

Exemption Subcommittee Meeting Minutes
Meeting held 15 December 2011

1. Attendance

Present:

David Atkin, Chair
Marjorie Zeigler
Chuck Prentiss
Gary Hooser, Ex-Officio
Mary Steiner, Ex-Officio
Dave Penn, Guest
Jim Sullivan, Guest

2. Description of substance discussed

- Minutes of last meeting approved by acclamation on motion by Chuck, second by Mary.
- Still no pending exemption lists
- Discussed classification system for poll of agencies (e.g., any response? Contact provided? Old , new or old list?). Marjorie to sort agencies into the categories.
- Started list of topics pertaining to the exemption process to be clarified in the new rules:
 - Public notification requirements for exemption declarations
 - Requirement to notify OEQC
 - Threshold for exemption determination (de minimus)
 - Location of exemption determinations
 - Duration for keeping exemption determinations
 - Shelf life of an exemption
 - Statute of limitations to challenge an exemption determination
 - Transferability of exemption
 - Content requirements for exemption determination
 - Case by case exemption determinations (vs. exemption lists)

3. Decisions made

Agenda items for next meeting per above.

David Atkin
Parsons Brinckerhoff
C: 808-351-2448
W: 808-566-2205
atkin@pbworld.com