

Annual Report Committee Meeting
State of Hawaii Environmental Council
Tuesday, Sept. 4, 2018, 11:15 AM-12:15 PM
Leiopapa A Kamehameha Bldg.
Room 702, 235 S. Beretaina St, Honolulu, Hawaii 96813

MINUTES

Members Present: Rob Parsons (chair), Stephanie Dunbar-Ko, Robin Kaye, Tessie Kinnaman

Members Absent: Mary Begier

Guests: Roy Abe, Ted Bohlen, Laura McIntyre, Onaona Thoene

1. Call to order, roll call, quorum.
Chair R. Parsons called the meeting to order at 11:21 am with a quorum of four members.
2. Introductions.
3. Discussion of 2018 Annual Report
 - a) Review of content
Chair R. Parsons circulated draft minutes from July meeting but noted that approval of minutes was inadvertently omitted from agenda. List of articles discussed for submission to Annual Report was revisited:
 1. Biosecurity/ Invasive Species (Josh Atwood)
 2. Climate Change/ Carbon Neutrality (Scott Glenn)
 3. Rules Revisions (Onaona Thoene, and/or Ron Terry)
 4. Hanalei Recovery (Maka`ala Ka`aumoana)
 5. General Progress Indicators (GPI) (Kirsten Oleson/ Regina Ostergaard)
 6. Cesspools (R. Abe, M. Ka`aumoana, M. Begier)
 - b) Discussion of draft articles submitted
L. McIntyre noted that DBEDT publishes a data book that could be helpful with the GPI article. She noted that the Environmental Council of States (ECOS) is another source of info. As GPI has been included in the past three reports, members agreed that a “new perspective” should be offered.
T. Bohlen noted that the statutory purpose of the Annual Report is to assess the progress of government agencies towards achieving its goals. He cautioned against editorializing or interjecting opinions that haven’t been fully vetted by the Council.
 - c) Next steps
Those writing articles were advised to submit drafts by the next meeting, 10/2.
4. Discuss timeline for 2018 annual report.
T. Bohlen advised to agendize consideration of the Annual Report articles for the next full Council meeting, 10/2.

5. Discussion of Outreach Plan, print, social media, other.
Members agreed to print a limited number of copies, following plan utilized in 2017. It was noted that then-Chair J. Shacat paid for printing costs as a parting gift to the Council. Members noted to check with Director S. Glenn as to whether there may be available OEQC funds for print costs.
Article to be shared through OEQC website and Facebook page. R. Kaye submitting something to Civil Beat to announce release of Annual Report. Members suggested potentially contacting UH Law School to assist with outreach, particularly to highlight the collaboration in admin rules revisions. Members noted that M.Begier has agreed to check whether a friend on Big Island had any graphics design connections on Oahu that might be helpful
6. Next meeting date and agenda.
Probable date of Oct. 2nd for next AR Committee and full Env. Council mtg was noted.
7. Adjournment.
Meeting was adjourned at 12:04pm