

STATE ENVIRONMENTAL COUNCIL

DEPARTMENT OF HEALTH, STATE OF HAWAII
235 South Beretania Street, Suite 702, Honolulu, HI 96813

Phone: (808) 586-4185
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David Y. Ige
Governor

Chairperson
Puananionaona Thoene

Vice Chair
Mary Begier

Members
Roy Abe
Stephanie Dunbar-Co
Maka'ala Ka'aumoana
Keith Kawaoka (*ex officio*)

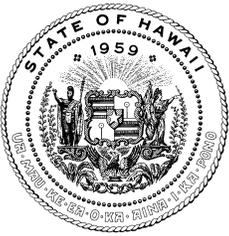
I. Robin Kaye
Theresita Kinnaman
Robert Parsons
Ron Terry
Michael Tulang
N. Mahina Tuteur

AGENDA

Annual Report Committee Meeting
State of Hawai'i, Environmental Council
Tuesday, December 3, 2019, 11:30 AM – 12:00 PM
No. 1 Capitol Building, Executive Office on Aging
Room 410, 250 South Hotel Street, Honolulu, HI 96813

1. Call to order, roll call and quorum, introductions.
2. Review and approval of October 1, 2019 meeting minutes.
3. Update on agency interviews, compilation of information for the annual report.
4. Review of projected timeline and steps to compile and finalize 2019 Annual Report.
5. Other business and public input or testimony.
6. Next meeting date and agenda.
7. Adjournment.

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, computer-assisted notetaking, wheel chair accessibility, or parking designated for the disabled) at the meeting, please contact the OEQC at least 72 Hours prior to the meeting at 808-586-4185 so that arrangements can be made.



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Annual Report Committee Meeting
State of Hawai'i, Environmental Council
Tuesday, October 1, 2019, 11:00 AM – 12:00 PM
No. 1 Capitol Building, Executive Office on Aging
Room 410, 250 S. Hotel St., Honolulu, HI 96813

Minutes (draft)

Members Present: Rob Parsons (Chair), Roy Abe, Tessie Kinnaman
Members Absent: Stephanie Dunbar-Co, Robin Kaye
Public/Guests: Bill Cooper (Deputy AG), Les Segundo (OEQC)

- 1. Call to order, roll call and quorum, introductions.**
Chair Parsons called the meeting to order at 11:14 AM with a quorum of 3 members.
- 2. Review and approval of July 2, 2019 and September 3, 2019 meeting minutes.**
September 3 meeting minutes were approved without any edits (Kinnaman/Abe).
Chair Parsons noted that July 2 meeting minutes were previously approved on 10/3, and that June 4 meeting minutes have yet to be drafted and approved.
- 3. Review of progress in compiling agency questions, drafting and sending letters.**
Chair Parsons noted that Director Glenn indicated he has not yet sent Annual Report questions and letters to 6 agencies selected (DBEDT, HTA, DAGS, DOT, DOH, DLNR); but Stated his intention to do so very soon. He noted enthusiasm over the process to agency liaisons that he has spoken with. Member Abe asked how much longer Director Glenn would remain with OEQC, and Chair Parsons replied that October 15th was his last day. Members noted that Annual Report would be discussed in full EC meeting, and options could be discussed on whom could conduct agency interviews in lieu of Director Glenn. Member Abe acknowledged relationships with DOH, and Chair Parsons noted he has worked with DLNR and also knew Mr. Keith Regan, second in charge at HTA. Member Abe noted DOT has 3 divisions, Highways, Harbors and Airports.
- 4. Discussion with Hawaii Green Growth representative on Aloha + Challenge dashboard measures and concept for draft summary to Annual Report.**
Item was deferred to full council meeting, in order to accommodate attendance of Chelsea Harder of Hawaii Green Growth, per member Kinnaman's recommendation.
- 5. Discussion of necessary steps to compile, draft and complete Annual Report.**
Members agreed to defer, pending Director Glenn's input at the full EC meeting. Chair Parsons noted the Annual Report is due on January 31, 2020. He suggested revising bios and member photos previously submitted. Hawaii Green Growth will be asked to submit a 2-3 page summary of the Aloha + Challenge dashboard of sustainability goals. Director Glenn and Chair Thoene are expected to submit reports.

6. **Review of projected timeline to compile and finalize 2019 Annual Report.**
Members acknowledged that four months remain before the report deadline. Member Abe noted that if the Committee only got answers from 3 agencies, it might be enough. Chair Parsons noted that this report will likely set up the Council for subsequent years, And more agencies can be asked to contribute in the future, including County and Federal agencies and offices.
7. **Next meeting date and agenda.**
Next committee meeting was tentatively set for November 5th, 11:00 AM.
8. **Adjournment.**
Meeting was adjourned at 11:40AM.