

**DEPARTMENT OF LAND AND NATURAL RESOURCES
STATE OF HAWAII**

FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION WITH
INDEPENDENT AUDITOR'S REPORTS

Fiscal Year Ended June 30, 2020

**Submitted by
The Auditor
State of Hawaii**

**DEPARTMENT OF LAND AND NATURAL RESOURCES
STATE OF HAWAII**

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STATE OF HAWAII**

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STATE OF HAWAII**

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PART I
FINANCIAL SECTION

INDEPENDENT AUDITOR'S REPORT

The Auditor
State of Hawaii

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Department of Land and Natural Resources of the State of Hawaii (Department) as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Department, as of June 30, 2020, and the respective changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of Matters

Relationship to the State of Hawaii

As discussed in Note A, the financial statements of the Department are intended to present the financial position, the changes in financial position of only that portion of the governmental activities, each major fund, and the aggregate remaining fund information of the State of Hawaii that is attributable to the transactions of the Department. They do not purport to, and do not, present fairly the financial position of the State of Hawaii as of June 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Correction of an Error

As discussed in Note N to the basic financial statements, the 2019 financial statements have been restated to correct an understatement of interest receivable in the governmental funds and governmental activities of the government-wide statement of net position and an overstatement of capital assets in the governmental activities of the government-wide statement of net position. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 9 - 19 and budgetary comparison information on pages 54 - 59 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally

accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Department's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated October 1, 2021, on our consideration of the Department's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Department's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Department's internal control over financial reporting and compliance.

N&K CPAs, Inc.

Honolulu, Hawaii
October 1, 2021

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS
Fiscal Year Ended June 30, 2020**

As management of the Department of Land and Natural Resources ("DLNR"), we offer readers of these financial statements this narrative overview and analysis of the financial activities of DLNR for the fiscal year ended June 30, 2020. We encourage readers to consider the information presented here in conjunction with the financial statements, which follows this section.

FINANCIAL HIGHLIGHTS FOR THE FISCAL YEAR 2020

- The assets of the DLNR exceeded its liabilities at June 30, 2020, by \$756.7 million. Of this amount, \$223.8 million is unrestricted and may be used to meet the DLNR's ongoing obligations.
- As of June 30, 2020, the DLNR's governmental funds reported a combined ending fund balance of \$262.6 million.
- During the fiscal year ended June 30, 2020, the DLNR's governmental funds total revenue (net) was \$185.4 million and expenses totaled \$200.7 million.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the DLNR basic financial statements. The basic financial statements are comprised of three (3) components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains additional supplementary information. These components are described below:

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the DLNR's finances, in a manner similar to a private-sector business. All of the current fiscal year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid. The government-wide financial statements include two statements:

- The *Statement of Net Position* presents information on all of the DLNR's assets and liabilities, with the difference between the two reported as "net position." Increases and decreases in net position serve as a useful indicator of whether the financial position of the DLNR is improving or deteriorating.
- The *Statement of Activities* presents information showing how the DLNR's net position changed during the most recent fiscal year.

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

Fund Financial Statements

The fund financial statements provide more detailed information about the DLNR's governmental and fiduciary funds and not the DLNR as a whole. The financial activities of the DLNR are recorded in individual funds, each of which is deemed to be a separate accounting entity. Funds are either reported as major funds or non-major funds. The Governmental Accounting Standards Board ("GASB") issued Statement 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments*, which sets forth the minimum criteria for the determination of major funds. The non-major funds are combined in a column in the fund financial statements and are detailed in the supplementary information of the financial statements.

The DLNR has two types of funds: governmental funds and fiduciary funds.

- Governmental Funds - These funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, governmental fund financial statements focus on near-term inflows and outflows of current financial resources, as well as on balances of current financial resources available at the end of the fiscal year.

The DLNR presents six major funds in the fund financial statements: (1) General Fund, (2) Federal Grant Fund, (3) Ocean-Based Recreation Fund, (4) Special Land Development Fund, (5) Land Conservation Fund, and (6) Capital Projects Fund.

The DLNR has an annual appropriated budget for its major funds. A budgetary comparison schedule has been provided for these major funds to demonstrate compliance with the budget.

- Fiduciary Funds - These funds account for assets held by the DLNR in a trustee or agent capacity for other State departments, individuals, and organizations.

Notes to the Financial Statements

The notes to the financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements follow the basic financial statements.

Required Supplementary information

In addition to the basic financial statements, other supplementary information, and accompanying notes to the financial statements, this report presents certain required supplementary information ("RSI") including combining financial statements referred to earlier in connection with other non-major Governmental Funds and budget to actual schedules for the DLNR General and Special Revenue Funds as well as accompanying notes.

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

DEPARTMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, the change in net position may serve over time as a useful indicator of the DLNR's financial position. As of the fiscal year ended June 30, 2020, the DLNR's total net position was approximately \$756.7 million.

The largest part of the DLNR's net position reflects its net investment in capital assets (land, buildings, improvements, and equipment), less any related debt used to acquire those assets that are still outstanding. The DLNR uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the DLNR's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The following are comparative condensed statements of net position:

Condensed Statements of Net Position
June 30, 2020 and 2019
(Amounts in millions)

	<u>Governmental activities</u>		<u>Increase</u>
	<u>2020</u>	<u>2019</u>	<u>(decrease)</u>
Assets:			
Current	\$ 298.6	\$ 311.5	\$ (12.9)
Noncurrent	535.8	519.8	16.0
	<u>\$ 834.4</u>	<u>\$ 831.3</u>	<u>\$ 3.1</u>
Total assets			
Liabilities:			
Current	\$ 38.0	\$ 40.5	\$ (2.5)
Noncurrent	39.7	40.5	(0.8)
	<u>77.7</u>	<u>81.0</u>	<u>(3.3)</u>
Total liabilities			
Net position:			
Net investment in capital assets	503.0	485.2	17.8
Restricted	29.9	31.5	(1.6)
Unrestricted	223.8	233.6	(9.8)
	<u>756.7</u>	<u>750.3</u>	<u>6.4</u>
Total net position			
Total liabilities			
and net position	<u>\$ 834.4</u>	<u>\$ 831.3</u>	<u>\$ 3.1</u>

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

DEPARTMENT-WIDE FINANCIAL ANALYSIS (Continued)

The DLNR's net position increased by \$6.4 million for the fiscal year ended June 30, 2020. The \$17.8 million increase in net investment in capital assets is primarily due to current year additions offset by current fiscal year adjustments. The \$1.6 million decrease in restricted net position is mainly due to revenue deficit in the Donations, Gifts and Grant Funds – Private & Govt fund, offset by a settlement received in the Kahoolawe Rehabilitation Trust Fund.

Analysis of the DLNR's Operations: The following table provides a summary of the DLNR's operations for the fiscal year ended June 30, 2020 and 2019:

Condensed Statements Changes of Net Position Fiscal years 2020 and 2019 (Amounts in millions)			
	<u>Governmental activities</u>		<u>Increase</u>
	<u>2020</u>	<u>2019</u>	<u>(decrease)</u>
Revenues:			
Program revenues:			
Charges for services	\$ 49.8	\$ 49.2	\$ 0.6
Operating grants and contributions	27.5	38.1	(10.6)
Capital grants and contributions	2.2	0.3	1.9
General revenues:			
State allotted appropriations, net of lapses	70.4	93.7	(23.3)
Non-imposed employee wages and fringe benefits	21.0	16.9	4.1
Conveyance taxes	6.4	6.8	(0.4)
Liquid fuel taxes	1.9	0.2	1.7
Transient accommodations taxes	3.8	4.5	(0.7)
Interest and investment earnings	2.6	1.0	1.6
Total	<u>\$ 185.6</u>	<u>\$ 210.7</u>	<u>\$ (25.1)</u>
Transfers, net	\$ 2.2	\$ (15.7)	\$ 17.9
Expenses:			
Economic development	\$ 13.4	\$ 24.6	\$ (11.2)
Environmental protection	72.5	73.6	(1.1)
Cultural and recreation	64.0	65.2	(1.2)
Public safety	3.6	5.0	(1.4)
Individual rights	6.9	7.0	(0.1)
Government wide support	22.1	10.4	11.7
Total	<u>182.5</u>	<u>185.8</u>	<u>(3.3)</u>
Change in net position	<u>\$ 5.3</u>	<u>\$ 9.2</u>	<u>\$ (3.9)</u>
Net Position:			
Beginning of fiscal year	\$ 750.3	\$ 749.4	\$ 0.9
Prior period adjustment	1.1	(8.3)	9.4
Beginning of fiscal year as restated	<u>751.4</u>	<u>741.1</u>	<u>10.3</u>
End of fiscal year	<u>\$ 756.7</u>	<u>\$ 750.3</u>	<u>\$ 6.4</u>

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

DEPARTMENT-WIDE FINANCIAL ANALYSIS (Continued)

Total revenues decreased by \$25.1 million primarily due to a \$23.3 million decrease in State allotted appropriations, net of lapses, and a \$10.6 million decrease in operating grants and contributions, offset by a \$4.1 million increase in non-imposed employee wages and fringe benefits and a \$1.9 million increase in capital grants and contributions. The decrease in State allotted appropriations is due to restrictions imposed on general funds and additional restrictions resulting from the coronavirus pandemic. Net transfers were positive in the current year due to the lack of large non-recurring transfers to the State Treasury as compared to the prior year. Total expenses decreased by \$3.3 million primarily due to budget restrictions and cost savings from vacant positions.

FINANCIAL ANALYSIS OF THE DEPARTMENT'S GOVERNMENTAL FUNDS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. As noted earlier, the DLNR uses fund accounting to ensure and demonstrate compliance with finance and related legal requirements.

The General Fund is the primary operating fund of the DLNR. As of June 30, 2020, there was a \$13.1 million assigned fund balance classified in accordance with GASB Statement No. 34, *Basic Financial Statements - Management's Discussion and Analysis - for State and Local Governments*.

The DLNR has four major special revenue and several non-major special revenue funds. A fund is categorized as major if the percentages of its assets, liabilities, revenues, or expenditures exceed pre-defined percentages when compared to the corresponding total of all funds in that category. The DLNR's four major special revenue funds are the 1) Federal Grant Fund, 2) Ocean-Based Recreation Fund, 3) Special Land Development Fund, and 4) Land Conservation Fund.

The Federal Grant Fund accounts for funds received from a variety of federal grantor agencies for specific purposes ranging from restoration, protection, and acquisition of natural resources to assistance following a natural disaster. Total federal grant expenditures for the fiscal year approximated \$22.0 million from approximately 139 individual grants.

The Ocean-Based Recreation Fund accounts for revenues collected to implement the boating and ocean recreation program. Deposits into this fund include a portion of the liquid fuel tax used by recreational boaters. Net revenues were approximately \$18.5 million and expenditures were approximately \$17.8 million.

The Special Land Development Fund accounts for revenues collected from general lease rents, sales of easements, rents from the issuance of right-of-entry permits and revocable permits, and other administrative charges. The fund also receives a portion of the highway fuel tax and transient accommodations tax revenues. Net revenues were approximately \$20.3 million and expenditures were approximately \$9.8 million.

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

FINANCIAL ANALYSIS OF THE DEPARTMENT'S GOVERNMENTAL FUNDS (Continued)

The Land Conservation Fund accounts for revenues from the operation, management, sale, lease, or other disposition of land or the improvements on the land acquired or constructed under the provisions of Section 173A-5, Hawai'i Revised Statutes; interest earned from participation in the State investment pool, and those sources specifically authorized by Section 173A-5, Hawai'i Revised Statutes, such as the 10% or \$6,800,000 of conveyance taxes collected, whichever is less, is deposited in the fund every fiscal year. Net revenues were approximately \$7.0 million and expenditures were approximately \$9.3 million.

The Capital Projects Fund received approximately \$38.3 million in State allotted appropriations, net of lapses, and federal grants for capital projects. Capital projects funds are used to account for financial resources to acquire or construct major capital facilities.

Within the governmental fund financial statements, the overall net change in fund balance, for the fiscal year ended June 30, 2020, was a decrease of approximately \$13.3 million.

Presented in the following tables are condensed summary comparison of the balance sheets, revenues, and statements of revenues, expenditures, and changes in fund balances for the governmental funds.

Comparison of Balance Sheets
June 30, 2020 and 2019
(Amounts in millions)

	Assets			Liabilities			Fund Balances		
	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
General Fund	\$ 20.8	\$ 24.3	\$ (3.5)	\$ 7.8	\$ 6.9	\$ 0.9	\$ 13.0	\$ 17.4	\$ (4.4)
Federal Grant Fund	9.5	13.4	(3.9)	9.5	13.4	(3.9)	--	--	--
Ocean-Based Recreation Fund	16.6	15.4	1.2	3.1	1.7	1.4	13.5	13.7	(0.2)
Special Land Development Fund	35.3	32.2	3.1	1.3	1.7	(0.4)	34.0	30.5	3.5
Land Conservation Fund	31.6	33.2	(1.6)	2.0	1.8	0.2	29.6	31.4	(1.8)
Capital Projects Fund	126.3	136.0	(9.7)	14.9	15.0	(0.1)	111.4	121.0	(9.6)
Other Governmental Funds	<u>64.7</u>	<u>62.2</u>	<u>2.5</u>	<u>3.6</u>	<u>2.8</u>	<u>0.8</u>	<u>61.1</u>	<u>59.4</u>	<u>1.7</u>
Total	<u>\$ 304.8</u>	<u>\$ 316.7</u>	<u>\$ (11.9)</u>	<u>\$ 42.2</u>	<u>\$ 43.3</u>	<u>\$ (1.1)</u>	<u>\$ 262.6</u>	<u>\$ 273.4</u>	<u>\$ (10.8)</u>

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

FINANCIAL ANALYSIS OF THE DEPARTMENT'S GOVERNMENTAL FUNDS (Continued)

Comparison of Revenues
Fiscal Years Ended June 30, 2020 and 2019
(Amounts in millions)

	<u>Gross Appropriations</u>			<u>Lapsed Appropriations</u>			<u>Other Revenues</u>			<u>Net Revenues</u>		
	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
General Fund	\$ 44.8	\$ 64.7	\$ (19.9)	\$ (0.8)	\$ (0.6)	\$ (0.2)	\$ 21.0	\$ 16.9	\$ 4.1	\$ 65.0	\$ 81.0	\$ (16.0)
Federal Grant Fund	--	--	--	--	--	--	22.0	25.8	(3.8)	22.0	25.8	(3.8)
Ocean-Based Recreation Fund	--	--	--	--	--	--	18.5	17.9	0.6	18.5	17.9	0.6
Special Land Development Fund	--	--	--	--	--	--	20.3	21.1	(0.8)	20.3	21.1	(0.8)
Land Conservation Fund	--	--	--	--	--	--	7.0	7.0	--	7.0	7.0	--
Capital Projects Fund	38.3	34.6	3.7	(11.9)	(4.9)	(7.0)	2.2	--	2.2	28.6	29.7	(1.1)
Other Governmental Funds	--	--	--	--	--	--	24.0	28.0	(4.0)	24.0	28.0	(4.0)
Total	<u>\$ 83.1</u>	<u>\$ 99.3</u>	<u>\$ (16.2)</u>	<u>\$ (12.7)</u>	<u>\$ (5.5)</u>	<u>\$ (7.2)</u>	<u>\$ 115.0</u>	<u>\$ 116.7</u>	<u>\$ (1.7)</u>	<u>\$ 185.4</u>	<u>\$ 210.5</u>	<u>\$ (25.1)</u>

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

FINANCIAL ANALYSIS OF THE DEPARTMENT'S GOVERNMENTAL FUNDS (Continued)

Comparison of Statements of Revenues, Expenditures and Changes in Fund Balances
Fiscal Years Ended June 30, 2020 and 2019
(Amounts in millions)

	<u>Revenues</u>			<u>Expenditures</u>			<u>Net Transfers</u>			<u>Net Changes in Fund Balance</u>		
	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>	<u>2020</u>	<u>2019</u>	<u>Change</u>
General Fund	\$ 65.0	\$ 81.0	\$ (16.0)	\$ 69.4	\$ 78.7	\$ (9.3)	\$ --	\$ --	\$ --	\$ (4.4)	\$ 2.3	\$ (6.7)
Federal Grant Fund	22.0	25.8	(3.8)	22.0	25.8	(3.8)	--	--	--	--	--	--
Ocean-Based Recreation Fund	18.5	17.9	0.6	17.8	15.2	2.6	(1.0)	(0.8)	(0.2)	(0.3)	1.9	(2.2)
Special Land Development Fund	20.3	21.1	(0.8)	9.8	8.0	1.8	(7.5)	(6.6)	(0.9)	3.0	6.5	(3.5)
Land Conservation Fund	7.0	7.0	--	9.3	0.4	8.9	--	(0.5)	0.5	(2.3)	6.1	(8.4)
Capital Projects Fund	28.6	29.7	(1.1)	38.3	36.8	1.5	--	(1.1)	1.1	(9.7)	(8.2)	(1.5)
Other Governmental Funds	<u>24.0</u>	<u>28.0</u>	<u>(4.0)</u>	<u>34.1</u>	<u>30.9</u>	<u>3.2</u>	<u>10.5</u>	<u>(6.4)</u>	<u>16.9</u>	<u>0.4</u>	<u>(9.3)</u>	<u>9.7</u>
Total	<u>\$ 185.4</u>	<u>\$ 210.5</u>	<u>\$ (25.1)</u>	<u>\$ 200.7</u>	<u>\$ 195.8</u>	<u>\$ 4.9</u>	<u>\$ 2.0</u>	<u>\$ (15.4)</u>	<u>\$ 17.4</u>	<u>\$ (13.3)</u>	<u>\$ (0.7)</u>	<u>\$ (12.6)</u>

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

FINANCIAL ANALYSIS OF THE DEPARTMENT'S FIDUCIARY NET POSITION

These agency funds account for assets held by the DLNR in a trustee or agent capacity for other State departments, individuals, and organizations.

