Information and Outreach Committee
October 1, 2019, 12:00 PM - 1:00 PM
Room 410, Capitol No. 1 Building, 250 South Hotel Street, Honolulu, Hawaii 96813

Minutes (Draft)

Members Present: Roy Abe (Chair), Robert Parsons (Vice-Chair), Mary Begier, Makaʻala Kaʻaumoana,

Members Absent: None

Public/Guests: Les Segundo (OEQC), Bill Cooper (AG Office)

1. Call to Order, Roll Call, Introductions and Quorum.
   
   Chair R. Abe called the meeting to order at 12:04 pm with a quorum of four members present.

2. Review and approval of May 7, 2019 and September 3, 2019 meeting minutes.
   
   On Item 4, third sentence of the minutes of May 7, M. Kaʻaumoana suggested changing "legislators" to "legislative staff." On Item 4a, fourth and eighth sentences of the September 3, R. Parsons requested that the spelling of his name be corrected. On Item 4b, Kaʻaumoana suggested correcting the sentence by adding "be" after "It could." On Item 4c, third sentence, R. Parsons indicated that the ad hoc group's name should be "Don't Inject, REdirect." The minutes of the May 7, 2019 and September 3, 2019 meetings were unanimously approved as corrected.

   
   The committee reviewed and discussed the draft procedures/checklist for forums and presentations prepared by R. Abe and the written comments provided by M. Kaʻaumoana. M. Kaʻaumoana suggested having the document not be more than two pages. She also suggested having the prior to event items on the first page and day of event and followup items on the second page. R. Abe will incorporate the edits and have a revised version for review by the committee and full council at the next meeting.

4. Environmental Council's participation in future conferences and public events.
   
   R. Abe reported that he sent an email to the Hawaii Water Environment Association, co-sponsor of Pacific Water Conference, regarding possible sponsoring of one or two exhibit booths for the Environmental Council and other nonprofits. He noted that the EC booth could potentially be shared with another non-profit group. M. Kaʻaumoana left a voice mail message with the Hawaii Conservation Alliance. She looked at the calendar on the website of the
Hawaii State Environmental Council
October 1, 2019

Hawaii Visitor and Convention Bureau and found that the listed events are very tourism oriented and there is no listing of all the convention center events. She also contacted Dan Dennison of DLNR who informed her that DLNR does not have a master calendar, but individual divisions may have one. The annual meeting of Hawaii Congress of Planning Officials (HCPO) held in June was mentioned as good event since it involves both government agencies and private consultants. M. Kaʻamoana mentioned that the State legislature has an annual event at the third floor of the state capitol where environmental groups are provided with free exhibit tables. She noted another option is to make arrangements through a legislator to have a room provided to hold an open house event at the capitol. M. Begier mentioned that the Hawaii State Association of Counties (HSAC) conference could also be considered. R. Abe noted that those involved in the EIS process probably already know about the rule changes through The Environmental Notice and the goal might be to reach others who are not familiar with the environmental review process through environmental community events.

M. Kaʻamoana noted that the budget would include developing materials such as a tri-fold board, handouts and a banner. A budget of $500 was suggested for the initial development of materials. The materials could be kept on Oahu and transported to other islands by council members ahead of an upcoming event. Handout could be kept to a minimum since interested folks could be directed to the OEQC website.

M. Begier suggested thinking about the number events the committee and council should participate in. The committee agreed that both the audience being reached and the cost must be evaluated. Two key events appear to be the Hawaii Conservation Conference and the HCPO conference. While Director Scott Glenn has been doing an excellent job on publicizing the new rules, he will be leaving OEQC and there will still be a need to educate others.

5. **Potential new topics and issues for Information & Outreach committee.** R. Parsons did not have new information regarding the timeline for the updates of the individual county integrated solid waste plans. He noted that the updates are important since this is about the only time the public and all the stakeholders can provide input. It is a good time to evaluate what is working, what is not, the costs, and new technologies. The plan is just a guideline and one challenge is having the counties actually follow the plan.

7. **Next committee meeting date and agenda.**
The next committee meeting date is scheduled for November 5, 2019.

8. **Adjournment.**
Adjourned 12:53 pm.