



STATE ENVIRONMENTAL ADVISORY COUNCIL

DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM,
OFFICE OF PLANNING & SUSTAINABLE DEVELOPMENT, STATE OF HAWAII
235 SOUTH BERETANIA STREET, SUITE 702, HONOLULU, HI 96813

Phone: (808) 586-4185

Email: dbedt.opsd.erp@hawaii.gov

MINUTES

State of Hawai'i Environmental Advisory Council

Tuesday, October 4, 2022, 1:00 PM – 3:30PM

Zoom and in person meeting:

Leiopapa A Kamehameha, Room 405

235 S. Beretania St., Honolulu, HI 96813

Josh B. Green, M.D.
Governor

Chairperson
Puananionaona Thoene

Vice Chair
Mary Begier

Members
Roy Abe
Stephanie Dunbar-Co
Dawn Hegger-Nordblom
Maka'ala Ka'aumoana
Ian Robin Kaye
Theresita Kinnaman
Michele Lefebvre
Gordon Scruton, Jr.
Rachel Sprague
Ron Terry
Michael Tulang
N. Mahina Tuteur

Members Present

Puananionaona Thoene (Chairperson), Mary Begier (Vice-Chairperson), Roy Abe, Stephanie Dunbar-Co, Dawn Hegger-Nordblom, Makaala Kaaumoana, Robin Kaye, Tessie Kinnaman, Michele Lefebvre, Gordon Scruton, Jr., Rachel Sprague, Ron Terry, Michael Tulang

Members Absent

Moanaoio Bjur, Mahina Tuteur

Staff Present

Mary Alice Evans (Director, Office of Planning and Sustainable Development), Delanie Prescott-Tate (Deputy Attorney General), Leslie Segundo (Environmental Review Program)

Public Present

None.

Note: **Bolded** items below indicate text from the agenda.

1. **Call to order, Roll Call, Introductions, Quorum**

With a quorum of 13 members present, Chairperson Thoene called the meeting to order at 1:03 PM.

2. **Office of Planning and Sustainable Development (OPSD) Director's Report**

▪ **House Resolution 82 Task Force Update**

Director Evans reports that the Task Force has met twice (August and September) with a third meeting coming up in October. The August meeting discussed the requests in the resolution and to start the process of changes to the Council's website and the Environmental Review Program's website. The September meeting discussed ideas for possible changes. The October meeting will discuss the notes of the previous meetings in the form of a draft report. The final report to the Legislature will include a request for funding. The task force included the Sierra Club, members from the EAC, and ERP staff.

3. **Information & Outreach Committee Update**

▪ **Discussion of and planning for the next forum**

Committee Chair Begier reports that the Committee is working on sending out invitations to various stakeholders for the upcoming forum. She noted that social media would be appropriate to further the Council's work and could be more efficient.

Committee Chair Begier also reports that the upcoming forum in January will be an introduction to EAs and EISs and will also provide background on the Council (what they do and how they do it).

Member Kaaumoana suggested to have a forum on cultural impact assessments and Section 106 (Historic preservation).

- **Discussion of various “elevator speeches”**

https://files.hawaii.gov/dbedt/erp/EC_Meetings/2022-10-04-EAC-Ideas-for-elevator-speech-revised-9-27-22.pdf

Committee Chair Begier stated that suggested edits to the draft “elevator speeches” need to be submitted by the Council members by October 25 to be included for discussion at the next Council meeting.

4. Annual Report Committee

- **Continued discussion of potential content for 2022 Annual Report**

Committee Chair Dunbar-Co reports on the previous year’s annual report and how some aspects of it could be utilized in the 2022 report. For example, a summary of highlights from the year and a reiteration of the transition of the Council from the Department of Health to OPSD will be included. Committee Chair Dunbar-Co asked the Council members to provide a few bullet points of highlights or accomplishments that their respective committees had achieved throughout the year.

Member Kaye shared the Strategic Planning report that included the Council’s highlights:

- 1) Revising the rules
- 2) Working with agencies to update exemption lists
- 3) Hearing first appeal
- 4) Working with Legislature to change the appeals process, requirements for the annual report, and definition of a quorum
- 5) Two planning surveys that led to a strategic planning forum
- 6) Restructuring OEQC to OPSD
- 7) I&O doing various forum sessions (previous forums include watershed and climate change)

Member Terry suggested to include exemption process and agencies. Others suggested that it include photos of the Council, committees, and of any work that they have done.

- **EAC Annual Report due to OPSD on December 1, 2022; must be agendized for action at EAC November meeting**

5. Discussion of EAC Policies and Procedures

- **Review of draft policies and procedures (Version 2) and further discussion of adoption of policies and procedures, including what policies and procedures will be included**

https://files.hawaii.gov/dbedt/erp/EC_Meetings/2022-10-04-EAC-DRAFT-Policies-and-Procedures-Version-2-9-27-22-compiled.pdf

Chairperson Thoene reported that a new draft document has been prepared for the policies and procedures. A new addition to the document includes a brief description of the various committees.

Chairperson Thoene inquired to Director Evans if there was a staff member from OPSD that would be able to provide support to the Council in the policy and procedure process. Member Terry mentioned Mr. Segundo as a resource.

▪ **Discussion of Draft Committee descriptions. Committee Chairs to review and revise no later than October 25, 2022**

Brief descriptions of the Committees were included in the new draft. Chairperson Thoene asks that the respective Committee Chairs review and make suggestions to the descriptions. Any changes will need to be submitted by October 25 to be included in the new draft that will be discussed for the November 1 Council meeting.

▪ **Outstanding draft policies due on October 25, 2022 for discussion at November 1, 2022 EAC meeting**

Any outstanding draft policies or suggested revisions will need to be submitted by October 25. It was suggested to have a Council orientation.

6. Announcement:

▪ **Hawai'i State Ethics Commission required training for Board and Commissions, available on September 22, and October 5, 2022**

https://files.hawaii.gov/dbedt/erp/EC_Meetings/2022-09-06-EAC-HB1475_CD1.pdf

https://files.hawaii.gov/dbedt/erp/EC_Meetings/2022-09-06-EAC-Mandatory-Ethics-Training-Flyer.pdf

Chairperson Thoene and Deputy Attorney Yi reports that members of the Council that have not attended an ethics training or attended a training prior to January 1, 2020 are required to attend an annual training by the end of January 1, 2024. The training will be available on October 5. There is a self-directed training module.

7. Next Meeting: Tuesday, November 1, 2022

Chairperson Thoene went over the list of committees and members.

8. Public Forum

None.

9. Adjournment

The meeting adjourned at 2:28 PM.