Comparison of Statements of Fiduciary Net Position - Agency Funds
June 30, 2020 and 2019
(Amounts in millions)

	<u>2020</u>	<u>2019</u>	<u>Change</u>
ASSETS			
Cash and short-term cash	\$ 9.9	\$ 8.5	\$ 1.4
investments held in State Treasury			
Receivables:			
General leases and licenses, net of allowance for doubtful accounts	0.7	0.7	--
Total assets	<u>\$ 10.6</u>	<u>\$ 9.2</u>	<u>\$ 1.4</u>
LIABILITIES			
Due to State Treasury	\$ 3.2	\$ 3.4	\$ (0.2)
Unearned revenues	2.2	1.1	1.1
Due to other State agencies	0.9	0.5	0.4
Refunds due to tenants	0.1	0.3	(0.2)
Deposits	4.2	3.9	0.3
Total liabilities	<u>\$ 10.6</u>	<u>\$ 9.2</u>	<u>\$ 1.4</u>

In compliance with Executive Order 06-06, which carries out the requirements of Act 178, SLH 2006, DLNR established holding accounts to accumulate the general fund's share of receipts derived from the use of ceded land. DLNR uses these funds to cover the difference in payments made by all state agencies and the total amount owed to the Office of Hawaiian Affairs. During fiscal year 2020, cash and short-term investments increased by approximately \$1.4 million mainly due to an increase in unearned revenues resulting from the timing of cash receipts and disbursements. Additionally, the DLNR transferred \$2.9 million to the State of Hawaii General Fund, representing its portion of ceded land proceeds.

Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020

BUDGETARY HIGHLIGHTS

General Fund - Actual expenditures for general funded programs were approximately \$6.2 million less than the budgeted expenditures primarily due to budget restrictions on the General Fund and cost savings from vacant positions.

Federal Grant Funds - Federal grants usually require that the DLNR expend funds first then submit a claim. Therefore, if expenditures are lower than expected, then actual revenue will similarly be lower than budgeted. Lower than budgeted expenditures may be the result of project reprioritizations and/or staff shortages.

Ocean Based Recreation Fund - Actual expenditures for the Ocean Based Recreation Fund were approximately \$1.1 million less than the budgeted expenditures primarily due to allocation limitations during fiscal year 2020.

Special Land Development Fund - Actual expenditures for the Special Land Development Fund were approximately \$11.1 million less than the budgeted expenditures primarily due to allocation limitations during fiscal year 2020.

Land Conservation Fund - Actual expenditures for the Land Conservation Fund were approximately \$2.4 million less than the budgeted expenditures primarily due to allocation limitations during fiscal year 2020.

CAPITAL ASSETS AND DEBT ADMINISTRATION

As of June 30, 2020, the DLNR had invested approximately \$535.8 million (net of accumulated depreciation) in a broad range of capital assets. There was a net increase of approximately \$17.4 million as of the year ended June 30, 2020. Non-depreciable assets decreased by approximately \$15.6 million primarily due to approximately \$55.0 million in construction projects completed, offset by approximately \$33.7 million of construction in progress costs and \$5.7 million in non-depreciable land and improvement additions. Depreciable assets, net of accumulated depreciation increased by approximately \$33.0 million primarily due to increases of \$48.1 million in land improvements, \$7.5 million in buildings and improvements, \$1.0 million in vehicles, and \$0.3 million in furniture and equipment, offset by current year depreciation of \$24.0 million.

See Note D to the financial statements for a description of capital assets activities for the fiscal year ended June 30, 2020.

Long-term liabilities consist of accrued vacation, State of Hawaii reimbursable general obligation bonds, and notes payable to the State Treasury.

The outstanding balance of the State of Hawaii general obligation bonds allocated to the DLNR is approximately \$32.9 million as of June 30, 2020. These bonds are backed by the full faith, credit, and taxing power of the State. Repayment of allocated bond debts is made to the State of Hawaii General Fund.

**Department of Land and Natural Resources
State of Hawaii
MANAGEMENT'S DISCUSSION AND ANALYSIS (Continued)
Fiscal Year Ended June 30, 2020**

CAPITAL ASSETS AND DEBT ADMINISTRATION (Continued)

See Note G to the financial statements for a description of the outstanding State of Hawaii general obligations bonds allocated to the DLNR as of June 30, 2020.

CURRENTLY KNOWN FACTS, DECISIONS OR CONDITIONS

In December 2019, a novel strain of coronavirus ("COVID-19") was reported in Wuhan, China. In March 2020, the World Health Organization ("WHO") classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally. The COVID-19 pandemic and public health emergency has had a significant negative impact on the revenues of the DLNR. The DLNR expects that other financial impact could occur, however, the related financial impact and duration cannot be reasonably estimated at this time.

In June 2021, the State of Hawaii relaxed travel restriction requirements for travelers not in COVID-19 quarantine. Furthermore, in July 2021, individuals fully vaccinated in the United States or its territories may enter Hawaii on domestic flights without pre-travel testing/quarantine starting the 15th day after the completion of their vaccination. The reduction in travel restrictions and the resurgence of tourism, coupled with fee increases on some programs administered by the department, are expected to have a positive financial impact.

The DLNR has entered into three agreements with the State Department of Budget and Finance for loans up to \$5 million to temporarily fund grant reimbursable costs on Federal Aid projects for ferry system improvements in Maui County. The DLNR serves as a sub-recipient to the State Department of Transportation for these projects and is required to pay its vendors' invoices prior to submitting claims for reimbursement.

For the period ended June 30, 2020, management has determined that there are no other currently known facts, decisions, or conditions that would have a material financial impact on the DLNR.

FINANCIAL CONTACT

This financial report is designed to provide a general overview of the DLNR's finances for all interested parties. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Department of Land and Natural Resources, Administrative Services Office, P.O. Box 621, Honolulu, Hawaii 96809.

**Department of Land and Natural Resources
State of Hawaii
STATEMENT OF NET POSITION
June 30, 2020**

	<u>Governmental Activities</u>
ASSETS	
Current assets	
Cash and cash equivalents	\$ 295,649,286
Receivables	
Federal grants	2,284,789
General leases and licenses, net of allowance for doubtful accounts of \$2,306,429	360,576
Accrued interest - investment pool	268,210
Total current assets	<u>298,562,861</u>
Noncurrent assets	
Capital assets, net of accumulated depreciation	535,828,869
Total noncurrent assets	<u>535,828,869</u>
Total assets	<u><u>\$ 834,391,730</u></u>
LIABILITIES AND NET POSITION	
Current liabilities	
Vouchers and contracts payable	\$ 14,409,487
Retainage Payable	3,248,169
Accrued wages and employee benefits	3,805,194
Interest payable	234,404
Accrued compensated absences, current portion	2,577,304
General obligation bonds, current portion	1,746,041
Due to other State agencies	1,179,992
Due to State Treasury	7,331,122
Unearned revenues	3,458,679
Total current liabilities	<u>37,990,392</u>
Noncurrent liabilities	
General obligation bonds, less current portion	31,121,950
Accrued compensated absences, less current portion	6,212,802
Notes payable to State Treasury	2,354,842
Total noncurrent liabilities	<u>39,689,594</u>
Total liabilities	<u>77,679,986</u>
Net position	
Net investment in capital assets	502,960,878
Restricted	29,947,022
Unrestricted	223,803,844
Total net position	<u>756,711,744</u>
Total liabilities and net position	<u><u>\$ 834,391,730</u></u>

See accompanying notes to the basic financial statements.

**Department of Land and Natural Resources
State of Hawaii
STATEMENT OF ACTIVITIES
Fiscal Year Ended June 30, 2020**

	Program revenues			Net Revenue (Expenses) and Change in Net Position	
	Expenses	Charges for Services	Operating, Grants and Contributions		Capital Grants and Contributions
Governmental activities:					
Economic development	\$ 13,354,178	\$ 597,491	\$ 2,474,279	\$ 1,003,605	\$ (9,278,803)
Environmental protection	72,521,773	482,632	18,651,654	220,412	(53,167,075)
Cultural and recreation	63,958,625	23,163,429	5,914,334	12,080	(34,868,782)
Public safety	3,645,321	601,139	370,475	--	(2,673,707)
Individual rights	6,895,597	7,777,780	--	--	882,183
Government-wide support	22,088,902	17,209,814	47,326	1,000,000	(3,831,762)
Total governmental activities	<u>\$ 182,464,396</u>	<u>\$ 49,832,285</u>	<u>\$ 27,458,068</u>	<u>\$ 2,236,097</u>	<u>\$ (102,937,946)</u>
			General revenues:		
			State allotted appropriations, net of lapses		70,425,154
			Non-imposed employee wages and fringe benefits		20,990,768
			Conveyance taxes		6,394,057
			Liquid fuel taxes		1,900,266
			Transient accommodations taxes		3,750,000
			Interest and investment earnings		2,623,962
			Total general revenues		<u>106,084,207</u>
			Transfers		<u>2,165,029</u>
			Change in net position		5,311,290
			Net position at June 30, 2019, as previously reported		750,329,647
			Prior period adjustment		<u>1,070,807</u>
			Net position at June 30, 2019, as restated		<u>751,400,454</u>
			Net position at June 30, 2020		<u>\$ 756,711,744</u>

See accompanying notes to the basic financial statements.

Department of Land and Natural Resources
State of Hawaii
BALANCE SHEET
GOVERNMENTAL FUNDS
June 30, 2020

	<u>General Fund</u>	<u>Federal Grant Fund</u>	<u>Ocean-Based Recreation Fund</u>	<u>Special Land Development Fund</u>	<u>Land Conservation Fund</u>	<u>Capital Projects Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
ASSETS:								
Cash and short-term cash investments held in State Treasury	\$ 19,109,557	\$ 7,220,878	\$ 14,743,933	\$ 33,104,232	\$ 31,524,777	\$ 126,283,055	\$ 63,662,854	\$ 295,649,286
Receivables:								
Federal grants	--	2,284,789	--	--	--	--	--	2,284,789
General leases and licenses, net of allowance for doubtful accounts	--	--	201,403	153,164	--	--	6,009	360,576
Accrued interest - investment pool	--	--	27,810	62,644	58,654	367	118,735	268,210
Due from other State agencies	--	--	--	8,758	--	--	128,326	137,084
Due from other governmental funds	1,722,697	--	1,627,135	1,999,986	--	41,170	883,963	6,274,951
Total assets	<u>\$ 20,832,254</u>	<u>\$ 9,505,667</u>	<u>\$ 16,600,281</u>	<u>\$ 35,328,784</u>	<u>\$ 31,583,431</u>	<u>\$ 126,324,592</u>	<u>\$ 64,799,887</u>	<u>\$ 304,974,896</u>
LIABILITIES:								
Vouchers and contracts payable	\$ 4,148,350	\$ 990,726	\$ 785,815	\$ 277,927	\$ 4,389	\$ 5,598,596	\$ 2,603,684	\$ 14,409,487
Retainage payable	--	--	--	--	--	3,248,169	--	3,248,169
Accrued wages and employee benefits payable	2,439,537	187,281	379,196	253,831	8,811	--	536,538	3,805,194
Due to State Treasury	1,194,355	2,438,811	--	--	1,803,811	1,894,145	--	7,331,122
Due to other State Agencies	--	--	1,035,813	--	136,682	--	144,581	1,317,076
Due to other governmental funds	--	4,274,965	--	--	--	1,999,986	--	6,274,951
Unearned revenue	--	818,177	883,670	808,291	--	625,722	322,819	3,458,679
Notes payable to State Treasury	--	795,707	--	--	--	1,559,135	--	2,354,842
Total liabilities	<u>7,782,242</u>	<u>9,505,667</u>	<u>3,084,494</u>	<u>1,340,049</u>	<u>1,953,693</u>	<u>14,925,753</u>	<u>3,607,622</u>	<u>42,199,520</u>
FUND BALANCES:								
Restricted	--	--	--	--	--	--	29,947,022	29,947,022
Committed	--	--	13,515,787	33,988,735	29,629,738	--	31,245,243	108,379,503
Assigned	13,050,012	--	--	--	--	111,398,839	--	124,448,851
Total fund balances	<u>13,050,012</u>	<u>--</u>	<u>13,515,787</u>	<u>33,988,735</u>	<u>29,629,738</u>	<u>111,398,839</u>	<u>61,192,265</u>	<u>262,775,376</u>
Total liabilities and fund balances	<u>\$ 20,832,254</u>	<u>\$ 9,505,667</u>	<u>\$ 16,600,281</u>	<u>\$ 35,328,784</u>	<u>\$ 31,583,431</u>	<u>\$ 126,324,592</u>	<u>\$ 64,799,887</u>	<u>\$ 304,974,896</u>

See accompanying notes to the basic financial statements.

**Department of Land and Natural Resources
State of Hawaii
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION
June 30, 2020**

Total fund balances - Governmental funds		\$ 262,775,376
 Amounts reported for governmental activities in the statement of net position are different because:		
 Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds.		
Capital Assets		
Governmental capital assets	\$ 806,119,837	
Less accumulated depreciation	<u>(270,290,968)</u>	535,828,869
 Accrued compensated absences are not due in the current period and therefore are not reported in the governmental funds.		
		(8,790,106)
 Bonds payable are not due in the current period and, therefore, is not reported in the funds.		
		(32,867,991)
 Interest payable is not due in the current period and, therefore, is not reported in the funds.		
		<u>(234,404)</u>
 Net position of governmental activities		 \$ 756,711,744

See accompanying notes to the basic financial statements.

**Department of Land and Natural Resources
State of Hawaii
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
Fiscal Year Ended June 30, 2020**

	General Fund	Federal Grant Fund	Ocean-Based Recreation Fund	Special Land Development Fund	Land Conservation Fund	Capital Projects Fund	Other Governmental Funds	Total Governmental Funds
REVENUES:								
State allotments, net	\$ 44,044,064	\$ --	\$ --	\$ --	\$ --	\$ 26,381,090	\$ --	\$ 70,425,154
Non-imposed employee fringe benefits	20,990,768	--	--	--	--	--	--	20,990,768
Intergovernmental revenue	--	22,034,741	960	--	--	1,232,492	836,014	24,104,207
General leases, licenses and permits	--	--	15,887,741	11,644,545	1,148	--	6,074,491	33,607,925
Fees and service charges	--	--	752,495	5,564,121	--	--	9,891,817	16,208,433
Taxes, fuel and others	--	--	1,667,712	2,500,000	6,394,057	--	1,482,554	12,044,323
Interest	--	13	201,054	616,426	616,565	3,606	1,189,906	2,627,570
Other	11,938	--	37,877	20,647	5,959	1,000,000	4,525,856	5,602,277
Total revenues	<u>65,046,770</u>	<u>22,034,754</u>	<u>18,547,839</u>	<u>20,345,739</u>	<u>7,017,729</u>	<u>28,617,188</u>	<u>24,000,638</u>	<u>185,610,657</u>
EXPENDITURES:								
Economic development	7,770,076	2,460,824	--	--	--	--	2,339,734	12,570,634
Environmental protection	46,712,994	13,623,962	--	--	--	--	12,254,885	72,591,841
Culture and recreation	12,673,984	5,603,461	17,596,844	--	--	--	8,730,447	44,604,736
Public safety	2,023,782	346,507	--	--	--	--	1,414,420	3,784,709
Individual rights	--	--	--	--	--	--	6,784,621	6,784,621
Government-wide support	227,165	--	--	9,809,151	9,308,799	--	10,360	19,355,475
Capital improvement projects	--	--	--	--	--	38,296,257	--	38,296,257
Debt service:								
Principal on long-term debt	--	--	129,570	--	--	--	1,570,000	1,699,570
Interest on long-term debt	--	--	55,091	--	--	--	961,169	1,016,260
Total expenditures	<u>69,408,001</u>	<u>22,034,754</u>	<u>17,781,505</u>	<u>9,809,151</u>	<u>9,308,799</u>	<u>38,296,257</u>	<u>34,065,636</u>	<u>200,704,103</u>
Excess (deficiency) of revenues over expenditures	<u>(4,361,231)</u>	<u>--</u>	<u>766,334</u>	<u>10,536,588</u>	<u>(2,291,070)</u>	<u>(9,679,069)</u>	<u>(10,064,998)</u>	<u>(15,093,446)</u>
OTHER FINANCING SOURCES (USES):								
Transfers in	--	--	--	491,492	3,892	--	11,394,141	11,889,525
Transfers out	--	--	(999,646)	(8,026,695)	--	--	(888,185)	(9,914,526)
Total other financing sources (uses)	<u>--</u>	<u>--</u>	<u>(999,646)</u>	<u>(7,535,203)</u>	<u>3,892</u>	<u>--</u>	<u>10,505,956</u>	<u>1,974,999</u>
Net change in fund balances	<u>(4,361,231)</u>	<u>--</u>	<u>(233,312)</u>	<u>3,001,385</u>	<u>(2,287,178)</u>	<u>(9,679,069)</u>	<u>440,958</u>	<u>(13,118,447)</u>
Fund balances, beginning of fiscal year, as previously reported	17,411,243	--	13,668,775	30,447,903	31,368,759	121,074,248	59,498,422	273,469,350
Prior period adjustment	--	--	80,324	539,447	548,157	3,660	1,252,885	2,424,473
Fund balances, beginning of fiscal year, as restated	17,411,243	--	13,749,099	30,987,350	31,916,916	121,077,908	60,751,307	275,893,823
Fund balances, end of fiscal year	<u>\$ 13,050,012</u>	<u>\$ --</u>	<u>\$ 13,515,787</u>	<u>\$ 33,988,735</u>	<u>\$ 29,629,738</u>	<u>\$ 111,398,839</u>	<u>\$ 61,192,265</u>	<u>\$ 262,775,376</u>

See accompanying notes to the basic financial statements.

