

ENVIRONMENTAL COUNCIL MEETING MINUTES

LEIOPAPA A KAMEHAMEHA, ROOM 600
235 S. BERETANIA STREET, HONOLULU, HAWAII 96813
JULY 19, 2012, 1400 HOURS UNTIL 1600 HOURS

MEMBERS PRESENT: Mark Ambler, David Atkin; Peter Cooper; Scott Glenn; Gary Gill (Director of Environmental Quality Control, *ex officio*, voting); Charles Prentiss; John Richards; Mary Steiner (Chairperson); Iris Terashima; Shannon Mears, Marjorie Ziegler; Koa Kaulukukui.

MEMBERS ABSENT: Malia Akutagawa; Azita Quan; Glenn Teves

OTHERS PRESENT: Attendance sheet attached

1. CALL TO ORDER: With a quorum of 14 members, Chairperson Mary Steiner called the meeting to order at 2:10 pm.
2. INTRODUCTIONS/ATTENDANCE: Attendance sheet attached.
3. APPROVAL OF MAY 17, 2012 MEETING MINUTES: John Richards moved to approve May 17th meeting minutes, Dave Atkin seconded. No changes were suggested. The Environmental Council approved May 17th meeting minutes by acclamation.
4. ENVIRONMENTAL COUNCIL CHAIR'S REPORT:
 - a. General Housekeeping:
 - i. Chairperson Steiner addressed the importance of preparing documents on time and responding to attendance questions in a timely manner to make it easier adhering to the Sunshine Law.
 - ii. Council discussed how to handle potential conflicts of interest by contacting Attorney General's Office for clarification.
 - b. Election of Chair and Vice Chair:
 - i. Chair: Chuck Prentiss makes motion for Mary Steiner to be re-elected. John Richards seconds. Vote: Mary Steiner abstains, all else in favor. Motion passes.
 - ii. Vice Chair: Mary Steiner makes motion for Scott Glenn to be elected Vice Chair. Pete Cooper seconds. Discussion regarding potential frequency of future conflicts of interest. Vote: Scott Glenn abstains, all else in favor. Motion passes.
 - c. Election of Sub-Committee Chairs:
 - i. John Richards moves to approve as presented. Chuck Prentiss seconds. All in favor. Motion passes. (Committee chairs attached to these minutes).
 - ii. Scott Glenn moves for Mary Steiner to Chair Legislative Committee. John Richards seconds. All in favor. Motion passes.
 - d. Committee assignments:
 - i. Discussion to add Pete Cooper to Exemption Committee. Pete Cooper added. Gary Gill moves to approve Committee assignments with corrections. Shannon Mears seconds. All in favor. Motion passes.
 - e. Retreat Report and Discussion:
 - i. Reflections: Council expressed appreciation and discussed benefits of retreat and guest speakers. It was recommended that grassroots groups participate in the next panel and also that concrete suggestions for solutions can be presented. Also, a suggestion to organize an informal social event was made.
 - ii. Director Criteria: The Council discussed potential criteria for a future OEQC Director. Mary was asked to write a letter to the Governor stating our criteria. Criteria discussed as follows:
 1. Familiar with Ch. 343
 2. Advocate for Environmental Review Process

3. Authority/Reputation with the Governor and Legislature
 4. Political skills/background
 5. Administrative experience
 6. Not too controversial/extremist
 7. Managerial skills
 8. Flexible
 9. Willing to support Environmental Council
- iii. Budget: Mary will put together budget in quarterly format based on past expenses and discussed future needs, including travel, annual report, and retreat. Gary Gill pointed out potential for video and voice conferencing but Council members recall technical difficulties with technology.
 - f. New Sunshine Requirements: Ted Bohlen described changes to sunshine policy. No longer need video for conference call meetings, but must maintain audio and sunshine audio dial-in location.
5. OEQC DIRECTOR'S REPORT:
- a. OEQC Staff Support: OEQC staff member Anna Kelly will produce minutes for the Environmental Council Meetings but Committee Chairs will generate Committee meeting minutes.
 - b. DOH Budget Support: Gary Gill's budget analyst will assist on OEQC and Council budgeting and requests.
 - c. Database project: Still in scoping and design phase as well as cross-checking documents to establish a more complete archive.
 - d. Website updates: Needed changes Council members have noticed on website, such as out of date exemption lists, should be discussed with Leslie Segundo for updating.
 - e. OEQC Fee Bill: Gary Gill recommends preparing draft bill soon if the Council intends to do so this year for submission to the Governor by October.
 - f. Discussion of Council relevance and potential for becoming issue advocates. Topic to be discussed in next month's Council agenda.
6. STANDING COMMITTEE REPORT:
- a. Exemption Committee: Committee Chair Dave Atkin discusses plan to reach out to "timid" agencies with out of date exemption lists/no exemption list. Dave Atkin makes motion to form an investigative sub-committee to assign members of the exemption committee to different agencies to seek information on exemption list reluctance. John Richards seconds. All in favor. Motion passes.
 - b. Rules Committee: Sub-Committee has discussed past rules and some changes needed. Committee Chair Scott Glenn discusses step by step process that is being used to update rules. Questions were raised regarding potential timetable. Scott Glenn hopes to have first Public Hearing by February 2013. Exemption Committee should submit rules language and changes to Scott Glenn before next Council meeting.
 - c. Annual Report Committee: Scott Glenn speaks for the absent Annual Report Committee in introducing GPI proposal for Annual Report. Inclusion of the methodology will allow for University man power and resources. Also discussed was the time restriction if the Committee waits to entertain other ideas. Mary Steiner suggests the Committee hold a meeting next month for more discussion. Scott Glenn makes motion to incorporate GPI into annual report. Iris Terashima seconds. All in favor. Motion passes.
7. PUBLIC TESTIMONY:
- a. Dave Penn urges Council to stay up to date on Environmental Notice publications and projects that are coming through.
8. ADJOURNMENT: Chair Steiner thanked everyone for their time and the meeting was adjourned at 4:00 PM.