



STATE ENVIRONMENTAL ADVISORY COUNCIL

DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM,
OFFICE OF PLANNING & SUSTAINABLE DEVELOPMENT, STATE OF HAWAII
235 SOUTH BERETANIA STREET, SUITE 702, HONOLULU, HI 96813

Phone: (808) 586-4185
Email: dbedt.opsd.erp@hawaii.gov

State of Hawai'i Environmental Advisory Council

Annual Report Committee

NOTICE OF MEETING AND AGENDA

Tuesday, October 4, 2022, 11am

David Y. Ige
Governor

Chairperson
Puananionaona Thoene

Vice Chair
Mary Begier

Members
Roy Abe
Moanaoio Bjur
Stephanie Dunbar-Co
Dawn Hegger-Nordblom
Makaala Kaaumoana
Ian Robin Kaye
Theresita Kinnaman
Michele Lefebvre
Gordon Scruton, Jr.
Rachel Sprague
Ron Terry
Michael Tulang
N. Mahina Tuteur

Materials for this agenda and minutes of this meeting will be available at specific links indicated below or at:

<https://planning.hawaii.gov/erp/ec-meetings/>

1. Call to order, Roll Call, Introductions, Quorum
 - *Meeting called to order at 11:01am.*
 - *Present were Roy Abe, Stephanie Dunbar-Co, Theresita Kinnaman, Michele Lefebvre, Michael Tulang (guest), and Jodi Yi (AG). Full quorum.*
2. Continue discussion of potential content for 2022 Annual Report.
 - *Committee discussed and agreed that the 2022 Annual Report will be a summary of the Environmental Advisory Council's 2022 achievements, reiteration of Environmental Advisory Council's role and requirements related to the Annual Report, and introduction of strategic planning that has begun and that will influence direction of the Annual Report moving forward.*
 - *Discussion of schedule to meet November 1 full council vote and December 1 deadline to Office of Planning and Sustainable Development.*
 - *Member Abe would like to see key recommendations in future Annual Reports and the group discussed the value of bringing this to the Strategic Planning Committee for discussion.*
3. Discussion of draft Annual Report Committee description:
 - "Annual Report Committee. The Annual Report (AR) Committee is responsible for drafting the Annual Report. A draft of the Annual Report will be due to the full EAC for review and approval no later than the October meeting of each year to allow for any necessary revisions. If the EAC requests revisions at the October meeting, the AR Committee shall make all required revisions and present them to the EAC for final review and approval at the November meeting.

Deadline. The EAC's Annual Report is due to the OPSD Director no later than December 1 of each year. The EAC's Annual Report will be included in OPSD's annual report to the Legislature due on January 31 of each year.

- Annual Report Topics. The Annual Report shall be consistent with the EAC's mandates in Hawai'i Revised Statutes (HRS) § 341-6.”
- *Committee reviewed draft language and had no edits.*

4. Adjournment

- *Meeting adjourned at 11:52am*