**Department of Land and Natural Resources
State of Hawaii
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
Fiscal Year Ended June 30, 2020**

Total net change in fund balances - Government funds \$ (13,118,447)

**Amounts reported for governmental activities in the statement
of activities are different because:**

Governmental funds report capital outlays as expenditures.
However, in the statement of activities the cost of those
assets are depreciated over their estimated useful lives
as depreciation expense.

Expenditures for capital assets	\$ 41,265,607	
Transfers-in	190,030	
Loss on disposal of capital assets	(41,823)	
Current fiscal year depreciation	<u>(24,029,537)</u>	17,384,277

Change in compensated absences reported in the
statement of activities do not require the use of current
financial resources and, therefore, are not reported
as expenditures in governmental funds (665,886)

Change in interest payable reported in the
statement of activities do not require the use of current
financial resources and, therefore, are not reported
as expenditures in governmental funds 11,776

Bond principal repayment 1,699,570

Change in net position of governmental activities \$ 5,311,290

See accompanying notes to the basic financial statements.

**Department of Land and Natural Resources
State of Hawaii
STATEMENT OF FIDUCIARY NET POSITION – AGENCY FUNDS
June 30, 2020**

ASSETS

Cash and short-term cash investments held in State Treasury	\$ 9,879,798
Receivables:	
General leases and licenses, net of allowance for doubtful accounts of \$2,063,839	700,615
Accrued Interest	3,800
	\$ 10,584,213
Total assets	\$ 10,584,213

LIABILITIES

Due to State Treasury	\$ 3,215,655
Unearned revenues	2,149,658
Due to other State agencies	928,971
Refunds due to tenants	72,020
Deposits	4,217,909
	\$ 10,584,213
Total liabilities	\$ 10,584,213

See accompanying notes to the basic financial statements.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE A - FINANCIAL REPORTING ENTITY

- (1) **Introduction** - The Department of Land and Natural Resources (the "DLNR"), State of Hawaii (the "State"), is headed by the Board of Land and Natural Resources. The DLNR manages, administers, and exercises control over public lands, water resources, minerals, and all other interests therein and exercises such powers of disposition thereof as authorized by law. The DLNR also manages and administers the State's parks, historical sites, forests, forest reserves, fisheries, wildlife sanctuaries, game management areas, public hunting areas, natural area reserves, and other functions assigned to it by law. In connection with the above, the DLNR leases certain lands and facilities under its jurisdiction to individuals and organizations under long-term and short-term agreements.

The DLNR is a part of the executive branch of the State. The financial statements of the DLNR are intended to present the financial position and the changes in financial position of that portion of only the governmental activities, each major fund, and the aggregate remaining fund information of the State that is attributable to the transactions of the DLNR. They do not purport to, and do not, present fairly the financial position of the State as of June 30, 2020, and the changes in its financial position for the year then ended, in accordance with accounting principles generally accepted in the United States of America ("GAAP"). The State Comptroller maintains the central accounts for all State funds and publishes the financial statements for the State annually, which includes the DLNR's financial activities.

- (2) **Reporting Entity** - The DLNR has considered all potential component units for which it is financially accountable and other organizations for which the nature and significance of their relationship with the DLNR are such that exclusion would cause the DLNR's financial statements to be misleading or incomplete. The Governmental Accounting Standards Board ("GASB") has set forth criteria to be considered in determining financial accountability. The DLNR has determined, based on the GASB criteria, that it has no component units.

NOTE B - SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the DLNR have been prepared in accordance with GAAP as prescribed by the GASB.

- (1) **Government-Wide and Fund Financial Statements** - The government-wide financial statements report all assets, liabilities, and activities of the DLNR as a whole.

The statement of activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. Program revenues include charges to customers who purchase, use, or directly benefit from goods or services provided by a given function. Program revenues also include grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. State allotments are reported as general revenues. Resources that are dedicated internally are reported as general revenues rather than program revenues.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Net position is restricted when constraints placed on it are either externally imposed or imposed by constitutional provisions or enabling legislation. Internally imposed designations of resources are not presented as restricted net position. When both restricted and unrestricted resources are available for use, generally it is the DLNR's policy to use restricted resources first, then unrestricted resources as they are needed.

Separate financial statements are provided for governmental funds and fiduciary funds. The fiduciary funds, however, are excluded from the government-wide financial statements because the DLNR cannot use those assets to finance its operations. Major individual governmental funds are reported as separate columns in the fund financial statements. Non-major funds are summarized into a single column.

(2) ***Measurement Focus, Basis of Accounting, and Financial Statement Presentation***

Government-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental Fund Financial Statements

The governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the DLNR considers revenues to be available if they are collected within 60 days of the end of the current fiscal year.

Principal revenue sources considered susceptible to accrual include federal grants. Some revenue items that are considered measurable and available to finance operations during the year from an accounting perspective are not available for expenditure due to the State's present appropriation system. These revenues have been accrued in accordance with GAAP since they have been earned and are expected to be collected within 60 days of the end of the period. Other revenues are considered to be measurable and available only when cash is received by the DLNR.

Expenditures generally are recorded when a liability is incurred, as under the accrual basis of accounting. Modifications to the accrual basis of accounting include employees' vested vacation, which are recorded as expenditures when utilized or paid. The amount of accumulated vacation at June 30, 2020 has been reported only in the government-wide financial statements.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Encumbrances are recorded obligations in the form of purchase orders or contracts. The State records encumbrances at the time purchase orders or contracts are awarded and executed. Encumbrances outstanding at fiscal year-end do not constitute expenditures or liabilities.

Fiduciary Funds

The financial statement of fiduciary funds is reported using the economic resources measurement focus and the accrual basis of accounting, similar to the government-wide statements described above. Agency funds do not have a measurement focus and report only assets and liabilities.

(3) ***Fund Accounting***

The financial transactions of the DLNR are recorded in individual funds that are reported in the fund financial statements and are described in the following sections. Each fund is considered a separate accounting entity. The operations of each are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balances, revenues, and expenditures. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities.

GASB Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*, sets forth minimum criteria for the determination of major funds. The non-major funds are combined in a single column in the fund financial statements and detailed in the supplementary information section.

Governmental Funds

General Fund - The General Fund is the main operating fund of the DLNR. The annual operating budget as authorized by the State Legislature provides the basic framework within which the resources and obligations of the general fund are accounted for.

Special Revenue Funds - Special revenue funds are used to account for proceeds of specific revenue sources that are restricted to expenditures for specified purposes. Revenues are primarily from assessments and fees. The DLNR's major special revenue funds are as follows:

Federal Grant Fund - This special revenue fund was established by the DLNR to account for its federal grant expenditures and related federal grant reimbursements. It does not account for monies received from the federal government for the rehabilitation of the island of Kaho'olawe.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Ocean-Based Recreation Fund - This special revenue fund was established under HRS §248-8. The fund receives its revenues from fuel taxes and rents from mooring permits at the State's small boat harbors. These revenues are used for the planning, development, management, operations or maintenance of the small boat harbors.

Special Land Development Fund - This special revenue fund was established under HRS §171-19. The fund receives its revenues through general lease rents, sales of easements, rents from the issuance of right-of-entry and issuance of revocable permits, and other administrative charges. The fund also receives a portion of the highway fuel tax and transient accommodations tax revenues (as a pass through account). These revenues fund the operations of the Land Management Division and assist with funding for the operations and maintenance of public lands under the management jurisdiction of the Board and the DLNR.

Land Conservation Fund - The Legislature established the Land Conservation Fund ("Fund") in 2005 to provide permanent adequate funding for land conservation by dedicating proceeds from the real estate conveyance tax to the Fund (2005 Hawai'i Session Laws Act 156, Section 1). The revenues are used for the acquisition of interests or rights in land having value as a resource to the State, the payment of debt service on state financial instruments relating to the acquisition of interests or rights in land having value as a resource to the State, annual administration costs for the Land Conservation Fund, and costs related to the operation, maintenance, and management of lands acquired by way of the Land Conservation Fund.

Capital Projects Fund - The Capital Projects Fund is used to account for financial resources used for the acquisition, construction, or improvement of major capital facilities. These resources are derived from State appropriations and federal grants.

Other Governmental Funds - The other governmental funds are used to account for all financial activities of funds not required to be reported as a major fund. It includes special revenue funds, which account for proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Governmental Fund Balances

The DLNR accounts for governmental fund balances through a hierarchical fund balance classification structure based primarily on the extent to which a government is bound to follow constraints on how resources can be spent. Classifications include:

Restricted – Balances that are restricted for specific purposes which are usually imposed by external parties such as grantors, contributors, or laws or regulations of other governments.

Committed – Balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the State legislature.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assigned – Balances that are constrained by the policy board or management for specific purposes, but are neither restricted nor committed.

Unassigned – Balances that are the residual classification for the General Fund. The classification represents amounts in the General Fund that has not been assigned to other funds and that has not been restricted or assigned to specific purposes within the General Fund.

When both restricted and unrestricted resources are available for use, generally it is the DLNR's policy to use restricted resources first, then unrestricted resources as they are needed. When committed, assigned and unassigned resources are available for use, generally it is the DLNR's policy that committed amounts be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of these unrestricted fund balance classifications could be used.

Fiduciary Funds

Agency Fund - The DLNR presents as a fiduciary fund, assets held by the DLNR in a trustee or agent capacity for other State departments, individuals, and organizations. Agency funds are custodial in nature (i.e., assets equal liabilities) and do not involve measurement of results of operations.

- (4) **Cash and Cash Equivalents** – Cash and cash equivalents consist of amounts held in the State Treasury. The State Director of Finance (“Director”) is responsible for safekeeping of all monies paid into the State Treasury. The Director may invest any monies of the State, which in the Director’s judgment are in excess of the amounts necessary for meeting the immediate requirements of the State. Cash is pooled with funds from other State agencies and departments and deposited into approved financial institutions or participates in the State Treasury Investment Pool system. Funds in the investment pool accrue interest based on the average weighted cash balances of each account. The State requires that depository banks pledge as collateral, governmental securities held in the name of the State for deposits not covered by federal deposit insurance.

GASB Statement No. 40, *Deposit and Investment Risk Disclosures*, requires disclosures over common deposit and investment risks related to credit risk, interest rate risk, and foreign currency risk. Investments can be categorized by type, maturity, and custodian to determine the level of interest rate, credit, and custodial risk assumed by the DLNR. However, as all of the DLNR’s monies are held in the State cash pool, the DLNR does not manage its own investments and the types of investments and related interest rate, credit, and custodial risks are not determinable at the organization level. The risk disclosures and fair value leveling table of the State’s cash pool are included in the State’s Annual Comprehensive Financial Report (“ACFR”) which may be obtained from the State Department of Accounting and General Services’ (“DAGS”) website: <https://ags.hawaii.gov/accounting/annual-financial-reports/>.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (5) **Receivables from Federal Government** - Revenues for all federal reimbursement-type grants are recorded as a receivable from federal government when costs are incurred.
- (6) **Capital Assets** - Capital assets which include land, improvements to land, buildings, building improvements, vehicles, machinery, equipment, and all other tangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period are reported in the government-wide financial statements. Capital assets are valued at cost where historical records are available and at estimated historical cost where no records exist. Donated capital assets are valued at their estimated fair value on the date of donation. Capital assets used in governmental fund operations are accounted for as capital expenditures in the governmental fund upon acquisition.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Improvements to capital assets that materially add to the value or extend the life of the assets are capitalized. Maintenance and repairs are expensed as incurred.

Depreciation expense is recorded in the government-wide financial statements utilizing the straight-line method over the assets' estimated useful life. No depreciation is recorded for land. The DLNR has adopted the following capitalization policy:

Asset Type	Minimum Capitalization Amount	Estimated Useful Life
Land	All	Not applicable
Land improvements	\$ 100,000	15 years
Buildings and improvements	\$ 100,000	30 years
Furniture and equipment	\$ 5,000	7 years
Vehicles	\$ 5,000	5 years

- (7) **Compensated Absences** - Employees are credited with vacation at the rate of 96 to 168 hours per calendar year. Accumulation of such vacation credits is limited to 720 hours at calendar year-end and is convertible to pay upon termination of employment. Such accumulated vacation has been accrued and reflected in the statement of net position.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (8) **Accumulated Sick Leave** - Sick leave accumulates at the rate of one and three-quarters working days for each month of service without limit, but may be taken only in the event of illness and is not convertible to pay upon termination of employment. However, a State employee who retires or leaves government service in good standing with 60 days or more of unused sick leave is entitled to additional service credit in the Employees' Retirement System of the State of Hawai'i ("ERS"). At June 30, 2020, accumulated sick leave was approximately \$26,000,000. There is no liability for unpaid accumulated sick leave since sick leave is not convertible to pay upon termination of employment.
- (9) **Long-term Debt** - In the government-wide financial statements, long-term debt is reported as liabilities in the statement of net position. Initial-issue bond premiums and discounts are deferred and amortized over the life of the bonds using the effective-interest method. The difference between the reacquisition price of refunding bonds and the net carrying amount of refunded debt (deferred amount on refunding) is amortized over the shorter of the life of the refunding debt or the remaining life of the refunded debt. Amortization of bond premiums or discounts, and deferred amounts on refunding are included in interest expense. Bond issuance costs are expensed as incurred.
- In the fund financial statements, governmental funds recognize bond premiums, discounts, and issuance costs during the period issued. The face amount of debt issued is reported as other financing sources. Premiums received are reported as other financing sources, while discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.
- (10) **State Allotted Appropriations** - Appropriations represent the authorizations granted by the State Legislature that permit a state agency, within established fiscal and budgetary controls, to incur obligations and to make expenditures. Appropriations are allotted quarterly. The allotted appropriations lapse if not expended or encumbered at the end of the fiscal year.
- (11) **Intrafund and Interfund Transactions** - Significant transfers of financial resources between activities included within the same fund are offset within that fund. Transfers of revenues from funds authorized to receive them to funds authorized to expend them have been recorded as operating transfers in the basic financial statements.
- (12) **Risk Management** - The DLNR is exposed to various risks for losses related to torts; theft of, damage to, or destruction of assets; errors or omissions; natural disasters; and injuries to employees. A liability for a claim for a risk of loss is established if information indicates that it is probable that a liability has been incurred at the date of the basic financial statements and the amount of the loss is reasonably estimable.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (13) **Deferred Compensation Plan** - The State offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all eligible State employees, permits employees to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. All plan assets are held in a trust fund to protect them from claims of general creditors. The State has no responsibility for loss due to the investment or failure of investment of funds and assets in the plan, but has the duty of due care that would be required of an ordinary prudent investor. Accordingly, the assets and liabilities of the State's deferred compensation plan are not reported in the State's or the DLNR's basic financial statements.
- (14) **Use of Estimates** - The preparation of the basic financial statements in accordance with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.
- (15) **Recently Issued Accounting Pronouncements** - The GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve the guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Management has not yet determined the effect this Statement will have on the DLNR's basic financial statements.

The GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. The Statement requires recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. The requirements of this Statement are effective for reporting periods beginning after June 15, 2021. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

The GASB issued Statement No. 90, *Majority Equity Interests – an amendment of GASB Statements No. 14 and No. 61*. The primary objectives of this Statement are to improve the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and improve the relevance of financial statement information of certain component units. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

The GASB issued Statement No. 91, *Conduit Debt Obligations*. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with commitments extended by issuers, arrangements associated with conduit debt obligations, and related note disclosures. The requirements of this Statement are effective for reporting periods beginning after December 15, 2021. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

The GASB issued Statement No. 92, *Omnibus 2020*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing practice issues that have been identified during implementation and application of certain GASB Statements. The requirements of this Statement are effective as follows:

- The requirements related to the effective date of Statement 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance.
- The requirements related to intra-entity transfers of assets and those related to the applicability of Statements 73 and 74 are effective for fiscal years beginning after June 15, 2021.
- The requirements related to application of Statement 84 to postemployment benefit arrangements and those related to nonrecurring fair value measurements of assets or liabilities are effective for reporting periods beginning after June 15, 2021.
- The requirements related to the measurement of liabilities (and assets, if any) associated with asset retirement obligations in a government acquisition are effective for government acquisitions occurring in reporting periods beginning after June 15, 2021.

Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

The GASB issued Statement No. 93, *Replacement of Interbank Offered Rates* ("IBOR"). The objective of this Statement is to address accounting and financial reporting implications that result from the replacement of an IBOR. The requirements of this Statement, except for paragraphs 11b, 13, and 14 are effective for reporting periods beginning after June 15, 2020. The requirement in paragraph 11b is effective for reporting periods ending after December 31, 2021. The requirements of paragraphs 13 and 14 are effective for fiscal years beginning after June 15, 2021, and all reporting periods thereafter. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

The GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements. This Statement also provides guidance for accounting and financial reporting for availability payment arrangements. The requirements of this Statement are effective for reporting periods beginning after June 15, 2022 and all reporting periods thereafter. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

The GASB issued Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*. The primary objective of this Statement is to provide temporary relief to governments and other stakeholders in light of the COVID-19 pandemic. The requirements of this Statement are effective immediately. That objective is accomplished by postponing the effective dates of certain provisions in statements and implementation guides that first became effective or are scheduled to become effective for periods beginning after June 15, 2018, and later.

The GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements*. This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements for government end users (governments). The requirements of this Statement are effective for fiscal years beginning after June 15, 2022 and all reporting periods thereafter. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

The GASB issued Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans—an amendment of GASB Statements No. 14 and No. 84, and a supersession of GASB Statement No. 32*. The primary objectives of this Statement are to (1) increase consistency and comparability related to the reporting of fiduciary component units in circumstances in which a potential component unit does not have a governing board and the primary government performs the duties that a governing board typically would perform; (2) mitigate costs associated with the reporting of certain defined contribution pension plans, defined contribution other postemployment benefit ("OPEB") plans, and employee benefit plans other than pension plans or OPEB plans as fiduciary component units in fiduciary fund financial statements; and (3) enhance the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. Certain requirements of this Statement are effective immediately while other requirements, like reporting for section 457 plans are effective for fiscal years beginning after June 15, 2021. Management has not yet determined the effect this Statement will have on the DLNR's financial statements.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE B - SIGNIFICANT ACCOUNTING POLICIES (Continued)

- (16) **Subsequent Events** – On January 30, 2020, the World Health Organization (“WHO”) announced a global health emergency because of a new strain of coronavirus originating in Wuhan, China (the “COVID-19 outbreak”) and the risks to the international community as the virus spreads globally beyond its point of origin. In March 2020, the WHO classified the COVID-19 outbreak as a pandemic, based on the rapid increase in exposure globally.

The full impact of the COVID-19 outbreak continues to evolve as of the date of this report. As a result, the full magnitude that the COVID-19 outbreak will have on the DLNR’s financial condition, liquidity, and future results of operations is uncertain. Management is actively monitoring the global situation and the effects on its financial condition. Given the daily evolution of the COVID-19 outbreak and the global responses to curb its spread, the DLNR is not able to reasonably estimate the effects of the COVID-19 outbreak on its financial condition, liquidity, or results of operations.

NOTE C - RECEIVABLES

At June 30, 2020, receivables for general leases and licenses for governmental funds consisted of the following:

Rents, fees and licenses	\$ 2,667,005
Less allowance for doubtful accounts	<u>(2,306,429)</u>
	<u><u>\$ 360,576</u></u>

The DLNR also has two general lease installment settlement agreements with lessees for accounts receivable of the agency fund for approximately \$112,000 and \$60,000 at June 30, 2020. These agreements provide for interest rates at 5.0% and 1.0%, respectively. The agreements are due in April 2027 and September 2020, respectively.

At June 30, 2020, receivables for general leases and licenses for agency funds consisted of the following:

Rents, fees and licenses	\$ 2,764,454
Less allowance for doubtful accounts	<u>(2,063,839)</u>
	<u><u>\$ 700,615</u></u>

**Department of Land and Natural Resources
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June 30, 2020**

NOTE D - CAPITAL ASSETS

For the fiscal year ended June 30, 2020, capital assets activity for the DLNR was as follows:

	<u>Balance July 1, 2019</u>	<u>Prior Period Adjustment</u>	<u>Balance July 1, 2019 As Restated</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance June 30, 2020</u>
Government activities:						
Capital asset, not being depreciated:						
Land and improvements	\$ 244,242,306	\$ 2,103,268	\$ 246,345,574	\$ 5,684,065	\$ --	\$ 252,029,639
Construction in progress	70,514,781	(2,137,440)	68,377,341	33,715,642	(54,980,731)	47,112,252
Total capital assets not being depreciated	<u>314,757,087</u>	<u>(34,172)</u>	<u>314,722,915</u>	<u>39,399,707</u>	<u>(54,980,731)</u>	<u>299,141,891</u>
Capital assets, being depreciated:						
Land improvements	323,210,833	--	323,210,833	48,195,446	--	371,406,279
Buildings and improvements	75,677,548	(1,690,252)	73,987,296	7,531,444	--	81,518,740
Furniture and equipment	25,155,978	52,337	25,208,315	303,970	(80,672)	25,431,613
Vehicles	27,457,369	386,733	27,844,102	1,005,802	(228,590)	28,621,314
Total capital assets being depreciated	<u>451,501,728</u>	<u>(1,251,182)</u>	<u>450,250,546</u>	<u>57,036,662</u>	<u>(309,262)</u>	<u>506,977,946</u>
Less accumulated depreciation for:						
Land improvements	(165,289,736)	4,775	(165,284,961)	(18,338,441)	--	(183,623,402)
Buildings and improvements	(38,463,383)	43,068	(38,420,315)	(2,129,527)	--	(40,549,842)
Furniture and equipment	(19,708,653)	(136)	(19,708,789)	(1,606,161)	80,672	(21,234,278)
Vehicles	(22,998,786)	(116,019)	(23,114,805)	(1,955,408)	186,767	(24,883,446)
Total accumulated depreciation	<u>(246,460,558)</u>	<u>(68,312)</u>	<u>(246,528,870)</u>	<u>(24,029,537)</u>	<u>267,439</u>	<u>(270,290,968)</u>
Government activities, net	<u>\$ 519,798,257</u>	<u>\$ (1,353,666)</u>	<u>\$ 518,444,591</u>	<u>\$ 72,406,832</u>	<u>\$ (55,022,554)</u>	<u>\$ 535,828,869</u>

Depreciation expense for the fiscal year ended June 30, 2020 was charged to functions as follows:

Economic development	\$ 1,332,514
Environmental protection	3,679,807
Culture and recreation	18,249,163
Public safety	230,245
Individual rights	88,265
Government-wide support	449,543
	<u>24,029,537</u>
	<u>\$ 24,029,537</u>

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE E – DUE TO OTHER STATE AGENCIES

The DLNR receives revenue from numerous leases of State lands and properties. These include leases of ceded lands which are held in trust for native Hawaiians by the State. The State is required to pay 20% of revenues generated from ceded lands to the Office of Hawaiian Affairs (“OHA”), State of Hawaii, which administers and manages the proceeds related to the ceded lands. DLNR accounts for the revenues derived from ceded lands and determines the amounts due which are paid to OHA.

As of June 30, 2020, the DLNR held cash of approximately \$4,145,000 received as ceded land revenues in the current year and prior years. These amounts are reported on the Statement of Fiduciary Net Position – Agency Funds and are reflected in the due to State Treasury and due to other State agencies balances.

During the fiscal year ended June 30, 2020, the DLNR’s special revenue funds were charged by the Department of Budget and Finance (“B&F”), approximately \$1,041,000 in central service and administration fees. As of June 30, 2020, the DLNR owed the B&F approximately \$960,000.

NOTE F - DUE TO STATE TREASURY

The DLNR is a sub-recipient to Federal Transit Administration grants for small boat harbor improvement projects on the Island of Maui. The B&F previously approved two interest-free loans to the DLNR of up to \$2,000,000 each and another interest-free loan of up to \$1,000,000 whereby the B&F would advance funds to the DLNR for the sole purpose of paying project costs subject to federal reimbursement. In October 2013, the loans were consolidated into a single interest-free loan of up to \$5,000,000. The loan is renewable annually, subject to the review and approval of the Director. As of June 30, 2020, the outstanding balance on this note payable was approximately \$1,559,000.

The DLNR also received a temporary loan from the B&F to prepay costs that are reimbursable by federal grants. The outstanding balance on this loan was \$400,000 as of June 30, 2020.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE G - LONG-TERM LIABILITIES

The change in long-term liabilities during the fiscal year ended June 30, 2020, was as follows:

	Accrued Vacation	General Obligation Bonds
Balance at July 1, 2019	\$ 8,124,220	\$ 34,567,561
Additions	3,843,968	--
Reductions	(3,178,082)	(1,699,570)
Balance at June 30, 2020	8,790,106	32,867,991
Less: current portion	(2,577,304)	(1,746,041)
	\$ 6,212,802	\$ 31,121,950

The following are portions of the State of Hawaii general obligation bonds allocated to the DLNR under Acts of various Session Laws of Hawaii. These bonds are backed by the full faith, credit and taxing power of the State. Repayment of allocated bond debts are made to the State general fund. The details of these general obligation bonds at June 30, 2020 are as follows:

	Amount
Series CP bonds dated October 1, 1997; due in varying annual installments beginning in April 2002, with final payment in April 2021; partially refunded by the issuance of refunding General Obligation Bonds, series DG, dated June 15, 2005; interest at 5.00% payable semi-annually.	\$ 5
Series DI bonds dated March 2006; due in varying annual installments beginning in September 2009 through March 2026; interest at various interest rates payable semi-annually.	682,890
Series DJ bonds dated April 2007; due in varying annual installments beginning in October 2009 through April 2027; interest at various interest rates payable semi-annually.	290,096
Series EU bonds dated October 2015; due in varying annual installments beginning in October 2018 through October 2035; interest at various interest rates payable semi-annually.	<u>31,895,000</u>
	<u>\$ 32,867,991</u>

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE G - LONG-TERM LIABILITIES (Continued)

Debt service requirements to maturity on the general obligation bonds are as follows:

	Principal	Interest	Total
2021	\$ 1,746,041	\$ 970,145	\$ 2,716,186
2022	1,792,819	922,496	2,715,315
2023	1,844,960	873,660	2,718,620
2024	1,892,474	823,187	2,715,661
2025	1,945,346	771,490	2,716,836
2026-2030	9,886,351	3,010,023	12,896,374
2031-2035	11,270,000	1,387,534	12,657,534
2036	2,490,000	43,575	2,533,575
Total	\$ 32,867,991	\$ 8,802,110	\$ 41,670,101

Interest cost of approximately \$1,004,000 was expensed for the fiscal year ended June 30, 2020.

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE H – FUND BALANCE

Fund balance constraints by purpose as of June 30, 2020 were as follows:

	Major Special Revenue Funds						Total Governmental Funds	
	General Fund	Federal Grant Fund	Ocean-Based Recreation Fund	Special Land Development Fund	Land Conservation Fund	Capital Projects Fund		Other Governmental Funds
FUND BALANCES:								
Restricted:								
Economic development	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ 25,234	\$ 25,234
Environmental protection	--	--	--	--	--	--	11,141,202	11,141,202
Government-wide support	--	--	--	--	--	--	18,780,586	18,780,586
	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>29,947,022</u>	<u>29,947,022</u>
Committed:								
Economic development	--	--	--	--	--	--	3,855,915	3,855,915
Environmental protection	--	--	--	--	--	--	5,325,225	5,325,225
Culture and recreation	--	--	13,515,787	--	--	--	5,201,435	18,717,222
Public safety	--	--	--	--	--	--	4,000,278	4,000,278
Individual rights	--	--	--	--	--	--	5,553,920	5,553,920
Government-wide support	--	--	--	33,988,735	29,629,738	--	7,308,470	70,926,943
	<u>--</u>	<u>--</u>	<u>13,515,787</u>	<u>33,988,735</u>	<u>29,629,738</u>	<u>--</u>	<u>31,245,243</u>	<u>108,379,503</u>
Assigned:								
Land and natural resources	13,050,012	--	--	--	--	--	--	13,050,012
Capital improvement projects	--	--	--	--	--	111,398,839	--	111,398,839
	<u>13,050,012</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>111,398,839</u>	<u>--</u>	<u>124,448,851</u>
Total fund balances	<u>\$ 13,050,012</u>	<u>\$ --</u>	<u>\$ 13,515,787</u>	<u>\$ 33,988,735</u>	<u>\$ 29,629,738</u>	<u>\$ 111,398,839</u>	<u>\$ 61,192,265</u>	<u>\$ 262,775,376</u>

**Department of Land and Natural Resources
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NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE I - NONIMPOSED EMPLOYEE WAGES AND FRINGE BENEFITS

Payroll fringe benefit costs that are funded by state appropriations are assumed by the State and are not charged to the DLNR's operating funds. These costs, totaling approximately \$20,991,000 for the fiscal year ended June 30, 2020, have been reported as revenues and expenditures in the general fund of the DLNR.

NOTE J - INTERFUND TRANSFERS

Interfund transfers for the year ended June 30, 2020 consisted of the following:

	<u>Transfers In</u>	<u>Transfers Out</u>
Major Governmental Funds:		
Ocean-Based Recreation Fund	\$ -	\$ 999,646
Special Land Development Fund	491,492	8,026,695
Land Conservation Fund	3,892	--
Other Governmental Funds	<u>11,394,141</u>	<u>888,185</u>
	<u>\$ 11,889,525</u>	<u>\$ 9,914,526</u>

Transfers are used to move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them.

Interfund due from/to other funds consist of the following as of June 30, 2020:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
Special Land Development Fund	Capital Projects Fund	\$ 1,999,986
General Fund	Federal Grant Fund	1,722,697
Other Governmental Funds	Federal Grant Fund	883,963
Capital Projects Fund	Federal Grant Fund	41,170
Ocean Based Recreation Fund	Federal Grant Fund	<u>1,627,135</u>
Total all funds		<u>\$ 6,274,951</u>

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE K – COMMITMENTS AND CONTINGENCIES

(1) ***Encumbrances***

The DLNR is committed under contracts awarded and orders placed for construction, repairs and maintenance, expenses, supplies, etc. These commitments as of June 30, 2020 were as follows:

Fund	Amount
General Fund	\$ 18,493,907
Federal Grant Fund	12,482,695
Ocean Based Recreation Fund	4,077,968
Special Land Development Fund	2,775,958
Land Conservation Fund	6,677,337
Capital Projects Fund	107,962,378
Non-Major Governmental Funds	13,740,600
	\$ 166,210,843

(2) ***Leases***

The DLNR leases equipment from third-party lessors under various operating leases expiring through 2026. Future minimum lease rentals under noncancelable operating leases with terms of one year or more at June 30, 2020 were as follows:

Fiscal Year Ending June 30,	Amount
2021	\$ 246,000
2022	153,000
2023	117,000
2024	43,000
2025	18,000
Thereafter	4,000
	\$ 581,000

Total rent expense related to the above leases was approximately \$321,000 for the fiscal year ended June 30, 2020.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE K – COMMITMENTS AND CONTINGENCIES (Continued)

(3) ***Litigation***

The DLNR has been named as defendant in a number of lawsuits and claims arising in the normal course of operations. A number of claims may possibly result in adverse judgments against the DLNR. However, such claim amounts cannot be reasonably estimated at this time. Although the DLNR and its counsel are unable to express opinions as to the outcome of on-going litigation, it is their opinion that any potential liability arising therefrom will not have a material adverse effect on the financial position of the DLNR because any judgments against the DLNR are judgments against the State and would be funded by the legislative appropriation of the State General Fund.

