363	27,567
Services rendered by other State agencies		-	22,341	22,341
Professional services		19,000	2,907	21,907
Equipment – small tool and supplies		4,282	8,383	12,665
Depreciation		6,300	3,275	9,575
Rental		929	6,445	7,374
Telephone		422	4,797	5,219
Intergovernmental Personnel Act expenses		2,500	-	2,500
Advertising		-	2,140	2,140
Training		275	1,848	2,123
Utilities		-	1,543	1,543
Repairs and maintenance		28	496	524
Miscellaneous		279	 6,081	 6,360
Total	\$	223,322	\$ 1,357,248	\$ 1,580,570



Report of Independent Auditors on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards* 

The Auditor State of Hawaii

We have audited the financial statements of the State of Hawaii, Water Pollution Control Revolving Fund (the "Fund"), as of and for the year ended June 30, 2007, and have issued our report thereon dated November 28, 2007. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

# Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Fund's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the effectiveness of the Fund's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Fund's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or a combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or a combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of internal control was for the limited purpose described in the first paragraph and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses, as defined above.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Fund's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as Finding No. 07-01.

We noted certain matters that we reported to the Auditor and management of the Fund in a separate letter dated November 28, 2007.

The Fund's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit the Fund's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of the Auditor; the State of Hawaii, Water Pollution Control Revolving Fund's management; the State of Hawaii, Department of Health's management; and the United States Environmental Protection Agency and is not intended to be and should not be used by anyone other than these specified parties.

Accuty

Honolulu, Hawaii November 28, 2007



Report of Independent Auditors on Compliance with the Requirements Applicable to the Environmental Protection Agency's Clean Water State Revolving Fund Program in Accordance with *Government Auditing Standards* 

The Auditor State of Hawaii

We have audited the financial statements of the State of Hawaii, Water Pollution Control Revolving Fund (the "Fund") as of and for the year ended June 30, 2007, and have issued our report thereon dated November 28, 2007.

We have also audited the Fund's compliance with requirements governing:

- Allowability for Specific Activities
- Allowable Costs/Cost Principles
- Cash Management
- State Matching
- Period of Availability of Funds and Binding Commitments
- Program Income
- Reporting
- Subrecipient Monitoring, and
- Special Tests and Provisions

that are applicable to its major federal program for the year ended June 30, 2007. The management of the Fund is responsible for the Fund's compliance with these requirements. Our responsibility is to express an opinion on those requirements based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Environmental Protection Agency Audit Guide for Clean Water and Drinking Water State Revolving Fund Programs*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the Fund's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

As described in Finding No. 07-01 in the accompanying schedule of findings and questioned costs, the Fund did not comply with requirements for Reporting. Compliance with this requirement is necessary, in our opinion, for the Fund to comply with the requirements applicable to the program.

In our opinion, except for the noncompliance described above regarding Reporting, the Fund complied, in all material respects, with the requirements governing types of activities and types of service and types of costs allowed or unallowed; matching; level of effort or earmarking requirements; special reporting requirements; special tests and provisions; and claims for advances and reimbursements that are applicable to its major Federal financial assistance program for the year ended June 30, 2007. We noted certain matters that we have reported to the Auditor and management of the Fund in a separate letter dated November 28, 2007.

This report is intended solely for the information and use of the Auditor; the State of Hawaii, Water Pollution Control Revolving Fund's management; the State of Hawaii, Department of Health's management; and the United States Environmental Protection Agency and is not intended to be and should not be used by anyone other than these specified parties.

Accurty LLP

Honolulu, Hawaii November 28, 2007

Schedule of Findings and Questioned Costs

# Federal Award Findings and Questioned Costs

		Questioned Cost
Finding No. 07-01: Filing of	SF-272 (Material Weakness)	<u>\$                                    </u>
Federal Agency:	Environmental Protection Agency ("EPA")	
CFDA Number and Title:	66.458 – Capitalization Grants for Clean Water State Revolving Fund	
Award Number and Award Year:	CS-1500010X-X, 10/1/92 – 6/30/17 CS-1500019X-X	

# Finding and Cause and Effect

The Department's Administrative Service Office ("ASO") prepares and submits the Standard Form (SF)-272 reports to the U.S. Environmental Protection Agency (the "EPA") on behalf of the Fund. As of September 30, 2007, we noted that due to a staffing shortage and changes in personnel, ASO did not submit the SF-272 report for the period July 1, 2006 to December 31, 2006, which was due on January 15, 2007.

As the program is not in compliance with grant award requirements, there is a risk that the EPA will withhold future funds from the program.

# Criteria

In accordance with Office of Management ("OMB") Circular A-110, the SF-272 report is required to be filed 15 days following the end of each quarter. However, due to special arrangements made between the Department and the EPA for the Clean Water State Revolving Fund, the reports are filed by ASO semi-annually for the periods July 1, 20XX to December 31, 20XX and January 1, 20XX to June 30, 20XX. This arrangement was approved by the EPA and is documented in the grant agreement.

# Recommendation

We recommend that ASO designate a competent individual to submit all federal reports in an accurate and timely manner. We also recommend that ASO maintain a document, which includes all federal reporting requirements and submission deadlines, in order to ensure that the designated ASO personnel are aware of all federal guidelines and significant reporting dates. In the case of a staffing shortage, ASO management should ensure that the reports are submitted by another competent individual.

# **Correction Action Plan**

LINDA LINGLE GOVERNOR OF HAWAII



STATE OF HAWAII DEPARTMENT OF HEALTH P.O. BOX 3378 HONOLULU, HAWAII 96801-3378 CHIYOME LEINAALA FUKINO, M.D. DIRECTOR OF HEALTH

> In reply, please refer to: File:

ASO-F-4653

October 29, 2007

Office of the Auditor 465 South King Street, Suite 500 Honolulu, Hawaii 96813

Dear Office of the Auditor:

Attached is the Department of Health's Correction Action Plan to the findings on the A-133 audit report for the Drinking Water State Revolving Fund and The Water Pollution Control Revolving Fund.

We appreciate the opportunity to comment on the audit report.

Sincerely,

Uglerie K akr

VALERIE K. AKO Acting Chief Administrative Services Office

Attachment

be: Acting Chief

Finding 07-01: Filing of SF-272 (Federal Cash Transaction Report)-Significant Deficiency

# **Corrective Action Plan:**

Person Responsible: Accountant V

Date of Completion: December 31, 2007

The Administrative Service Office, Fiscal Section will be compiling a list of all Federal Grants indicating due dates for Financial Status Reports and SF-272 reports. This schedule will ensure that the financial reports are completed and submitted by the appropriate deadlines.