



STATE ENVIRONMENTAL ADVISORY COUNCIL

DEPARTMENT OF BUSINESS, ECONOMIC DEVELOPMENT & TOURISM,
OFFICE OF PLANNING & SUSTAINABLE DEVELOPMENT, STATE OF HAWAII
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N. Mahina Tuteur

State of Hawai'i Environmental Advisory Council
Information & Outreach Committee Meeting Minutes
Room 405, 235 S. Beretania Street, Honolulu, HI 96813
Tuesday, December 6, 2022, at 9:00 AM

Materials for this agenda and minutes of this meeting will be available at specific links indicated below or at:

<https://planning.hawaii.gov/erp/ec-meetings/>

1. Called to order at 9:06 a.m. Present Chair Mary Begier, Members Dawn Hegger-Nordblom, Gordon Scruton, Jr. Excused: N. Mahina Tuteur
2. Reviewed and voted to approve minutes of November 1, 2022 I&O meeting. [Note result of vote –if unanimous, can put that it was unanimously approved, if not, include a record of the votes by individual member.]
3. Discussed panelists and content for the next forum. The date has been set for Wednesday January 11, 2023, via zoom. Panel members are being invited. We talked about the title for the forum. We liked the idea of “EIS for dummies” following after the series of “dummy” books that have been published on other subjects but felt it didn’t seem appropriate for our state agency so agreed to stick with “Clearing the hurdles of EIS.”
4. Discussed the various “elevator speeches” that the EAC members worked “offline” between meetings. There may be further changes at this I&O and EAC meeting. We agreed that I&O recommendation be that we are all such different personality types and find ourselves in a variety of settings in need of an elevator speech that not one size fits all. Further that we should look at this collection of elevator speeches as resource to fall back on for guidance when the need arises to explain our work/role.
5. Discussion of other work that is deemed appropriate for I&O to further EAC mission. We will reach out to United States Fish & Wildlife Service to schedule them as our next forum (possibly in February depending on availability). The purpose of the forum will be to educate all users and interested parties on how to access and use their Information for Planning & Consultation (IPaC).
6. Next meeting to be February 7, 2023 via zoom. Agenda to continue work on future forums and best way to support full EAC and our new home at OPSD.
7. Adjournment.

This meeting will be held via interactive conference technology (ICT) as authorized by Act 220, Session Laws of Hawaii 2021.

Members of the public are invited to participate through Zoom:
[Enter Zoom Information Here](#)

Persons may attend via interactive conference technology by coming, in person, to: Leiopapa A Kamehameha, Room 405, 235 S. Beretania St., Honolulu, HI 96813, telephone (808) 586-4185. See below for more information on entering government buildings.

INDIVIDUALS REQUIRING SPECIAL ASSISTANCE OR AUXILIARY AIDS OR SERVICES (e.g., sign language interpreter, captioner, computer-assisted note taker, wheel chair accessibility, parking designated for the disabled or other accommodation) Any individual needing an auxiliary aid/service or other accommodation due to a disability may contact the Environmental Review Program office at 808-586-4185 and dbedt.opsd.erp@hawaii.gov as soon as possible, preferably at least three working days prior to the meeting. Requests made less than three working days prior to the meeting cannot be assured.

Note: The Committee may go into an executive session on an agenda item for one of the permitted purposes listed in Section 92-5(a), Hawaii Revised Statutes ("HRS"), without noticing the executive session on the agenda where the executive session was not anticipated in advance. The executive session may only be held, however, upon an affirmative vote of two-thirds of the members present, which must also be the majority of the members to which the board is entitled. The reason for holding the executive session shall be publicly announced and the vote of each member on the question of holding a meeting closed to the public shall be recorded and entered into the minutes of the meeting. HRS Sections 92-4, 92-5(a) and 92-7(a).

Note: Public testimony will be accepted on each agenda item.

Members of the public may submit written testimony on any agenda item via e-mail to dbedt.opsd.erp@hawaii.gov or via postal mail to: Environmental Review Program, Office of Planning and Sustainable Development, Department of Business, Economic Development and Tourism, 235 S. Beretania St., Room 702, Honolulu, HI 96813. Please include the word "testimony", the agenda item number, and subject matter following the address line. All written testimony should be received no later than 9:00 am one business day prior to the meeting date.

For Public Internet access: To view the meeting and provide live oral testimony during the meeting, please use the above link. You will be asked to enter your name in order to access the meeting as an attendee. The Committee requests that you enter your full name, but you may use a pseudonym or other identifier if you wish to remain anonymous. You will be asked for an email address. You may fill in this field with an entry in an email format, e.g., ***@**mail.com. As an attendee, your microphone will be automatically muted during the meeting unless you are providing testimony. The Chair will call for public testimony during the meeting. For each agenda item you wish to testify on, please click the Raise Hand button found on your Zoom screen. Committee staff will individually enable each testifier to unmute their microphone. When recognized by the Chair, please unmute your microphone before speaking and mute your microphone after you finish speaking in order to prevent audio feedback. When testifying, you

will be asked to identify yourself and the organization, if any, that you represent. Each testifier will be limited to two minutes of testimony per agenda item.

For Public Phone access: You may get audio-only access by calling the Zoom Phone Number listed at the top of the agenda or on the confirmation email. Upon dialing the number, you will be prompted to enter the Meeting ID which is also listed at the top of the agenda. After entering the Meeting ID, you will be asked to either enter your panelist number or wait to be admitted into the meeting. When the Chair asks for public testimony, you may indicate you want to testify by entering "*" and then "9" on your phone's keypad. After entering "*" and then "9", a voice prompt will let you know that the host of the meeting has been notified. When recognized by the Chair, you may unmute yourself by pressing "*" and then "6" on your phone. A voice prompt will let you know that you are unmuted. Once you are finished speaking, please enter "*" and then "6" again to mute yourself.

For both internet and phone access, when testifying, you will be asked to identify yourself and the organization, if any, that you represent. If you wish to remain anonymous, you may state this. *Each testifier will be limited to two minutes of testimony per agenda item.*

If connection is lost, the meeting may reconvene when either audiovisual communication or audio-only communication is established within thirty minutes. The public may access the reconvened meeting by clicking the link again or calling (808) 586-4185.

If it is not possible to reconvene the meeting within 30 minutes after an interruption, then check the agency's website for information as to whether the meeting will be continued to an alternative date and time, or the meeting may be terminated.