NOTE L - RETIREMENT BENEFITS

(1) ***Employees' Retirement System***

Plan Description - Generally, all full-time employees of the State and counties are required to be members of the ERS, a cost-sharing multiple-employer defined benefit pension plan that administers the State's pension benefits program. Benefits, eligibility, and contribution requirements are governed by HRS Chapter 88 and can be amended through legislation. The ERS issues publicly available annual financial reports that can be obtained at ERS' website: <https://www.ers.ehawaii.gov>.

Benefits Provided - The ERS Pension Trust is comprised of three pension classes for membership purposes and considered to be a single plan for accounting purposes since all assets of the ERS may legally be used to pay the benefits of any of the ERS members or beneficiaries. The ERS provides retirement, disability and death benefits with three membership classes known as the noncontributory, contributory and hybrid retirement classes. The three classes provide a monthly retirement allowance equal to the benefit multiplier (generally 1.25% or 2%) multiplied by the average final compensation multiplied by years of credited service. Average final compensation for members hired prior to July 1, 2012 is an average of the highest salaries during any three years of credited service, excluding any salary paid in lieu of vacation for members hired January 1, 1971 or later and the average of the highest salaries during any five years of credited service including any salary paid in lieu of vacation for members hired prior to January 1, 1971. For members hired after June 30, 2012, average final compensation is an average of the highest salaries during any five years of credited service excluding any salary paid in lieu of vacation.

Each retiree's original retirement allowance is increased on each July 1 beginning the calendar year after retirement. Retirees first hired as members prior to July 1, 2012 receive a 2.5% increase each year of their original retirement allowance without a ceiling. Retirees first hired as members after June 30, 2012 receive a 1.5% increase each year of their original retirement allowance without a ceiling. The annual increase is not compounded.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE L - RETIREMENT BENEFITS (Continued)

The following summarizes the provisions relevant to the largest employee groups of the respective membership class. Retirement benefits for certain groups, such as police officers, firefighters, some investigators, sewer workers, judges, and elected officials, vary from general employees.

Noncontributory Class

Retirement Benefits - General employees' retirement benefits are determined as 1.25% of average final compensation multiplied by the years of credited service. Employees with ten years of credited service are eligible to retire at age 62. Employees with 30 years of credited service are eligible to retire at age 55.

Disability Benefits - Members are eligible for service-related disability benefits regardless of length of service and receive a lifetime pension of 35% of their average final compensation. Ten years of credited service is required for ordinary disability. Ordinary disability benefits are determined in the same manner as retirement benefits but are payable immediately, without an actuarial reduction, and at a minimum of 12.5% of average final compensation.

Death Benefits - For service-connected deaths, the surviving spouse/reciprocal beneficiary receives a monthly benefit of 30% of the average final compensation until remarriage or re-entry into a new reciprocal beneficiary relationship. Additional benefits are payable to surviving dependent children up to age 18. If there is no spouse/reciprocal beneficiary or dependent children, no benefit is payable.

Ordinary death benefits are available to employees who were active at time of death with at least ten years of credited service. The surviving spouse/reciprocal beneficiary (until remarriage/reentry into a new reciprocal beneficiary relationship) and dependent children (up to age 18) receive a benefit equal to a percentage of the member's accrued maximum allowance unreduced for age or, if the member was eligible for retirement at the time of death, the surviving spouse/reciprocal beneficiary receives 100% joint and survivor lifetime pension and the dependent children receive a percentage of the member's accrued maximum allowance unreduced for age.

Contributory Plan for Members Hired Prior to July 1, 2012

Retirement Benefits - General employees' retirement benefits are determined as 2% of average final compensation multiplied by the years of credited service. General employees with five years of credited service are eligible to retire at age 55.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE L - RETIREMENT BENEFITS (Continued)

Disability Benefits - Members are eligible for service-related disability benefits regardless of length of service and receive a one-time payment of the member's contributions and accrued interest plus a lifetime pension of 50% of their average final compensation. Ten years of credited service is required for ordinary disability. Ordinary disability benefits are determined as 1.75% of average final compensation multiplied by the years of credited service but are payable immediately, without an actuarial reduction, and at a minimum of 30% of average final compensation.

Death Benefits - For service-connected deaths, the surviving spouse/reciprocal beneficiary receives a lump sum payment of the member's contributions and accrued interest plus a monthly benefit of 50% of the average final compensation until remarriage or re-entry into a new reciprocal beneficiary relationship. If there is no surviving spouse/reciprocal beneficiary, surviving children (up to age 18) or dependent parents are eligible for the monthly benefit. If there is no spouse/reciprocal beneficiary or dependent children/parents, the ordinary death benefit is payable to the designated beneficiary.

Ordinary death benefits are available to employees who were active at time of death with at least one year of service. Ordinary death benefits consist of a lump-sum payment of the member's contributions and accrued interest plus a percentage of the salary earned in the 12 months preceding death, or 50% Joint and Survivor lifetime pension if the member was not eligible for retirement at the time of death but was credited with at least ten years of service and designated one beneficiary, or 100% Joint and Survivor lifetime pension if the member was eligible for retirement at the time of death and designated one beneficiary.

Contributory Plan for Members Hired After June 30, 2012

Retirement Benefits - General employees' retirement benefits are determined as 1.75% of average final compensation multiplied by the years of credited service. General employees with ten years of credited service are eligible to retire at age 60.

Disability and Death Benefits - Members are eligible for service-related disability benefits regardless of length of service and receive a lifetime pension of 50% of their average final compensation plus refund of contributions and accrued interest. Ten years of credited service is required for ordinary disability.

Death benefits for contributory members hired after June 30, 2012 are generally the same as those for contributory members hired June 30, 2012 and prior.

Hybrid Plan for Members Hired Prior to July 1, 2012

Retirement Benefits - General employees' retirement benefits are determined as 2% of average final compensation multiplied by the years of credited service. General employees with five years of credited service are eligible to retire at age 62. General employees with 30 years of credited service are eligible to retire at age 55.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE L - RETIREMENT BENEFITS (Continued)

Disability Benefits - Members are eligible for service-related disability benefits regardless of length of service and receive a lifetime pension of 35% of their average final compensation plus refund of their contributions and accrued interest. Ten years of credited service is required for ordinary disability. Ordinary disability benefits are determined in the same manner as retirement benefits but are payable immediately, without an actuarial reduction, and at a minimum of 25% of average final compensation.

Death Benefits - For service-connected deaths, the designated surviving spouse/reciprocal beneficiary receives a lump sum payment of the member's contributions and accrued interest plus a monthly benefit of 50% of the average final compensation until remarriage or re-entry into a new reciprocal beneficiary relationship. If there is no surviving spouse/reciprocal beneficiary, surviving dependent children (up to age 18) or dependent parents are eligible for the monthly benefit. If there is no spouse/reciprocal beneficiary or dependent children/parents, the ordinary death benefit is payable to the designated beneficiary.

Ordinary death benefits are available to employees who were active at time of death with at least five years of service. Ordinary death benefits consist of a lump sum payment of the member's contributions and accrued interest plus a percentage multiplied by 150%, or 50% Joint and Survivor lifetime pension if the member was not eligible for retirement at the time of death but was credited with at least ten years of service and designated one beneficiary, or 100% Joint and Survivor lifetime pension if the member was eligible for retirement at the time of death and designated one beneficiary.

Hybrid Plan for Members Hired After June 30, 2012

Retirement Benefits - General employees' retirement benefits are determined as 1.75% of average final compensation multiplied by the years of credited service. General employees with ten years of credited service are eligible to retire at age 65. Employees with 30 years of credited service are eligible to retire at age 60. Sewer workers, water safety officers, and emergency medical technicians may retire with 25 years of credited service at age 55.

Disability and Death Benefits - Provisions for disability and death benefits generally remain the same except for ordinary death benefits. Ordinary death benefits are available to employees who were active at time of death with at least ten years of service. Ordinary death benefits consist of a lump sum payment of the member's contributions and accrued interest, or 50% Joint and Survivor lifetime pension if the member was not eligible for retirement at the time of death but was credited with at least ten years of service and designated one beneficiary, or 100% Joint and Survivor lifetime pension if the member was eligible for retirement at the time of death and designated one beneficiary.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE L - RETIREMENT BENEFITS (Continued)

Contributions - Contributions are governed by HRS Chapter 88 and may be amended through legislation. The employer rate is set by statute based on the recommendations of the ERS actuary resulting from an experience study conducted every five years. Since July 1, 2005, the employer contribution rate is a fixed percentage of compensation, including the normal cost plus amounts required to pay for the unfunded actuarial accrued liabilities. The contribution rate for fiscal year 2020 was 36.0% for police officers and firefighters and 22.0% for all other employees. Contributions to the pension plan from the DLNR were approximately \$14,322,000 for the year ended June 30, 2020.

On May 18, 2017, the Governor signed into law Act 17 SLH 2017. Per Act 17, future employer contributions from the State and counties are expected to increase pursuant to a phased-in contribution rate increase over four years beginning July 1, 2017. The rate for police and firefighters increased to 36.0% on July 1, 2019 and increases to 41.0% on July 1, 2020. The rate for all other employees increased to 22.0% on July 1, 2019 and increases to 24.0% on July 1, 2020.

The employer is required to make all contributions for noncontributory members. Contributory members hired prior to July 1, 2012 are required to contribute 7.8% of their salary, except for police officers and firefighters who are required to contribute 12.2% of their salary. Contributory members hired after June 30, 2012 are required to contribute 9.8% of their salary, except for police officers and firefighters who are required to contribute 14.2% of their salary. Hybrid members hired prior to July 1, 2012 are required to contribute 6.0% of their salary. Hybrid members hired after June 30, 2012 are required to contribute 8.0% of their salary.

State Policy - Measurement of assets and actuarial valuations are made for the ERS as a whole and are not separately computed for individual participating employers such as the DLNR. It is the State's policy on the accounting and reporting for pension benefits to allocate a portion of the net pension liability, pension expense, and related deferred inflows and outflows of resources to only component units and proprietary funds that are reported separately in the State's ACFR. The State's ACFR includes the note disclosures and required supplementary information on the State's pension plan.

(2) *Post-Employment Healthcare and Life Insurance Benefits*

The State provides certain health care and life insurance benefits to all qualified employees. Pursuant to Act 88, SLH 2001, the State of Hawaii contributes to the Hawaii Employer-Union Health Benefits Trust Fund ("EUTF"), an agent multiple-employer plan that replaced the Hawaii Public Employees Health Fund effective July 1, 2003. The EUTF was established to provide a single delivery system of health benefits for state and county workers, retirees and their dependents. The EUTF issues an annual financial report that is available to the public. The report may be obtained by writing to the EUTF at P.O. Box 2121, Honolulu Hawaii 96805-2121.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE L - RETIREMENT BENEFITS (Continued)

For employees hired before July 1, 1996, the State pays the entire monthly contribution for employees retiring with 10 or more years of credited service, and 50% of the base monthly contribution for employees retiring with fewer than 10 years of credited service. A retiree can elect a family plan to cover dependents.

For employees hired after June 30, 1996 but before July 1, 2001, and who retire with less than 10 years of service, the State makes no contributions. For those retiring with at least 10 years but fewer than 15 years of service, the State pays 50% of the base monthly contribution. For those retiring with at least 15 years but fewer than 25 years of service, the State pays 75% of the base monthly contribution. For those employees retiring with at least 25 years of service, the State pays 100% of the base monthly contribution. Retirees in this category can elect a family plan to cover dependents.

For employees hired on or after July 1, 2001, and who retire with less than 10 years of service, the State makes no contributions. For those retiring with at least 10 years but fewer than 15 years of service, the State pays 50% of the base monthly contribution. For those retiring with at least 15 years but fewer than 25 years of service, the State pays 75% of the base monthly contribution. For those employees retiring with at least 25 years of service, the State pays 100% of the base monthly contribution. Only single plan coverage is provided for retirees in this category. Retirees can elect family coverage but must pay the difference.

The State is required to contribute the annual required contribution ("ARC") of the employer, an amount that is actuarially determined. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years.

Measurement of the actuarial valuation and the ARC are made for the State as a whole and are not separately computed for the individual state departments and agencies such as the DLNR. The State has only computed the allocation of the OPEB costs to component units and proprietary funds that are reported separately in the State's ACFR. Therefore, the OPEB costs for the DLNR was not available and are not included in the financial statements. The State's ACFR includes the note disclosures and required supplementary information on the State's OPEB plans.

The DLNR's contributions made to the plan were approximately \$14,963,000 for the fiscal year ended June 30, 2020.

Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020

NOTE M - RISK MANAGEMENT

The DLNR is exposed to various risks of loss related to torts; theft of, damage to, or destruction of assets; errors or omissions; and workers' compensation. The State records a liability for risk financing and insurance related losses if it is determined that a loss has been incurred and the amount can be reasonably estimated. The State retains various risks and insures certain excess layers with commercial insurance companies. The excess layers insured with commercial insurance companies are consistent with the prior fiscal year. Settled claims have not exceeded the coverage provided by commercial insurance companies in any of the past three fiscal years. A summary of the State's underwriting risks is as follows:

Property Insurance - The State has an insurance policy with a variety of insurers in a variety of layers for property coverage. The deductible for coverage is 3% of loss subject to a \$1 million per occurrence minimum. This policy includes windstorm, earthquake, flood damage, terrorism, and boiler and machinery coverage. The limit of loss per occurrence is \$200 million, except for terrorism which is \$50 million per occurrence and a \$10,000 deductible. The State also has a crime insurance policy for various types of coverages with a limit of loss of \$10 million per occurrence with a \$500,000 deductible per occurrence, except for claims expense coverage which has a \$100,000 per occurrence and a \$1,000 deductible. Losses not covered by insurance are paid from legislative appropriations of the State's General Fund.

General Liability (including torts) - Liability claims under \$10,000 and automobile claims up to \$15,000 are handled by the Risk Management Office of the Department of Accounting and General Services. All other claims are handled by the Department of the Attorney General. The State has personal injury and property damage liability, including automobile and public errors and omissions, insurance policy in force with a \$4 million self-insured retention per occurrence. The annual aggregate per occurrence is \$9 million and for crime loss, \$10 million with no aggregate limit. Losses under the deductible amount or over the aggregate limit are paid from legislative appropriations of the State's General Fund.

Cyber Liability Insurance - The State is insured for various types of cyber-related activities with a loss limit of \$50 million with a deductible of \$500,000 per occurrence. This policy includes (with sub-limits) system failure business interruption, dependent business interruption system failure, and Payment Card Industry – Data Security Standard coverage.

Self-Insured Risks - The State generally self-insures its automobile no-fault and workers' compensation losses. Automobile losses up to \$15,000 are administered by the Risk Management Office. The State administers its workers' compensation losses. The State records a liability for risk financing and insurance related losses, including incurred but not reported, if it is determined that a loss has been incurred and the amount can be reasonably estimated.

At June 30, 2020, the State recorded an estimated loss for workers' compensation, automobile and general liability claims as long-term debt as the losses will not be liquidated with currently expendable available financial resources. The estimated losses will be paid from legislative appropriations of the State's General Fund.

