



STATE ENVIRONMENTAL COUNCIL

DEPARTMENT OF HEALTH, STATE OF HAWAII
235 South Beretania Street, Suite 702, Honolulu, HI 96813

Phone: (808) 586-4185
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David Y. Ige
Governor

Chairperson
Puananionaona Thoene

Vice Chair
Mary Begier

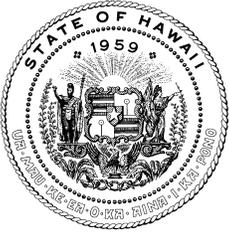
Members
Roy Abe
Stephanie Dunbar-Co
Maka'ala Ka'aumoana
Ian Robin Kaye
Keith Kawaoka (Acting, OEQC)
Theresita Kinnaman
Robert Parsons
Ron Terry
Michael Tulang
N. Mahina Tuteur

AGENDA

Annual Report Committee Meeting
State of Hawai'i, Environmental Council
Tuesday, February 4, 2020, 11:30 AM – 12:00 PM
No. 1 Capitol Building, Room 410, Executive Office on Aging,
250 South Hotel Street, Honolulu, HI 96813

1. Call to order, roll call and quorum, introductions.
2. Review and approval of October 1, 2019, meeting minutes. Review and approval of January, 7, 2020, meeting minutes.
3. Update on draft articles summarizing agency interviews, compilation of information for draft annual report, submission of courtesy letter noting delay of annual report.
4. Review of projected timeline and logistics to finalize 2019 Annual Report.
5. Other business and public input or testimony.
6. Next meeting date and agenda.
7. Adjournment.

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, computer-assisted notetaking, wheel chair accessibility, or parking designated for the disabled) at the meeting, please contact the OEQC at least 72 Hours prior to the meeting at 808-586-4185 so that arrangements can be made.



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Minutes (Draft)
Annual Report Committee Meeting
State of Hawai'i, Environmental Council
Tuesday, January 7, 2020, 11:30 AM – 12:00 PM
No. 1 Capitol Building, Executive Office on Aging
Room 410, 250 South Hotel Street, Honolulu, HI 96813

Members Present: Rob Parsons (Chair), Roy Abe, Tessie Kinnaman, Robin Kaye, Stephanie Dunbar-Co,
Public/Guests: Bill Cooper (Deputy Attorney General),

- 1. Call to order, roll call and quorum, introductions.**
Chair Parsons called the meeting to order at 11:42 AM, with all members present.
- 2. Review and approval of October 1, 2019 meeting minutes.**
October 1, 2019 meeting minutes were
- 3. Update on agency interviews, compilation of info for draft annual report.**
Chair Parsons reported that some interview materials have been compiled and that he and Chair Thoene met with DLNR and DAGS in November. R. Abe reported that he and Chair Thoene met with DOT. Notes were provided by Chair Thoene from her meeting with HTA. Chair Parsons reported that Chelsea Harder of Hawaii Green Growth submitted a short summary of the Aloha + Challenge and dashboard measures. Chair's

Report and Past OEQC Director's Report have not yet been submitted. Chair Parsons noted that Les Segundo agreed to update the bios of current council members. 5 of 6 agencies provided feedback. S. Dunbar-Co asked what we have and what we need. No images or graphics are on hand, nor is an overview of commonalities and differences from agency feedback.
- 4. Review of projected timeline and logistics to finalize 2019 Annual Report.**
R. Abe recalled that past draft annual reports have been distributed to council members for review. Members recognized that the report was unlikely to meet the January 31 deadline. T. Kinnaman expressed that it made sense to submit it before the end of the legislative session, around the end of March. S. Dunbar-Co suggested reviewing all the agency responses, with members choosing one agency each: R. Abe—DOT; R.Kaye – HTA; S. Dunbar-Co – DLNR; R. Parsons – DAGS. Members agreed to use a loose format of: 1) Table or list of issues presented; 2) Summary of agency concerns; 3) Section to bring together common themes. Time would be needed to allow agencies to review our summary of their comments. Need a template, and perhaps Onaona's help, since she attended all the meetings.

Uncertain whether DBEDT returned comments. DOH may have submitted written comments' need to check with Onaona. Chair Parsons asked who will do the layout and format work, once text is compiled.

5. **Other business and public input or testimony.**

R. Kaye inquired to whom the report is legally submitted. He further asked, if we want an extension, whom do we ask? Even if we don't need to ask, we could send notice of the report's delay as a courtesy. Deputy AG Cooper agreed to research to whom a notice should be submitted. R. Kaye noted that with an upcoming meeting to include Senator Gabbard and Representative Lowen and/or staff, we could discuss need for funding to support EC mandates. S. Dunbar-Co noted that without an OEQC Director and with staff shortages, and no budget, we won't be able to produce the report on time.

6. **Next meeting date and agenda.**

Next meeting was tentatively set for February 4, 2020.

7. **Adjournment.**

Meeting adjourned at 12:12 PM.