**Department of Land and Natural Resources
State of Hawaii
NOTES TO THE BASIC FINANCIAL STATEMENTS
June 30, 2020**

NOTE N - RESTATEMENT

The accompanying financial statements have been restated to correct errors made in prior periods. These errors relate to the understatement of interest receivable and overstatement of capital assets. In fiscal year 2019, the DLNR understated investment pool interest receivables and land improvements and overstated capital assets related to construction in progress and buildings. Fund balance/net position at June 30, 2019, as previously reported, has been adjusted for the effect of these restatements as follows:

	Fund Level Governmental Funds	Government-Wide
	Governmental Funds	Governmental Activities
Fund balance/net position at June 30, 2019, as previously reported	\$ 273,469,350	\$ 750,329,647
Misstatement of interest receivable	2,424,473	2,424,473
Misstatement of capital assets (net)	--	(1,353,666)
Fund balance/net position at June 30, 2019, as restated	\$ 275,893,823	\$ 751,400,454

**REQUIRED SUPPLEMENTARY INFORMATION OTHER THAN MANAGEMENT'S
DISCUSSION AND ANALYSIS (UNAUDITED)**

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL (BUDGETARY BASIS) - GENERAL FUND
Fiscal Year Ended June 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual on Budgetary Basis</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
State allotments	\$ 66,488,185	\$ 70,140,483	\$ 63,961,905	\$ (6,178,578)
EXPENDITURES				
Economic development	7,192,819	7,195,157	6,745,801	449,356
Environmental protection	46,005,949	46,012,769	43,026,593	2,986,176
Culture and recreation	13,084,417	13,098,557	12,292,750	805,807
Government-wide support	205,000	205,000	1,750,000	(1,545,000)
Public safety	--	3,629,000	146,761	3,482,239
	<u>66,488,185</u>	<u>70,140,483</u>	<u>63,961,905</u>	<u>6,178,578</u>
Excess of revenues over expenditures	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>	<u>\$ --</u>

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL (BUDGETARY BASIS) – FEDERAL GRANT FUND
Fiscal Year Ended June 30, 2020**

	<u>Budgeted Amounts</u>		<u>Actual on Budgetary Basis</u>	<u>Variance with Final Budget - Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Federal grants	\$ 35,719,889	\$ 21,835,485	\$ 21,835,485	\$ --
	<u>35,719,889</u>	<u>21,835,485</u>	<u>21,835,485</u>	<u>--</u>
EXPENDITURES				
Economic development	4,727,706	2,605,679	626,278	1,979,401
Environmental protection	22,123,257	12,565,887	9,328,413	3,237,474
Culture and recreation	8,298,681	6,321,795	4,552,028	1,769,767
Public safety	570,245	342,124	136,555	205,569
	<u>35,719,889</u>	<u>21,835,485</u>	<u>14,643,274</u>	<u>7,192,211</u>
Excess of revenues over expenditures	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 7,192,211</u>	<u>\$ 7,192,211</u>

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL (BUDGETARY BASIS) – OCEAN-BASED RECREATION FUND
Fiscal Year Ended June 30, 2020**

	Budgeted Amounts		Actual on Budgetary Basis	Variance With Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Revenues	\$ 20,379,316	\$ 18,523,052	\$ 18,523,052	\$ --
	<u>20,379,316</u>	<u>18,523,052</u>	<u>18,523,052</u>	<u>--</u>
EXPENDITURES				
Culture and recreation	20,379,316	18,523,052	17,387,062	1,135,990
	<u>20,379,316</u>	<u>18,523,052</u>	<u>17,387,062</u>	<u>1,135,990</u>
Excess of revenues over expenditures	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 1,135,990</u>	<u>\$ 1,135,990</u>

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL (BUDGETARY BASIS) – SPECIAL LAND DEVELOPMENT FUND
Fiscal Year Ended June 30, 2020**

	Budgeted Amounts		Actual on Budgetary Basis	Variance With Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Revenues	\$ 12,533,676	\$ 20,815,861	\$ 20,815,861	\$ --
	<u>12,533,676</u>	<u>20,815,861</u>	<u>20,815,861</u>	<u>--</u>
EXPENDITURES				
Government-wide support	12,533,676	20,815,861	9,695,955	11,119,906
	<u>12,533,676</u>	<u>20,815,861</u>	<u>9,695,955</u>	<u>11,119,906</u>
Excess of revenues over expenditures	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 11,119,906</u>	<u>\$ 11,119,906</u>

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL (BUDGETARY BASIS) – LAND CONSERVATION FUND
Fiscal Year Ended June 30, 2020**

	Budgeted Amounts		Actual on Budgetary Basis	Variance With Final Budget - Positive (Negative)
	Original	Final		
REVENUES				
Revenues	\$ 15,854,181	\$ 7,507,232	\$ 7,507,232	\$ --
	<u>15,854,181</u>	<u>7,507,232</u>	<u>7,507,232</u>	<u>--</u>
EXPENDITURES				
Government-wide support	15,854,181	7,507,232	5,060,169	2,447,063
	<u>15,854,181</u>	<u>7,507,232</u>	<u>5,060,169</u>	<u>2,447,063</u>
Excess of revenues over expenditures	<u>\$ --</u>	<u>\$ --</u>	<u>\$ 2,447,063</u>	<u>\$ 2,447,063</u>

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF REVENUES AND EXPENDITURES -
BUDGET AND ACTUAL (BUDGETARY BASIS) -
NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)
Fiscal Year Ended June 30, 2020**

NOTE A - BUDGETING AND BUDGETARY CONTROL

Revenue estimates are provided to the State Legislature at the time of budget consideration and are revised and updated periodically during the fiscal year. Amounts reflected by the DLNR as budgeted revenues are those estimates as compiled by the Council on Revenues and the State Director of Finance. Budgeted expenditures for the DLNR's general fund are provided to B&F for accumulation with budgeted amounts of the other State agencies and included in the Governor's executive budget that is subject to legislative approval.

To the extent not expended or encumbered, general fund appropriations generally lapse at the end of the fiscal year for which the appropriations were made. The State Legislature specifies the lapse date and any other particular conditions relating to terminating the authorization for other appropriations.

For purposes of budgeting, the DLNR's budgetary fund structure and accounting principles differ from those utilized to present the financial statements in conformity with GAAP. Since the budgetary basis differs from GAAP, budget and actual amounts in the statements of budgetary comparison schedules are presented on the budgetary basis.

A reconciliation of excess of revenues over expenditures on a budgetary basis for the fiscal year ended June 30, 2020 to excess of revenues over expenditures presented in GAAP, is set forth as follows:

	<u>General</u>	<u>Federal Grant Fund</u>	<u>Ocean Based Recreation</u>	<u>Special Land Development</u>	<u>Land Conservation</u>
Excess of revenues over expenditures - actual on a budgetary basis	\$ --	\$ 7,192,211	\$ 1,135,990	\$ 11,119,906	\$ 2,447,063
Reserved for encumbrance at fiscal year end	13,973,439	5,200,238	3,141,138	1,329,657	3,321,476
Expenditures for liquidation of prior fiscal year encumbrances	(17,952,379)	(14,360,340)	(2,079,109)	(1,467,403)	(7,433,763)
Net accrued revenues and expenditures	<u>(382,291)</u>	<u>1,967,891</u>	<u>(1,431,685)</u>	<u>(445,572)</u>	<u>(625,846)</u>
Excess (deficiency) of revenues over expenditures - GAAP basis	<u>\$ (4,361,231)</u>	<u>\$ --</u>	<u>\$ 766,334</u>	<u>\$ 10,536,588</u>	<u>\$ (2,291,070)</u>

SUPPLEMENTARY INFORMATION

**Department of Land and Natural Resources
State of Hawaii
COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Special Land Development Fund - Other	Bureau of Conveyances Fund	Commercial Fisheries Fund	Forest Stewardship Fund	Wildlife Revolving Fund	Conservation Resource Enforcement Fund	Natural Area Reserves Fund	Historic Preservation Fund	Subtotal Carried Forward
ASSETS:									
Cash and short-term cash investments held in State Treasury	\$ 3,369,366	\$ 5,920,247	\$ 298,087	\$ 449,486	\$ 811,271	\$ 975,042	\$ 1,221,572	\$ 183,676	\$ 13,228,747
Receivables:									
General leases and licenses, net of allowance for doubtful accounts	--	--	--	--	--	--	--	--	--
Accrued interest - investment pool	8,125	11,540	430	231	1,535	2,086	2,263	515	26,725
Due from other State Agencies	--	--	--	14,424	--	9,350	--	925	24,699
Due from other governmental funds	8,652	--	16,011	112,402	1,928	101,367	--	294,593	534,953
Total assets	<u>\$ 3,386,143</u>	<u>\$ 5,931,787</u>	<u>\$ 314,528</u>	<u>\$ 576,543</u>	<u>\$ 814,734</u>	<u>\$ 1,087,845</u>	<u>\$ 1,223,835</u>	<u>\$ 479,709</u>	<u>\$ 13,815,124</u>
LIABILITIES:									
Vouchers and contracts payable	\$ 226,227	\$ 76,816	\$ 8,628	\$ 10,245	\$ 8,130	\$ 25,858	\$ --	\$ 4,674	\$ 360,578
Accrued wages and employee benefits payable	33,595	176,183	5,465	--	10,411	7,184	--	--	232,838
Due to other State agencies	--	124,868	2,978	--	--	--	--	--	127,846
Unearned revenue	--	--	--	24,048	--	--	--	--	24,048
Total liabilities	<u>259,822</u>	<u>377,867</u>	<u>17,071</u>	<u>34,293</u>	<u>18,541</u>	<u>33,042</u>	<u>--</u>	<u>4,674</u>	<u>745,310</u>
FUND BALANCES:									
Restricted	--	--	--	--	--	--	--	--	--
Committed	3,126,321	5,553,920	297,457	542,250	796,193	1,054,803	1,223,835	475,035	13,069,814
Total fund balances	<u>3,126,321</u>	<u>5,553,920</u>	<u>297,457</u>	<u>542,250</u>	<u>796,193</u>	<u>1,054,803</u>	<u>1,223,835</u>	<u>475,035</u>	<u>13,069,814</u>
Total liabilities and fund balances	<u>\$ 3,386,143</u>	<u>\$ 5,931,787</u>	<u>\$ 314,528</u>	<u>\$ 576,543</u>	<u>\$ 814,734</u>	<u>\$ 1,087,845</u>	<u>\$ 1,223,835</u>	<u>\$ 479,709</u>	<u>\$ 13,815,124</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Subtotal Brought Forward	Na Ala Hele Park Development Fund	Sport-Fish Restoration Fund	State Parks Operations Fund	Turtle Bay Conservation Fund	Water and Land Development Fund	Donations, Gifts and Grants Fund	In-Lieu Fee Mitigation Program Fund	Subtotal Carried Forward
ASSETS:									
Cash and short-term cash investments held in State Treasury	\$ 13,228,747	\$ 60,939	\$ 82,712	\$ 3,499,521	\$ 7,297,696	\$ 1,757,360	\$ 20,720	\$ 6,110,019	\$ 32,057,714
Receivables:									
General leases and licenses, net of allowance for doubtful accounts	--	--	--	6,009	--	--	--	--	6,009
Accrued interest - investment pool	26,725	362	96	6,780	10,774	3,606	--	11,744	60,087
Due from other State Agencies	24,699	--	--	80,941	--	1,938	--	--	107,578
Due from other governmental funds	534,953	88,979	--	--	--	--	--	--	623,932
Total assets	<u>\$ 13,815,124</u>	<u>\$ 150,280</u>	<u>\$ 82,808</u>	<u>\$ 3,593,251</u>	<u>\$ 7,308,470</u>	<u>\$ 1,762,904</u>	<u>\$ 20,720</u>	<u>\$ 6,121,763</u>	<u>\$ 32,855,320</u>
LIABILITIES:									
Vouchers and contracts payable	\$ 360,578	\$ 735	\$ --	\$ 58,747	\$ --	\$ 15,797	\$ 10,360	\$ 18,537	\$ 464,754
Accrued wages and employee benefits payable	232,838	12,987	896	148,838	--	19,742	--	--	415,301
Due to other State agencies	127,846	16,735	--	--	--	--	--	--	144,581
Unearned revenue	24,048	--	--	298,741	--	--	--	--	322,789
Total liabilities	<u>745,310</u>	<u>30,457</u>	<u>896</u>	<u>506,326</u>	<u>--</u>	<u>35,539</u>	<u>10,360</u>	<u>18,537</u>	<u>1,347,425</u>
FUND BALANCES:									
Restricted	--	--	--	--	--	--	10,360	6,103,226	6,113,586
Committed	13,069,814	119,823	81,912	3,086,925	7,308,470	1,727,365	--	--	25,394,309
Total fund balances	<u>13,069,814</u>	<u>119,823</u>	<u>81,912</u>	<u>3,086,925</u>	<u>7,308,470</u>	<u>1,727,365</u>	<u>10,360</u>	<u>6,103,226</u>	<u>31,507,895</u>
Total liabilities and fund balances	<u>\$ 13,815,124</u>	<u>\$ 150,280</u>	<u>\$ 82,808</u>	<u>\$ 3,593,251</u>	<u>\$ 7,308,470</u>	<u>\$ 1,762,904</u>	<u>\$ 20,720</u>	<u>\$ 6,121,763</u>	<u>\$ 32,855,320</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Subtotal Brought Forward	Ecosystem Protection and Restoration Fund	Donations, Gifts and Grants - Private & Gov't Fund	Assistance in Managing Land Fund	Kahoolawe Rehabilitation Trust Fund	Endangered Species Trust Fund	Dam and Reservoir Safety Fund	Native Resources and Fire Protection Fund	Subtotal Carried Forward
ASSETS:									
Cash and short-term cash investments held in State Treasury	\$ 32,057,714	\$ 5,769	\$ 20,257,216	\$ 25,203	\$ 1,428,945	\$ 3,828,233	\$ 4,078,334	\$ 384,302	\$ 62,065,716
Receivables:									
General leases and licenses, net of allowance for doubtful accounts	6,009	--	--	--	--	--	--	--	6,009
Accrued interest - investment pool	60,087	7	39,282	31	2,353	5,254	7,674	748	115,436
Due from other State Agencies	107,578	--	--	--	--	--	16,785	--	124,363
Due from other governmental funds	623,932	--	--	--	154,118	--	105,913	--	883,963
Total assets	<u>\$ 32,855,320</u>	<u>\$ 5,776</u>	<u>\$ 20,296,498</u>	<u>\$ 25,234</u>	<u>\$ 1,585,416</u>	<u>\$ 3,833,487</u>	<u>\$ 4,208,706</u>	<u>\$ 385,050</u>	<u>\$ 63,195,487</u>
LIABILITIES:									
Vouchers and contracts payable	\$ 464,754	\$ --	\$ 1,526,272	\$ --	\$ --	\$ 376,856	\$ 179,606	\$ --	\$ 2,547,488
Accrued wages and employee benefits payable	415,301	--	--	--	--	4,079	28,822	--	448,202
Due to other State agencies	144,581	--	--	--	--	--	--	--	144,581
Unearned revenue	322,789	--	--	--	--	--	--	--	322,789
Total liabilities	<u>1,347,425</u>	<u>--</u>	<u>1,526,272</u>	<u>--</u>	<u>--</u>	<u>380,935</u>	<u>208,428</u>	<u>--</u>	<u>3,463,060</u>
FUND BALANCES:									
Restricted	6,113,586	--	18,770,226	25,234	1,585,416	3,452,552	--	--	29,947,014
Committed	25,394,309	5,776	--	--	--	--	4,000,278	385,050	29,785,413
Total fund balances	<u>31,507,895</u>	<u>5,776</u>	<u>18,770,226</u>	<u>25,234</u>	<u>1,585,416</u>	<u>3,452,552</u>	<u>4,000,278</u>	<u>385,050</u>	<u>59,732,427</u>
Total liabilities and fund balances	<u>\$ 32,855,320</u>	<u>\$ 5,776</u>	<u>\$ 20,296,498</u>	<u>\$ 25,234</u>	<u>\$ 1,585,416</u>	<u>\$ 3,833,487</u>	<u>\$ 4,208,706</u>	<u>\$ 385,050</u>	<u>\$ 63,195,487</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING BALANCE SHEET – NON-MAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Subtotal Brought Forward	Water Resources Fund	Water Resources Trust Fund	Natural Physical Environment Fund	Natural Physical Environment Trust Fund	Life Guard Services Fund	Total Other Governmental Funds
ASSETS:							
Cash and short-term cash investments held in State Treasury	\$ 62,065,716	\$ 655,992	\$ --	\$ 941,138	\$ 8	\$ --	\$ 63,662,854
Receivables:							
General leases and licenses, net of allowance for doubtful accounts	6,009	--	--	--	--	--	6,009
Accrued interest - investment pool	115,436	1,218	--	2,081	--	--	118,735
Due from other State Agencies	124,363	3,796	--	167	--	--	128,326
Due from other governmental funds	883,963	--	--	--	--	--	883,963
Total assets	<u>\$ 63,195,487</u>	<u>\$ 661,006</u>	<u>\$ --</u>	<u>\$ 943,386</u>	<u>\$ 8</u>	<u>\$ --</u>	<u>\$ 64,799,887</u>
LIABILITIES:							
Vouchers and contracts payable	\$ 2,547,488	\$ 37,292	\$ --	\$ 18,904	\$ --	\$ --	\$ 2,603,684
Accrued wages and employee benefits payable	448,202	--	--	88,336	--	--	536,538
Due to other State agencies	144,581	--	--	--	--	--	144,581
Unearned revenue	322,789	30	--	--	--	--	322,819
Total liabilities	<u>3,463,060</u>	<u>37,322</u>	<u>--</u>	<u>107,240</u>	<u>--</u>	<u>--</u>	<u>3,607,622</u>
FUND BALANCES:							
Restricted	29,947,014	--	--	--	8	--	29,947,022
Committed	29,785,413	623,684	--	836,146	--	--	31,245,243
Total fund balances	<u>59,732,427</u>	<u>623,684</u>	<u>--</u>	<u>836,146</u>	<u>8</u>	<u>--</u>	<u>61,192,265</u>
Total liabilities and fund balances	<u>\$ 63,195,487</u>	<u>\$ 661,006</u>	<u>\$ --</u>	<u>\$ 943,386</u>	<u>\$ 8</u>	<u>\$ --</u>	<u>\$ 64,799,887</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Special Land Development Fund - Other	Bureau of Conveyances Fund	Commercial Fisheries Fund	Forest Stewardship Fund	Wildlife Revolving Fund	Conservation Resource Enforcement Fund	Natural Area Reserves Fund	Historic Preservation Fund	Subtotal Carried Forward
REVENUES:									
State allotments, net	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental revenue	76,404	--	--	--	44,115	--	--	25,912	146,431
General leases, licenses and permits	--	--	326,633	213,378	494,495	--	--	--	1,034,506
Fees and service charges	--	7,777,780	2,000	48,257	768	2,862	--	95,715	7,927,382
Taxes, fuel and others	--	--	--	--	--	--	--	--	--
Interest	67,368	110,020	4,892	6,829	55,230	21,242	33,066	3,410	302,057
Other	--	--	--	136,443	--	--	--	8,694	145,137
Total revenues	<u>143,772</u>	<u>7,887,800</u>	<u>333,525</u>	<u>404,907</u>	<u>594,608</u>	<u>24,104</u>	<u>33,066</u>	<u>133,731</u>	<u>9,555,513</u>
EXPENDITURES:									
Economic development	1,117,722	--	237,446	311,910	--	--	--	--	\$ 1,667,078
Environmental protection	1,147,579	--	--	--	--	637,302	--	--	1,784,881
Culture and recreation	557,311	--	--	--	477,521	--	--	97,099	1,131,931
Public safety	--	--	--	--	--	--	--	--	--
Individual rights	--	6,784,621	--	--	--	--	--	--	6,784,621
Government-wide support	--	--	--	--	--	--	--	--	--
Debt service:									
Principal on long-term debt	--	--	--	--	--	--	--	--	--
Interest on long-term debt	--	--	--	--	--	--	--	--	--
Total expenditures	<u>2,822,612</u>	<u>6,784,621</u>	<u>237,446</u>	<u>311,910</u>	<u>477,521</u>	<u>637,302</u>	<u>--</u>	<u>97,099</u>	<u>11,368,511</u>
Excess (deficiency) of revenues over expenditures	<u>(2,678,840)</u>	<u>1,103,179</u>	<u>96,079</u>	<u>92,997</u>	<u>117,087</u>	<u>(613,198)</u>	<u>33,066</u>	<u>36,632</u>	<u>(1,812,998)</u>
OTHER FINANCING SOURCES (USES):									
Transfers in	2,949,872	--	--	--	--	500,000	--	--	3,449,872
Transfers out	--	(244,410)	(133,733)	(54,191)	--	(18,035)	--	--	(450,369)
Total other financing sources (uses)	<u>2,949,872</u>	<u>(244,410)</u>	<u>(133,733)</u>	<u>(54,191)</u>	<u>--</u>	<u>481,965</u>	<u>--</u>	<u>--</u>	<u>2,999,503</u>
Net change in fund balances	<u>271,032</u>	<u>858,769</u>	<u>(37,654)</u>	<u>38,806</u>	<u>117,087</u>	<u>(131,233)</u>	<u>33,066</u>	<u>36,632</u>	<u>1,186,505</u>
Fund balances, beginning of fiscal year, as previously reported	2,809,009	4,602,336	330,311	493,569	667,718	1,161,644	890,441	438,315	11,393,343
Prior period adjustment	46,280	92,815	4,800	9,875	11,388	24,392	300,328	88	489,966
Fund balances, beginning of fiscal year, as restated	<u>2,855,289</u>	<u>4,695,151</u>	<u>335,111</u>	<u>503,444</u>	<u>679,106</u>	<u>1,186,036</u>	<u>1,190,769</u>	<u>438,403</u>	<u>11,883,309</u>
Fund balances, end of fiscal year	<u>\$ 3,126,321</u>	<u>\$ 5,553,920</u>	<u>\$ 297,457</u>	<u>\$ 542,250</u>	<u>\$ 796,193</u>	<u>\$ 1,054,803</u>	<u>\$ 1,223,835</u>	<u>\$ 475,035</u>	<u>\$ 13,069,814</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Subtotal Brought Forward	Na Ala Hele Park Development Fund	Sport-Fish Restoration Fund	State Parks Operations Fund	Turtle Bay Conservation Fund	Water and Land Development Fund	Donations, Gifts and Grants Fund	In-Lieu Fee Mitigation Program Fund	Subtotal Carried Forward
REVENUES:									
State allotments, net	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental revenue	146,431	--	750	4,040	--	--	--	--	151,221
General leases, licenses and permits	1,034,506	--	21,933	4,942,529	--	--	--	--	5,998,968
Fees and service charges	7,927,382	40,591	--	918,459	--	--	--	--	8,886,432
Taxes, fuel and others	--	232,554	--	--	1,250,000	--	--	--	1,482,554
Interest	302,057	1,908	1,480	60,708	84,278	33,888	--	115,237	599,556
Other	145,137	--	--	3,647	--	--	20,720	--	169,504
Total revenues	<u>9,555,513</u>	<u>275,053</u>	<u>24,163</u>	<u>5,929,383</u>	<u>1,334,278</u>	<u>33,888</u>	<u>20,720</u>	<u>115,237</u>	<u>17,288,235</u>
EXPENDITURES:									
Economic development	1,667,078	--	--	--	--	672,656	--	--	2,339,734
Environmental protection	1,784,881	--	--	--	--	--	138,980	--	1,923,861
Culture and recreation	1,131,931	408,088	20,283	7,066,412	--	--	--	--	8,626,714
Public safety	--	--	--	--	--	--	--	--	--
Individual rights	6,784,621	--	--	--	--	--	--	--	6,784,621
Government-wide support	--	--	--	--	--	--	10,360	--	10,360
Debt service:									
Principal on long-term debt	--	--	--	--	1,570,000	--	--	--	1,570,000
Interest on long-term debt	--	--	--	--	961,169	--	--	--	961,169
Total expenditures	<u>11,368,511</u>	<u>408,088</u>	<u>20,283</u>	<u>7,066,412</u>	<u>2,531,169</u>	<u>672,656</u>	<u>10,360</u>	<u>138,980</u>	<u>22,216,459</u>
Excess (deficiency) of revenues over expenditures	<u>(1,812,998)</u>	<u>(133,035)</u>	<u>3,880</u>	<u>(1,137,029)</u>	<u>(1,196,891)</u>	<u>(638,768)</u>	<u>10,360</u>	<u>(23,743)</u>	<u>(4,928,224)</u>
OTHER FINANCING SOURCES (USES):									
Transfers in	3,449,872	250,000	--	1,900,000	1,500,000	795,324	--	--	7,895,196
Transfers out	(450,369)	(4,989)	--	(202,922)	--	(151,138)	--	--	(809,418)
Total other financing sources (uses)	<u>2,999,503</u>	<u>245,011</u>	<u>--</u>	<u>1,697,078</u>	<u>1,500,000</u>	<u>644,186</u>	<u>--</u>	<u>--</u>	<u>7,085,778</u>
Net change in fund balances	<u>1,186,505</u>	<u>111,976</u>	<u>3,880</u>	<u>560,049</u>	<u>303,109</u>	<u>5,418</u>	<u>10,360</u>	<u>(23,743)</u>	<u>2,157,554</u>
Fund balances, beginning of fiscal year, as previously reported	11,393,343	7,091	76,650	2,483,874	7,005,361	1,690,482	--	6,007,701	28,664,502
Prior period adjustment	489,966	756	1,382	43,002	--	31,465	--	119,268	685,839
Fund balances, beginning of fiscal year, as restated	<u>11,883,309</u>	<u>7,847</u>	<u>78,032</u>	<u>2,526,876</u>	<u>7,005,361</u>	<u>1,721,947</u>	<u>--</u>	<u>6,126,969</u>	<u>29,350,341</u>
Fund balances, end of fiscal year	<u>\$ 13,069,814</u>	<u>\$ 119,823</u>	<u>\$ 81,912</u>	<u>\$ 3,086,925</u>	<u>\$ 7,308,470</u>	<u>\$ 1,727,365</u>	<u>\$ 10,360</u>	<u>\$ 6,103,226</u>	<u>\$ 31,507,895</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Subtotal Brought Forward	Ecosystem Protection and Restoration Fund	Donations, Gifts and Grants - Private & Gov't Fund	Assistance in Managing Land Fund	Kahoolawe Rehabilitation Trust Fund	Endangered Species Trust Fund	Dam and Reservoir Safety Fund	Native Resources and Fire Protection Fund	Subtotal Carried Forward
REVENUES:									
State allotments, net	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental revenue	151,221	--	657,929	--	--	--	21,167	--	830,317
General leases, licenses and permits	5,998,968	--	--	--	2,550	--	--	--	6,001,518
Fees and service charges	8,886,432	--	--	--	41,580	332,416	601,139	--	9,861,567
Taxes, fuel and others	1,482,554	--	--	--	--	--	--	--	1,482,554
Interest	599,556	90	401,890	466	12,119	63,125	72,384	7,335	1,156,965
Other	169,504	--	1,861,685	--	861,810	1,587,965	2,802	--	4,483,766
Total revenues	<u>17,288,235</u>	<u>90</u>	<u>2,921,504</u>	<u>466</u>	<u>918,059</u>	<u>1,983,506</u>	<u>697,492</u>	<u>7,335</u>	<u>23,816,687</u>
EXPENDITURES:									
Economic development	2,339,734	--	--	--	--	--	--	--	2,339,734
Environmental protection	1,923,861	--	5,926,503	--	(24,577)	1,905,684	--	--	9,731,471
Culture and recreation	8,626,714	--	--	--	--	--	28,822	--	8,655,536
Public safety	--	--	--	--	--	--	1,414,420	--	1,414,420
Individual rights	6,784,621	--	--	--	--	--	--	--	6,784,621
Government-wide support	10,360	--	--	--	--	--	--	--	10,360
Debt service:									
Principal on long-term debt	1,570,000	--	--	--	--	--	--	--	1,570,000
Interest on long-term debt	961,169	--	--	--	--	--	--	--	961,169
Total expenditures	<u>22,216,459</u>	<u>--</u>	<u>5,926,503</u>	<u>--</u>	<u>(24,577)</u>	<u>1,905,684</u>	<u>1,443,242</u>	<u>--</u>	<u>31,467,311</u>
Excess (deficiency) of revenues over expenditures	<u>(4,928,224)</u>	<u>90</u>	<u>(3,004,999)</u>	<u>466</u>	<u>942,636</u>	<u>77,822</u>	<u>(745,750)</u>	<u>7,335</u>	<u>(7,650,624)</u>
OTHER FINANCING SOURCES (USES):									
Transfers in	7,895,196	--	--	--	--	--	1,073,653	--	8,968,849
Transfers out	(809,418)	--	--	--	--	--	--	(16,492)	(825,910)
Total other financing sources (uses)	<u>7,085,778</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>--</u>	<u>1,073,653</u>	<u>(16,492)</u>	<u>8,142,939</u>
Net change in fund balances	<u>2,157,554</u>	<u>90</u>	<u>(3,004,999)</u>	<u>466</u>	<u>942,636</u>	<u>77,822</u>	<u>327,903</u>	<u>(9,157)</u>	<u>492,315</u>
Fund balances, beginning of fiscal year, as previously reported	28,664,502	5,686	21,425,588	23,813	632,715	3,290,314	3,602,604	370,626	58,015,848
Prior period adjustment	685,839	--	349,637	955	10,065	84,416	69,771	23,581	1,224,264
Fund balances, beginning of fiscal year, as restated	<u>29,350,341</u>	<u>5,686</u>	<u>21,775,225</u>	<u>24,768</u>	<u>642,780</u>	<u>3,374,730</u>	<u>3,672,375</u>	<u>394,207</u>	<u>59,240,112</u>
Fund balances, end of fiscal year	<u>\$ 31,507,895</u>	<u>\$ 5,776</u>	<u>\$ 18,770,226</u>	<u>\$ 25,234</u>	<u>\$ 1,585,416</u>	<u>\$ 3,452,552</u>	<u>\$ 4,000,278</u>	<u>\$ 385,050</u>	<u>\$ 59,732,427</u>

**Department of Land and Natural Resources
State of Hawaii
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - NONMAJOR GOVERNMENTAL FUNDS
June 30, 2020**

	Subtotal Brought Forward	Water Resources Fund	Water Resources Trust Fund	Natural Physical Environment Fund	Natural Physical Environment Trust Fund	Life Guard Services Fund	Total Other Governmental Funds
REVENUES:							
State allotments, net	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --	\$ --
Intergovernmental revenue	830,317	--	--	5,697	--	--	836,014
General leases, licenses and permits	6,001,518	72,973	--	--	--	--	6,074,491
Fees and service charges	9,861,567	30,250	--	--	--	--	9,891,817
Taxes, fuel and others	1,482,554	--	--	--	--	--	1,482,554
Interest	1,156,965	13,809	--	19,132	--	--	1,189,906
Other	4,483,766	--	--	42,090	--	--	4,525,856
Total revenues	<u>23,816,687</u>	<u>117,032</u>	<u>--</u>	<u>66,919</u>	<u>--</u>	<u>--</u>	<u>24,000,638</u>
EXPENDITURES:							
Economic development	2,339,734	--	--	--	--	--	2,339,734
Environmental protection	9,731,471	214,384	130,874	2,178,156	--	--	12,254,885
Culture and recreation	8,655,536	--	--	--	--	74,911	8,730,447
Public safety	1,414,420	--	--	--	--	--	1,414,420
Individual rights	6,784,621	--	--	--	--	--	6,784,621
Government-wide support	10,360	--	--	--	--	--	10,360
Debt service:							
Principal on long-term debt	1,570,000	--	--	--	--	--	1,570,000
Interest on long-term debt	961,169	--	--	--	--	--	961,169
Total expenditures	<u>31,467,311</u>	<u>214,384</u>	<u>130,874</u>	<u>2,178,156</u>	<u>--</u>	<u>74,911</u>	<u>34,065,636</u>
Excess (deficiency) of revenues over expenditures	<u>(7,650,624)</u>	<u>(97,352)</u>	<u>(130,874)</u>	<u>(2,111,237)</u>	<u>--</u>	<u>(74,911)</u>	<u>(10,064,998)</u>
OTHER FINANCING SOURCES (USES):							
Transfers in	8,968,849	--	--	2,425,292	--	--	11,394,141
Transfers out	(825,910)	(62,275)	--	--	--	--	(888,185)
Total other financing sources (uses)	<u>8,142,939</u>	<u>(62,275)</u>	<u>--</u>	<u>2,425,292</u>	<u>--</u>	<u>--</u>	<u>10,505,956</u>
Net change in fund balances	<u>492,315</u>	<u>(159,627)</u>	<u>(130,874)</u>	<u>314,055</u>	<u>--</u>	<u>(74,911)</u>	<u>440,958</u>
Fund balances, beginning of fiscal year, as previously reported	58,015,848	768,289	130,874	508,492	8	74,911	59,498,422
Prior period adjustment	1,224,264	15,022	--	13,599	--	--	1,252,885
Fund balances, beginning of fiscal year, as restated	<u>59,240,112</u>	<u>783,311</u>	<u>130,874</u>	<u>522,091</u>	<u>8</u>	<u>74,911</u>	<u>60,751,307</u>
Fund balances, end of fiscal year	<u>\$ 59,732,427</u>	<u>\$ 623,684</u>	<u>\$ --</u>	<u>\$ 836,146</u>	<u>\$ 8</u>	<u>\$ --</u>	<u>\$ 61,192,265</u>

PART II

**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS**

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

The Auditor
State of Hawaii

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Department of Land and Natural Resources of the State of Hawaii (Department) as of and for the fiscal year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the Department's basic financial statements, and have issued our report thereon dated October 1, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Department's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. Accordingly, we do not express an opinion on the effectiveness of the Department's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified.

We did identify certain deficiencies in internal control, described in the accompanying schedule of findings as items 2020-001 to 2020-004 that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Department's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Department's Response to Findings

The Department's response to the findings identified in our audit is described in the accompanying response of the Department of Land and Natural Resources, State of Hawaii. The Department's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

N&K CPAs, Inc.

Honolulu, Hawaii
October 1, 2021

PART III
SCHEDULE OF FINDINGS

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings

2020-001 Improve Recordkeeping to Prepare Accrual Basis Financial Statements

Criteria:

Management is responsible for establishing and maintaining internal control over financial reporting to permit the preparation of the DLNR's financial statements in conformity with accounting principles generally accepted in the United States of America. These accounting principles require government-wide financial statements to be prepared on an accrual basis and the governmental fund financial statements to be prepared on a modified accrual basis. The performance of reconciliations is a standard internal control procedure over financial reporting.

Condition:

The DLNR construction section maintains an on-going listing of active construction projects to determine whether memorandums have been prepared. This listing is also updated continually and used to prepare the semi-annual report due to DAGS on January 10 and August 10. The DLNR construction section informs the engineering section of the completed projects. The DLNR engineering section prepares triplicate copies of the preliminary memorandum to the various divisions of assets placed in service to be capitalized as a tangible asset on a quarterly basis. One copy remains in engineering, another copy is forwarded to the applicable division and the remaining copy is forwarded to fiscal. The fiscal section attempts to follow up with the various divisions regarding the completion of SPO Form 17-A, Detail Inventory of Property Processing. However, if the fiscal section does not receive a response from the various divisions, no further attempts are made.

The DLNR's capital assets are maintained and accumulated in the DAGS Fixed Assets Inventory System ("FAIS") where quarterly transaction reports of additions and deletions to capital assets are generated. Divisions are responsible for the additions and deletions of information entered into the FAIS and for the review of the quarterly reports and notification to the fiscal section of any errors. These FAIS reports are reviewed by the fiscal section quarterly and reconciled to the roll-forward spreadsheet to identify any projects completed to be removed from the roll-forward spreadsheet. Projects are transferred only upon receipt of the SPO Form 17-A.

The DLNR had the following errors in their capital asset balances noted during the audit for the fiscal year ended June 30, 2020 which resulted in a net prior period overstatement of approximately \$1.4 million:

- Approximately \$2.5 million in capital asset additions were from prior years.
- Approximately \$1.7 million in costs were included in CIP projects that should not have been capitalized.
- Approximately \$1.7 million in capital asset additions were incorrectly reflected in buildings instead of land improvements.
- Approximately \$0.5 million in CIP additions were overstated due to an overstatement of retainage payable.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-001 Improve Recordkeeping to Prepare Accrual Basis Financial Statements (Continued)

During our audit, we also noted that the fiscal year 2019 interest income of \$2.56 million was received and recorded in fiscal year 2020 which resulted in an understatement of approximately \$2.42 million in the governmental fund and approximately \$0.14 million to the agency fund.

Cause:

The different divisions of the DLNR are responsible for timely notifying the fiscal section of errors noted in the quarterly FAIS reports. The divisions are also responsible for communicating to the fiscal section the additions reported on the FAIS report that should be capitalized and transferred from the CIP roll-forward spreadsheet of on-going projects or expensed as normal maintenance and repairs.

The interest income for fiscal year 2019 was not accrued due to oversight and the untimely information provided by Budget and Finance.

Effect:

The DLNR was unable to prepare its financial statements in accordance with GAAP in a timely manner. The deficiencies in internal control over financial reporting resulted in misstatements in the financial statements. The DLNR's failure to timely complete reconciliations and identify errors in the financial reports could result in material errors and inaccurate financial information provided to management and the State.

Recommendation:

The DLNR should continue to monitor established procedures to ensure that errors in the FAIS reports and completed CIP projects are communicated timely by the divisions to the fiscal section in order to properly capitalize, transfer, depreciate capital assets and expense costs for completed projects in the appropriate accounting period. In addition, the DLNR should also continue to maintain and reconcile the CIP schedule throughout the year in order to maintain the correct balance of on-going projects at year end with appropriate capitalization, depreciation and expensing of repairs and maintenance costs accounted for to produce meaningful and accurate financial statements.

The DLNR should improve the coordination within the DLNR and also between Budget and Finance or other departments in its recordkeeping process in preparing accrual basis accounting schedules. All accounting schedules prepared on an accrual basis should be reviewed and reconciled to the supporting account totals in a timely manner. Accounting procedures should be consistently applied throughout the DLNR and reconciliation procedures and formatting should be standardized to simplify the review and approval process.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-001 Improve Recordkeeping to Prepare Accrual Basis Financial Statements (Continued)

Views of Responsible Official(s) and Planned Corrective Action:

Management agrees with the finding and recommendation. See Corrective Action Plan on pages 83 to 85.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-002 Reconcile Security Deposits to Cash Held

Criteria:

The performance of reconciliations is a standard internal control procedure over financial reporting. Reconciliations between detailed security deposit listings to the amounts of cash held as security deposits would detect discrepancies of funds not being properly remitted back to former lessees or not appropriately applied to delinquent rents and fees.

Condition:

The DLNR collects security deposits related to the lease of various State lands and facilities including small boat harbor facilities. The divisions that collect the security deposits upon entering lease agreements maintain listings of these cash security deposits. The cash security deposits are to be returned to the lessee upon termination of their lease if no balances are owed for rents or other charges. These funds are deposited into the State Treasury in the Land Temporary Deposits account and the Boating Security Deposits account. Reconciliations are currently being performed in fiscal year 2021 between the security deposit listings and the amount of cash held. However, the reconciliations and transfer of funds are not occurring timely.

Cause:

The DLNR has not performed reconciliations for several years and the difference between the balance in the account and the reconciliation has grown due to the untimely reconciliation and transfer of funds.

Effect:

As of June 30, 2020, the cash balance for the Land Temporary Deposits account was deemed to be reconciled. However, the cash balance in the Boating Security Deposits account was greater than the listing of security deposits by approximately \$956,000 of which approximately \$860,000 was transferred to the proper account in February 2021. Funds that possibly should be applied to delinquent rents and fees are being held in the respective DLNR Deposit accounts.

Recommendation:

The DLNR should perform timely reconciliations between the security deposit listings to the respective amount of cash held in the Land Temporary Deposits account and Boating Security Deposits account. Amounts of security deposits identified for past tenants that were delinquent in rents and fees should be timely transferred and applied to those delinquent rents and fees. Reconciliations should be done monthly in order to properly remit funds back to tenants or apply them to back rents and fees on a timely basis.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-002 Reconcile Security Deposits to Cash Held (Continued)

Views of Responsible Official(s) and Planned Corrective Action:

Management agrees with the finding and recommendation. See Corrective Action Plan on pages 83 to 85.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-003 Update Allowance for Uncollectible Accounts and Formalize Procedures to Follow up on Delinquent Receivable Accounts

Criteria:

Generally accepted accounting principles require that receivables be stated at its net realizable value. State of Hawaii policy requires that the approval from the Attorney General also be obtained to write-off a receivable once all efforts have been done to collect the receivable and it has been determined to not be collectible.

Condition:

We noted that accounts receivable aging schedules for rentals of State lands and small boat harbors included receivable accounts in which the Land Division or the Boating and Ocean Recreation Division identified as not collectible. The listing contained some receivables from 2004 and also included notes on the status of collection efforts or whether the lessee was bankrupt or deceased. However, the receivable amounts still remained on the receivable listings. This was due to not obtaining proper approvals for write-offs from either the Land Board or submission to the Attorney General.

The allowance of uncollectible accounts balance also did not include amounts for receivables that are currently delinquent.

During the fiscal year ended June 30, 2020, the Land Division continued to review write-off procedures and has made revisions to its policies and procedures which has been implemented subsequent to fiscal year end 2021. Once complete, they will implement the procedures uniformly.

Cause:

DLNR does not have formal written standardized procedures implemented for the follow-up of delinquent receivables and for writing-off uncollectible balances. This leads to timing and processing discrepancies in the write-off process. The DLNR also does not currently use a collection agency, which results in a slower process of determining which accounts have been truly deemed uncollectible and should go through the approval process to be written off.

The allowance for uncollectible accounts appears to only include old receivables in which there is absolute certainty that no collection will be made. Current delinquencies are not included. The possible uncollectibility of current delinquencies is not factored into what is net realizable value.

Effect:

The net realizable value of the receivables reported in the Ocean-Based Recreation Fund and receivable amounts reported in the Agency Fund are overstated. The accounts receivable systems also continue to list amounts that are deemed uncollectible.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-003 Update Allowance for Uncollectible Accounts and Formalize Procedures to Follow up on Delinquent Receivable Accounts (Continued)

Recommendation:

The allowance for uncollectible accounts should be updated to include portions of current receivable delinquencies. The DLNR should also formalize in writing the procedures to follow up on delinquent receivables. This may include contracting a collection agency, if needed to expedite the process of determining which accounts are uncollectible and then properly seeking Land Board approval for the receivable to be written off followed by submission of the listing to the Attorney General.

Views of Responsible Official(s) and Planned Corrective Action:

Management agrees with the finding and recommendation. See Corrective Action Plan on pages 83 to 85.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

2020-004 Improve Documentation and Procedures for Accounts Receivable System

Criteria:

Implementation of documentation policies provides substance to activities related to legal matters, audits, disputes, and rules and regulations. Documentation reduces operational ambiguity. If documentation is done and implemented, it provides a record and trail of what was performed and whether any issues arose during the process. Reconciliations between two different systems or records of details to summary records provide the opportunity to detect whether there are differences and discrepancies.

As documentation relates to procedures, established written procedures provide personnel with a clear and easily understood plan of action required to carry out or implement an activity or function. Well-written procedures will also help eliminate common misunderstandings by identifying processes required and the steps required to properly complete the process.

In addition, having written standard operating procedures documented makes it easier to train new employees, provides consistency in the performance of operational activities/tasks, and potentially reduces mistakes due to improper performance of tasks. It allows management to guide operations without constant supervisory intervention.

Condition:

The Boating and Ocean Recreation Division uses a property management software to account for the rentals of State lands and other leases at small boat harbors. The receivable report from the new property management software was inaccurate and policies and procedures on tenant payments were not properly applied to the tenant balances. During the fiscal year ended June 30, 2020, the Boating and Ocean Recreation Division drafted procedures as it relates to the software. However, they are still in the process of implementing these procedures.

Cause:

The Boating and Ocean Recreation Division did not maintain documentation of the transfer of balances between the old system and the new system. In addition, the Division has not fully implemented the policies and procedures over the new system which led to errors in the new system.

Effect:

As of June 30, 2020, the Boating and Ocean Recreation Division's property management software's balance for the tenant receivable balance is inaccurate.

**Department of Land and Natural Resources
State of Hawaii
SCHEDULE OF FINDINGS (Continued)
Fiscal Year Ended June 30, 2020**

Ref. No. Financial Statement Internal Control Findings (Continued)

**2020-004 Improve Documentation and Procedures for Accounts Receivable System
(Continued)**

Recommendation:

The Boating and Ocean Recreation Division should continue to implement written policies and procedures for the new system to ensure the accuracy of the tenant receivable balances.

Views of Responsible Official(s) and Planned Corrective Action:

Management agrees with the finding and recommendation. See Corrective Action Plan on pages 83 to 85.

PART IV
CORRECTIVE ACTION PLAN

PART III SCHEDULE OF FINDINGS

2020-001 Improve Recordkeeping to Prepare Accrual Basis Financial Statements

Corrective Action Plan:

Concur. The Department of Land and Natural Resources (DLNR) continues to work on improving the coordination within the department to improve recordkeeping and financial reporting. The department will strive to consistently implement existing controls to track substantial completion and acceptance of work to ensure timely reporting of completed projects. The DLNR is refining existing procedures, such as implementing a closer oversight of the inventory management process, conducting regular reconciliation of the CIP schedule throughout the year to maintain the correct balance of on-going projects at year end with appropriate capitalization, depreciation and expensing of repair and maintenance costs, thus ensuring better recordkeeping and accurate reporting.

The Administrative Services Office will work closely with the various divisions to ensure they maintain adequate accounting schedules and adhere to generally accepted accounting principles. The DLNR has established sound reporting practices to ensure the validity and accuracy of the information. It should be noted that due to the DLNR's desire to pursue accurate financial statements, certain errors from prior years were discovered while doing data cleanup and reconciliation of the capital assets inventory, thus resulting in corrections and adjustments.

The DLNR will continually review and reconcile all accounting schedules prepared on an accrual basis in a timely manner.

Responsible Official(s): Cynthia C. Gomez, Fiscal Management Officer

Anticipated Completion Date: June 30, 2022

**DEPARTMENT OF LAND AND NATURAL RESOURCES
CORRECTIVE ACTION PLAN
JUNE 30, 2020**

2020-002 Reconcile Security Deposits to Cash Held

Corrective Action Plan:

Concur. The DLNR will continually perform timely reconciliations between the security deposit listings to the amount of cash held in the Land Temporary Deposits account and Boating Security Deposits account. The outstanding reconciling items will be appropriately adjusted to accurately reflect the total security deposits.

Responsible Official(s): Cynthia C. Gomez, Fiscal Management Officer

Anticipated Completion Date: June 30, 2022

2020-003 Update Allowance for Uncollectible Accounts and Formalize Procedure to Follow up on Delinquent Receivable Accounts

Corrective Action Plan:

Concur. A process for writing off uncollectible accounts has been in place for both the Land Division and DOBOR. The procedure was recently updated to improve efficiencies in the current system. The updated procedure has been implemented by DOBOR. The Land Division will implement the updated procedures in September 2021.

The Department will utilize the updated procedures and perform in-house collection at this time. However, the DLNR will continue to procure and/or solicit the services of a collection agency in the future should it become necessary.

The Allowance for Uncollectible Accounts was updated in order to show, as accurately as possible, the net realizable value of the Accounts Receivable on the Department's financial statements.

Responsible Official(s): Cynthia C. Gomez, Fiscal Management Officer

Anticipated Completion Date: September 30, 2021

**DEPARTMENT OF LAND AND NATURAL RESOURCES
CORRECTIVE ACTION PLAN
JUNE 30, 2020**

2020-004 Improve Documentation and Procedures for Accounts Receivable System

Corrective Action Plan:

Concur. A system documentation has been recently refined and updated to provide better guidance on the proper use of the system. It has been implemented and in use by DOBOR, accessible to every district and harbor staff. Training for harbor agents is on-going to ensure staff has common understanding by identifying processes required and the steps to be taken to properly perform and complete the tasks.

The negative credits have since been resolved after consultation and guidance from Yardi. Processes and procedures were updated to check for tenants which had both receivable (positive) and pre-payment (negative) balances. Any pre-payments would be applied to existing receivable balances.

Responsible Official(s): Cynthia C. Gomez, Fiscal Management Officer

Anticipated Completion Date: June 30, 2021

PART V
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS

**Department of Land and Natural Resources
State of Hawaii
STATUS REPORT
Fiscal Year Ended June 30, 2020**

This section contains the current status of our prior audit recommendations. The recommendations are referenced to the pages of the previous audit report for the fiscal year ended June 30, 2019, dated December 21, 2020.

SECTION II - FINANCIAL STATEMENT FINDINGS

<u>Recommendations</u>	<u>Status</u>
<p>2019-001 Improve Recordkeeping to Prepare Accrual Basis Financial Statements (p. 72-74)</p> <p>The DLNR should establish formal procedures to ensure that errors in the FAIS reports and completed CIP projects are communicated timely by the divisions to the fiscal section in order to properly capitalize, transfer, depreciate capital assets and expense costs for completed projects in the appropriate accounting period. In addition, the DLNR should also establish procedures to maintain and reconcile the CIP schedule throughout the year in order to maintain the correct balance of on-going projects at year end with appropriate capitalization, depreciation and expensing of repairs and maintenance costs accounted for to produce meaningful and accurate financial statements.</p> <p>The DLNR should improve the coordination within the DLNR in its recordkeeping process in preparing accrual-basis accounting schedules. All accounting schedules prepared on an accrual basis should be reviewed and reconciled to the supporting account totals in a timely manner. Accounting procedures should be consistently applied throughout the DLNR and reconciliation procedures and formatting should be standardized to simplify the review and approval process.</p>	<p>Not accomplished. Refer to current year finding number 2020-001.</p>
<p>2019-002 Reconcile Security Deposits to Cash Held (p. 75)</p> <p>The DLNR should perform reconciliations between the security deposit listings to the respective amount of cash held in the Temporary Deposits account and the Boating Security Deposits account. Amounts of security deposits identified for past tenants that were delinquent in rents and fees should be transferred and applied to those delinquent rents and fees. Reconciliations should be done monthly in order to properly remit funds back to tenants or apply them to back rents and fees on a timely basis.</p>	<p>Partially accomplished. Refer to current year finding number 2020-002.</p>

**Department of Land and Natural Resources
State of Hawaii
STATUS REPORT (Continued)
Fiscal Year Ended June 30, 2020**

Recommendations	Status
<p>2019-003 Update Allowance for Uncollectible Accounts and Formalize Procedures to Follow-up on Delinquent Accounts (p. 76-77)</p> <p>The allowance for uncollectible accounts should be updated to include portions of current receivable delinquencies. The DLNR should also formalize in writing the procedures to follow up on delinquent receivables. This may include contracting a collection agency, if needed, to expedite the process of determining which accounts are uncollectible and then properly seeking Land Board approval for the receivable to be written off followed by submission of the listing to the Attorney General.</p>	<p>Partially accomplished. Refer to current year finding number 2020-003.</p>
<p>2019-004 Improve Documentation and Procedures for Accounts Receivable System (p. 78-79)</p> <p>The Boating and Ocean Recreation Division should continue to implement written policies and procedures for the new system to ensure the accuracy of the tenant receivable balances.</p>	<p>Partially accomplished. Refer to current year finding number 2020-004.</p>